

Village of Middlefield Regular Council Minutes
January 8, 2015

Council met in regular session. The Mayor called the meeting to order at 7:00 p.m. with the following members present: Mr. William Blue, Mr. Carl Hofstetter Jr., Mr. Carl Hornung, Mr. Scott Klein, Mr. Richard Seyer, and Mr. Ronald Wiech.

Also present: Dan Weir – Administrator, Nick Giardina-Fiscal Officer, Tom Lee-Village Solicitor, Charlie Ehrhart-Director of Streets & Utilities, Chief Tucholski, Leslie Gambosi-McCoy-Econ Director/Zoning Inspector, Billie Warren-Recreation Director, Kim Breyley, Chief Bill Reed- MFD, Joyce Porozynski, Alex Duncan, Sam Morrow-Glen Valley and Ann Wishart-Maple Leaf.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: New Business remove #3, Add under New Business New Police Cruiser.

Approval of Minutes: December 31, 2014 regular meeting – Mr. Wiech moved to approve the minutes as presented, seconded by Mr. Hornung. Roll call: Yeas (6)

Payment of Bills: *Mr. Hofstetter moved to authorize payments totaling \$336,640.99 seconded by Mr. Hornung. Roll call: Yeas (3).*

INCOME TAX REPORT – Report included in the packet. Collection has been the highest since 2008.

ECONOMIC DEVELOPMENT REPORT – Report in the packet. Compiled some responses from the site visits; areas that need improvement are consistency. The primary issue is training programs are needed. Received the ODNR Grant for the downtown pocket park; will be receiving \$36,000.00 to update the park. Discussions with ODOT are continuing. Briar Cliffs expansion will bring approximately 22 jobs.

ZONING INSPECTOR'S REPORT – Report included in the packet. Discussion regarding the proposed expansion at Briar Cliff; this proposal will be coming before Planning and Zoning in January. Ms. McCoy stated that there were 2 shed permits issued and a sign permit.

DIRECTOR OF STREETS & UTILITIES REPORT – Report included in the packet. Mr. Ehrhart stated that the department had routine maintenance and repairs at the WWTP and the WTP. One of the lift stations had a pump issue and the pump had to be pulled and repaired. Street sweeping, branch pickup due to high winds. Turned off and removed some of the holiday lighting. Brush clearing and branch removal at Mineral Lake Park. Mr. Ehrhart has completed his 40th year of employment with the Village. Discussion regarding Christmas tree pickup.

POLICE REPORT – Report included in packet. Chief Tucholski gave the statistics for the month of December. The department answered 1,500 more calls in 2014 than in 2013. The department is currently working 2 felony cases with the prosecutor's office.

PARKS & RECREATION REPORT – Report included in the packet. Ms. Warren stated that the Basketball League is underway and there are about 20 games per Saturday. The program runs from November to February. There are 2 courts playing at all times. New this year is the basketball cheerleaders and they will cheer for the boy's teams. Next year's kids program will begin in February. The wrestling program is progressing.

Village of Middlefield Regular Council Minutes
January 8, 2015

The "Home for the Holiday" winners were Mr. Geraci on South State and Olde Towne Grille. Discussion regarding the yearly brochure that will be going out soon.

FIRE DEPARTMENT REPORT – Chief Bill Reed was in attendance. Call are up in runs from 508 last year to 679 this year. National increase in calls for most departments. Of about 15%. The department will be doing ISO training this coming weekend. Looking at revamping the inspection program; have more certified people on the department. Discussion regarding revamping of the fire trucks and cost of this procedure.

AMBULANCE REPORT – No one in attendance.

FINANCIALS – Report included in packet. Income tax was up for the year. Water and Sewer were both up. Added a small amount to the carry over; had many projects in 2013 that used the carry over.

PUBLIC PARTICIPATION

FIRST READING

RESOLUTION 15-01 A RESOLUTION REQUESTING THE GEAUGA COUNTY AUDITOR TO PROVIDE TAX ADVANCES FOR THE 2015 COLLECTION PERIODS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 15-01 by title only.

Mr. Wiech made a motion to waive the required reading and declare Resolution 15-01 an emergency, seconded by Mr. Hornung. Roll call: Yeas (6)

Mr. Hornung made a motion to **pass** Resolution 15-01, seconded by Mr. Blue. Roll call: Yeas (6)

RESOLUTION 15-02 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC RECORDS TRAINING.

Mayor Garlich introduced Resolution 15-02 by title only.

Mr. Blue made a motion to place Resolution 15-02 on first reading, seconded by Mr. Hornung. Roll call: Yeas (6)

RESOLUTION 15-03 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH SOFTWARE SOLUTIONS, INC. TO PROVIDE SOFTWARE UPGRADES TO THE VILLAGE COMPUTER ACCOUNTING PROGRAMS.

Mayor Garlich introduced Resolution 15-03 by title only.

Mr. Giardina stated that the program the village is operating on was written in 2000 and the technology has improved since then. The company has new software available.

Village of Middlefield Regular Council Minutes
January 8, 2015

The cost of the software will be paid in 3 payment in 3 years and any upgrades are included. This new software is web based so updates are included. There are more option to expand the software; for example residence can potentially pay online. The conversion will take place sometime in April or May. Mr. Lee stated that section one will be amended so that the final amended agreement can be signed.

Mr. Hornung made a motion to waive the required readings and declare Resolution 15-03 an emergency, seconded by Mr. Blue. Roll call: Yeas (6)

Mr. Hornung made a motion to **pass** Resolution 15-03, seconded by Mr. Blue. Roll call: Yeas (3)

ORDINANCE 15-101 AN ORDINANCE ENACTING NEW SECTION 135.051 OF THE CODIFIED ORDINANCES TO CREATE THE POSITION OF SERVICE FORMAN, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 15-101 by title only.

Mr. Weir stated that this legislation will formally create this position.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 15-101 an emergency, seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Hornung made a motion to **pass** Ordinance 15-101, seconded by Mr. Klein. Roll call: Yeas (6)

ORDINANCE 15-102 AN ORDINANCE PROMOTING CLIFFORD HARRISON TO THE TITLE OF "SERVICE FORMAN" EFFECTIVE JANAURY 1, 2015, ESTABLISHING COMPENSATION, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 15-102 by title only.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 15-102 an emergency, seconded by Mr. Hornung. Roll call: (6).

Mr. Hofstetter made a motion to **pass** Ordinance 15-102, seconded by Mr. Klein. Roll call: Yeas (6)

ORDINANCE 15-103 AN ORDINANCE APPOINTING THE FIRM OF STEPHEN HOVANCSEK & ASSOCIATES AS VILLAGE ENGINEER FOR THE PERIOD JANUARY 1, 2015 THROUGH DECEMBER 31, 2016, AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PROVISIONS OF SAID SERVICES, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 15-103 by title only.

Hovancsek to remove escalation clause from the agreement.

Mr. Hornung made a motion to waive the required reading and declare Ordinance 15-103 an emergency, seconded by Mr. Wiech. Roll call: Yeas (6)

Village of Middlefield Regular Council Minutes
January 8, 2015

Mr. Hornung made a motion to **pass** Ordinance 15-103, seconded by Mr. Hornung. Roll call: Yeas (6)

SECOND READING

ORDINANCE 14-143 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO TERMINATE THE CONTRACT WITH WELTMAN, WEINBERG & REIS CO., L.P.A. AND ENTER INTO A CONTRACT WITH VICTORIA NAGY & ASSOCIATES L.P.A. TO PROVIDE DELINQUENT TAX COLLECTION LITIGATION AND COLLECTION SUPPORT.

Mayor Garlich introduced Ordinance 14-143 by title only.

Discussed passing this as an emergency.

Mr. Blue made a motion to amend the ordinance and waive the required readings and declare Ordinance 14-143 an emergency, seconded by Mr. Klein. Roll call: Yeas (6)

Mr. Hornung made a motion to **pass** Ordinance 14-143, seconded by Mr. Klein. Roll call: Yeas (6)

ORDINANCE 14-144 AN ORDINANCE AMENDING EXISTING SECTION 911.21 OF THE CODIFIED ORDINANCES TO PROVIDE FOR THE REGULATION OF BOOSTER PUMPS AS REQUIRED BY THE OHIO ENVIRONMENTAL PROTECTION AGENCY.

Mayor Garlich introduced Ordinance 14-144 by title only.

Mr. Hornung made a motion to place Ordinance 14-144 on second reading, seconded by Mr. Wiech. Roll call: Yeas (6)

THIRD READING – Nothing before Council

PENDING PASSAGE – Nothing before Council

OLD BUSINESS – Nothing before Council.

NEW BUSINESS

1. **Web Site Report – Kim Breyley :** Ms. Breyley stated that yearly totals are up 11% from last years. New visits are still high. Mobile use has increase 62% for the usage. Tablet use is also up. Need to look at making the site more mobile friendly.
2. **BT Oil Liquor License Hearing:** BT Oil has been sold and this is the change of name on the current liquor.
3. **First Energy: Removed**
4. **New Police Cruiser:** Chief Tucholski stated that they are in need of a new cruiser to replace the 2009 that has about 100,000 miles. The cruiser required many repairs last year. Chief Tucholski checked many locations for the pricing

**Village of Middlefield Regular Council Minutes
January 8, 2015**

on a new SUV; looking at about \$36,000.00 totally outfitted. Will sell the sedan on govdeals once the new cruiser is in the rotation. ***Mr. Hornung made a motion to approve the purchase of the police SUV for \$36,139.00, seconded by Mr. Blue. Roll call: Yeas (6)***

VILLAGE COUNCIL COMMITTEE REPORTS and COMMUNICATIONS

Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung) – In packet.

Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech) – In packet.

Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich) – In packet.

Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich) – In packet.

Public Safety (Mr. Hornung/Mr. Blue/Mr. Hofstetter) – In packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Gyure/Ms. Davis) – In packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION:

Mr. Hornung moved to adjourn into executive session at 8:11 pm to discuss possible litigation and employee compensation, seconded by Mr. Blue. Roll call: Yeas (6)

The regular session of Council reconvened at 8:26 pm

There being no further business before Council the meeting adjourned at 8:26 pm.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER