

**Village of Middlefield Regular Council Minutes**  
**February 6, 2014**

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Council met in regular session. The Mayor called the meeting to order at 7:00 p.m. with the following members present: Mr. William Blue, Mr. Carl Hofstetter Jr., Mr. Carl Hornung, Mr. Scott Klein, Mr. Richard Seyer, and Mr. Ronald Wiech.

**Also present:** Dan Weir – Administrator, Tiffany Mekeel – Fiscal Officer, Charles Ehrhart – Director of Streets & Utilities, Arnold Stanko – Chief of Police, Michael Dutton – Recreation Director, Billie Warren – Program Supervisor, Steven Roessner – Foresight Engineering, Village Zoning Inspector, Thomas Lee – Taft Law, Village Solicitor, Chief Bill Reed – Fire Department, Kim Breyley – Middlefield Post, Ann Wishart – MapleLeaf, Sam Morrow – Resident, Glen Valley, John Borkholder – Resident, Dick and Judy Stone – Residents, Alex Duncan – Resident, and Hank Andrews.

**Opening Ceremony:** The Pledge of Allegiance was cited.

**Agenda:** agenda was accepted as presented.

**Approval of Minutes:** January 9, 2014 regular meeting – Mr. Hornung moved to approve the minutes, seconded by Mr. Wiech; Mayor Garlich ask that the department reports be included in the council minutes for historical value. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

**Payment of Bills:** Mr. Wiech moved to authorize payments totaling \$243,465.74, seconded by Hofstetter; on the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

**INCOME TAX REPORT** – Report attached.

**DIRECTOR OF STREETS & UTILITIES REPORT** – Report attached.

**POLICE REPORT** – Report attached.

**ZONING INSPECTOR'S REPORT** – Mr. Roessner stated that he received a request from Giant Eagle for open storage; which is requested bi-annually. Circle K also is interesting in updating the signs. Mayor Garlich asked about if the Subway got a permit for the new sign. Mr. Roessner stated that he did not change the size of the sign. Mayor Garlich asked if he received any information from O'Reilly's Auto Parts. Mr. Roessner stated that O'Reilly's inquired on the length of time the permit is opened. Mayor Garlich said that Chem Tech is moving forward. Mr. Weir stated that there are a few companies interested in the Ames building.

**PARKS & RECREATION REPORT** – Report attached.

**FIRE DEPARTMENT REPORT** – Chief Reed announced a correction to the report. The report has the incorrect date. It should read 01/01/14 to 01/31/14; not 12/01/13 – 12/31/13. Report attached.

**AMBULANCE REPORT** – Report attached.

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---

**PUBLIC PARTICIPATION**

Mayor Garlich announced that awards for the Home for the Holidays Christmas Decoration Contest would receive plaques. Mr. Dutton announced the winners of the Home for Holidays Contest; Robert Elko and Richard Geraci. The company winner was Briar Hill.

Mr. Morrow wanted to thank Mr. Ehrhart for coming out to Glen Valley Drive the follow day; after the streets committee.

**MAYOR ANNOUNCEMENT**

Mr. Seyer announced that the Donkey Basketball will be on Tuesday, February 11<sup>th</sup> at 6:00 p.m. Mr. Seyer and Mr. Wiech will be participating. All proceeds go to the high school after Prom.

**FIRST READING**

ORDINANCE 14-102 AN ORDINANCE CORRECTING THE 2014 WAGE RATES FOR CERTAIN EMPLOYEES ORIGINALLY SPECIFIED BY ORDINANCE 13-155, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 14-102 by title only. Mr. Seyer stated that there were two hourly figures in the 2013 ordinance. This is a technical correction and no will not affect the budget. Mr. Hornung moved to waive the required readings and declare an emergency. Mr. Wiech seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED. Mr. Hofstetter moved to pass Ordinance 14-102, Mr. Klein seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

ORDINANCE 14-103 AN ORDINANCE ESTABLISHING THE 2014 PERMANENT APPROPRIATIONS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 14-103 by title only. Mr. Wiech moved to waive the required readings and declare an emergency. Mr. Blue seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED. Mr. Hornung moved to pass Ordinance 14-103, Mr. Klein seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

ORDINANCE 14-104 AN ORDINANCE AUTHORIZING THE GEAUGA COUNTY AUDITOR TO ASSIGN HOUSE NUMBERS AND STREET ADDRESSES WITHIN THE VILLAGE OF MIDDLEFIELD.

Mayor Garlich introduced Ordinance 14-104 by title only. Mr. Seyer stated that in the past, the Geauga County Engineer office provided house numbers and street addresses and move it to Geauga County Auditor's office. Mr. Klein moved to place Ordinance 14-104 on first reading; Mr. Hornung seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

**SECOND READING** – NONE

**Village of Middlefield Regular Council Minutes**  
**February 6, 2014**

---

**THIRD READING**

ORDINANCE 13-158 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO IMPLEMENT AN INDIGENT BURIAL POLICY FOR THE VILLAGE OF MIDDLEFIELD

Mayor Garlich read Ordinance 13-158 by title only. Mr. Blue moved to pass Ordinance 13-158; Mr. Hornung seconded. Mr. Lee stated this is the new statute. Discussion was held on the policy and the indigence test. On the roll call Mr. Blue, Mr. Hofstetter, Mr. Hornung, Mr. Klein, and Mr. Wiech voted yea; Mr. Seyer voted nay; motion CARRIED.

RESOLUTION 13-22 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT, FOR THE PROVISION OF SINGLE STREAM RECYCLING DROP-OFF SERVICES

Mayor Garlich read Resolution 13-22 by title only. Mr. Hornung moved to pass Resolution 13-22; Mr. Blue seconded. On the roll call Mr. Blue, Mr. Hofstetter, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

ORDINANCE 13-160 AN ORDINANCE CREATING AN "UNCLAIMED MONIES FUND" PURSUANT TO SECTION 9.39 OF THE REVISED CODE

Mayor Garlich read Ordinance 13-160 by title only. Mr. Hornung moved to pass Ordinance 13-160; Mr. Hofstetter seconded. On the roll call Mr. Blue, Mr. Hofstetter, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

**Letter from Western Reserve Cooperative:** Mr. Weir stated he received a letter from Western Reserve Cooperative inquiring into the purchase of part of the old B&O right of way from the Village. Mr. Seyer stated that this was discussed in finance committee. Mr. Weir was unable to access GIS for the parcel of land. Discussion was held on the right of way. Mayor Garlich requested that this be added to the streets agenda; and announced anyone interested in attending the meeting should attend.

**Spring Cleanup Day:** Mr. Weir stated he received a contract from Universal Disposal for the Village's annual cleanup day. Discussion was held. Mr. Seyer asked if other companies were contacted. Mr. Weir stated that no other companies were asked for a bid. In the past, Waste Management did not seem interested and Universal Disposal does a great job. Mr. Weir is to hire Universal for disposal services for Village cleanup day, May 17<sup>th</sup>.

**Indigent Burial Policy:** Discussion was held.

**Web Site Report:** Ms. Breyley presented web site analytics.

**Village of Middlefield Regular Council Minutes  
February 6, 2014**

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**VILLAGE COUNCIL COMMITTEE REPORTS and COMMUNICATIONS**

**Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung)**

Mayor Garlich announced interviews for the Director of Economic Development have begun. There are seven candidates total for the interview.

**Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech)** – Mr. Seyer stated that the minutes reflect the discussion that was held in January. In tonight's committee meeting; discussion was held on cost sharing premiums and getting a memorandum to the employees. Consensus that a memorandum should be sent to employees as soon as possible.

**Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich)** – Mr. Hofstetter announced that the Village received a grant for baseball helmets. A Wi-Fi quote was obtained from the Village I/T to put in a hot spot at Eagle Splash Park. The cost to the Village would be about \$500.00. Mr. Klein asked why the Village is installing Wi-Fi at a park. Mr. Wiech stated that he is not in favor of installed a Wi-Fi at a splash park. Discussion was held. Mr. Hofstetter stated that the Village is becoming a regional recreation participant.

**Planning & Zoning (Mr. Klein/Mayor Garlich)** – Mr. Klein announced that the committee welcomed two new members; Edna Davis and Nicholas Giardina.

**Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich)** – Mr. Wiech stated that the committee is addressing tree lawn trees in Woodsong Development as well as street lighting for George Knox Circle. Mr. Wiech stated that there were water and sewer adjustments. The committee discussed the service department staffing needs. The committee discussed the possibility of changing the shifts during the winter; and decided that it was not possible. The department will change shifts during the summer months to cover the park maintenance. Mr. Wiech gave a brief announcement on the water meter change out. Discussion of projects for 2014; nothing is scheduled this year, but do plan on continuing the Glen Valley phase.

**VILLAGE CALENDAR** – No changes.

**Executive Session:** Council convened an Executive Session at 8:26 p.m. to discuss employee compensation. Mr. Klein moved; Mr. Hornung seconded. On the roll call Mr. Blue, Mr. Hornung, Mr. Klein, Mr. Seyer, and Mr. Wiech voted yea; motion CARRIED. The Village Administrator and Solicitor joined them.

**Reconvene Open Meeting:** At 9:12 p.m., the Mayor announced the public portion of the meeting reconvened.

**Action resulting from Executive Session:** The Mayor announced there was no action to take.

**ADJOURNMENT**

Mr. Hofstetter moved; Mr. Klein seconded to adjourn the meeting at 9:13 p.m. motion CARRIED.

Village of Middlefield Regular Council Minutes  
February 6, 2014

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DATE APPROVED: \_\_\_\_\_

ATTESTED BY: \_\_\_\_\_ Ben Garlich, Mayor

ATTESTED BY: \_\_\_\_\_ Tiffany Mekeel, Fiscal Officer

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