

NEAT STREETS EXTERIOR HOME REPAIR REBATE PROGRAM

What is the Neat Streets Exterior Home Improvement Rebate Program?

The Village of Middlefield Neat Streets Exterior Home Repair Rebate Program is a program designed to assist owner-occupants needing financial assistance for exterior cosmetic/structural repairs to their homes. The rebate covers repair costs incurred up to a maximum of \$300.00.

Who is eligible to participate?

To be eligible, all of the following criteria must be met:

1. You must be a Village residential home owner and primary occupant of your home (landlords are not eligible).
2. Your home must have been constructed at least 10 years prior to application.
3. You may not have received an Exterior Home Repair rebate in the past 365 days (Homeowners can only take advantage of this program once per year).

What kinds of projects are eligible?

Repairs to the exterior of residential home structures and property are eligible. Repairs must be on the outside of the house – painting, siding, gutters, roof, doors, windows, steps, railings, walks and driveways all qualify. All painting projects must be lead free based paint.

Interior projects do not qualify.

Priority will be given to projects that address exterior maintenance code violations.

What kind of exterior projects are not eligible?

Improvements that are not eligible include: swimming pools, spas or hot tubs; landscaping, plant materials, gardens; play equipment; new construction of detached accessory structures or additions to such structures; new additions to the home including decks and patios.

How much of the cost will the grant cover?

In all cases the maximum amount of the rebate shall not exceed \$300.00

Who will do the work?

Either the homeowner or a qualified contractor may complete the work. An estimate of the work to be performed must be submitted and building permits, if required, must be obtained. Only the cost of materials may be reimbursed (The homeowner will not be reimbursed for his/her labor costs or for the labor costs of a contractor), and receipts for the materials must be submitted.

How do I apply?

1. Completely fill out the application.
2. Submit at least one estimate from a contractor showing a breakdown of material and labor, or material list if doing the work yourself.

The Village reserves the right to request additional estimates.

When can work begin and how much time do I have?

You can begin work once you receive the "Notice to Proceed" letter, you will have 90 days from the date of the letter to complete the project, unless an extension is approved. An extension must be requested in writing a minimum of two (2) weeks prior to the completion deadline. If work is not complete within the agreed-upon timeframe, the approval and rebate will be canceled.

How is payment made?

When the necessary repairs are completed, all receipts and/or invoices are sent to the Village of Middlefield – Housing Officer. The work will be inspected by a representative who will certify that the work is completed in an acceptable and workmanlike manner. Requests for payment can take up to 30 days to process.

If you have a contractor do the work you are responsible to pay the contractor in full: Payment will be made to you, as a rebate, once completion and proof of payment is certified.

If you perform the work yourself: Payment will be made to you, as a rebate, once completion and proof of payment for the materials is certified.

What are some reasons for an application not being approved?

The application is incomplete or unsigned.

You are not an owner-occupant (i.e., you are a landlord or tenant).

Your home is less than 10 years old.

The proposed work is not an exterior cosmetic repair, replacement or maintenance project.

You have received a home repair rebate within the past 365 days.

Proof of homeownership is insufficient, missing, or inconsistent with information on the application.

The contractor's estimate cannot be verified.

Rebate funds are not available.

The program does not guarantee funding to everyone who applies. However, if you qualify, you may receive a rebate for the material cost of the project with a maximum of \$300.00 per owner occupied home. Funding priority will be determined by program guidelines, which include the priority rating of your home, your housing needs, and the availability of funds.

Village of Middlefield Neat Streets Exterior Home Improvement Rebate Program Application

Date: _____

1. Name: _____

2. Street Address: _____

3. Mailing Address: _____

4. Daytime Phone Number: _____

5. Email address: _____

6. Provide brief description of work to be done:
(include color of paint to be used if painting is a part of the project)

7. Estimated cost (include at least one bid from a contractor showing labor and material costs separately or provide documentation of material cost if you are performing the work yourself):

(Mark items 8 thru 11 as none if labor is to be provided by Home Owner)

8. Contractors Name: _____

9. Contractors Address: _____

10. Contractors Daytime Phone Number: _____

11. Contractors email address: _____

12. Estimated date of completion: _____ Work must not begin until you receive a "Notice to Proceed" letter from the Village of Middlefield Housing Officer. Work must be completed within 90 days.

Owners Signature

Date