
VILLAGE OF MIDDLEFIELD'S

STREETS, SIDEWALKS & UTILITIES MEETING

JANUARY 16, 2014

The Village of Middlefield's Streets, Sidewalks and Utilities meeting was called to order at 6:00 p.m. by Chairman Mr. Wiech with the following members present: Mr. Carl Hornung, Mr. Ron Wiech and Mayor Ben Garlich.

Also present: Mr. Dan Weir – Administrator, Ms. Carrie Ehrhart- Office Asst., and Mr. Charles Ehrhart – Director of Streets & Utilities, Sam Morrow-Glen Valley, Marchella Gigliotti-NDCL and Katie Martin-NDCL.

Agenda: Additions or Deletions: Spring Clean Up.

Minutes of December 12, 2013 were presented for approval. *Mr. Hornung moved to approve the minutes as presented, seconded by Mayor Garlich. All in favor: Yeas (2). Mr. Wiech abstained.*

OLD BUSINESS

1. **Trees on Tree Lawn-Corner of Woodsong & Sawgrass:** Mr. Weir stated that Mr. Ehrhart and he stopped to speak with the property owner regarding the trees. The homeowner stated she was told by the village that she was allowed to have the trees in this location. The homeowner spoke with Roessner and the developer Svete and both gave the homeowner permission. Discussion regarding this issue. Wiech asked if the village needs legislation prohibiting trees in the tree lawn. Mayor Garlich suggested discussing moving the trees to the other side of the sidewalk at the village's expense with the homeowner.
2. **Streetlights Corner of West High and Woodsong:** The only streets lights on this corner are in Wendy's parking lot. Mr. Hornung feels that the corner needs a light other than what's in the parking lot; not fair to keep asking the owner of Wendy's to keep paying the bill. Mr. Weir stated that he has contacted the Illuminating Company and has generated a work order. Meet with the engineer and then get a cost estimate.
3. **Streetlights on Knox Circle:** Mr. Hornung stated that there are none. Mr. Weir stated that he has contacted Mr. Svete and is waiting for a return call. Ms. Ehrhart mentioned that lighting is usually included on the plans, Mr. Weir did verify with Mr. Roessner that they are included on the approved plans. Mayor Garlich asked if the signage has been installed. Mr. Ehrhart stated that all signage has been installed.

NEW BUSINESS

1. **Adjustment Journal – December:** Ms. Ehrhart stated that the adjustment was for the new plaza that was annexed. The buildings were tied into the water system without meters; the meter were on back order. Meter were installed and the village did a 1 week read. The bills were originally calculated for the minimum usage however the plaza used over the minimum so the adjustment is for the overage on that account. ***Mr. Hornung made a motion to approve the adjustment journal as presented, seconded by Mr. Wiech. All in favor: Yeas (3)***
2. **Service Department Staffing:** Mr. Wiech asked if the Service Department is fully staffed. Mr. Ehrhart stated that there are 4 employees for the roads and misc. work and the 2 operators at the plants and himself; everyone is fulltime. Discussion regarding the overtime and possibly doing shifts work. Mr. Ehrhart stated that there are many problem with having guys work nights especially when it's not snowing, really nothing for them to do. Mr. Ehrhart stated that it takes 5 hours to make one complete pass around the village with the plow trucks and sidewalks take anywhere from 4 hours to 10 hours depending on the amount of snow.
3. **Winter Work Shifts:** Discussed above.
4. **Street and Sidewalk Improvement Projects:** Mr. Ehrhart stated that Woodsong will need some repairs and need to chip and seal Lenny again this year to maintain the integrity of the road. South Springdale needs some work from Walmart to Lake Avenue in the buggy lane, really getting grooved. Mr. Wiech feels that the Amish should contribute to the maintenance of the roads. Discussion regarding what is left to complete on Sperry Lane.
5. **Letter from Dominion Regarding AMR Cost Recovery Charge:** Mr. Weir stated that they sent another letter stating they want to increase the AMR fee. In the past the village sent a letter of opposition. *It is the consensus of the committee to send a letter of objection to Dominion.*
6. **Spring Clean Up:** Mr. Weir stated that he received a quote from Universal. The bid this year is \$800 per load and have reserved May 17th; will also have tire recycling. Discussion regarding contacting Paradise for a bid but the committee was concerned that they would not have the man power to complete the job. Universal Disposal has done a fantastic job for the Village. ***Mr. Hornung made a motion to recommend to Council to accept Universal Disposal's bid for Clean-up Day on May 17, seconded by Mayor Garlich. All in favor: Yeas (3).***
7. **Electronic meter:** Discussion regarding the number of residential radio read meters that are installed and how many are left to be installed. Would like to find a way to encourage residents that have received a notice to change the meter to call and get it changed out. Some roads only have 1 or 2 meters left to be changed.

There being no further business before the Streets, Sidewalk and Utilities, the meeting adjourned at 7:27 pm.

PENDING

1. **Glen Valley Drive Phase II:** Mr. Hornung state that he drove the road and some of the cold patches are coming out. Mr. Morrow stated that there is a new dip in the road. Mr. Wiech asked if it could be from the freeze/thaw cycle. Mayor Garlich asked how the repairs are holding up. Mr. Morrow stated that the patches are holding up really well that were completed last year. Mayor Garlich states that the issue is the villages carry over is much smaller than it was last year and the village needs a recovery year financially. Mr. Morrow stated that the outbound lane is much worse than the inbound lane. Mr. Ehrhart will look at the dip in the road. Mr. Morrow stated that there are several lights out in Glen Valley. Mr. Ehrhart will check into this and we will get it reported.
2. **NPDES Permit Copper Limit:** Discussion regarding the process with Arcadis and the EPA.
3. **Flowering Trees along Sperry Lane:** Mr. Ehrhart stated that a resident suggested this. Discussion regarding the tree program that the village use to have. The program stopped due to the high cost of the trees.

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