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VILLAGE OF MIDDLEFIELD'S

STREETS, SIDEWALKS & UTILITIES MEETING

FEBRUARY 13, 2014

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The Village of Middlefield's Streets, Sidewalks and Utilities meeting was called to order at 5:54 p.m. by Chairman Mr. Wiech with the following members present: Mr. Carl Hornung, Mr. Ron Wiech and Mayor Ben Garlich.

Also present: Mr. Dan Weir – Administrator, Ms. Carrie Ehrhart- Office Asst., and Mr. Charles Ehrhart – Director of Streets & Utilities.

Agenda: Additions: Eagle Park

**Minutes of January 16, 2014** were presented for approval. *Mr. Hornung moved to approve the minutes as presented, seconded by Mayor Garlich. All in favor: Yeas (3).*

#### **OLD BUSINESS**

1. **Trees on Woodsong and Sawgrass:** Mr. Weir stated that he has spoken with the homeowner and she is not opposed to moving the trees, would like to discuss with husband. Looking at possibly moving the trees in the spring. Discussion regarding possible changes that need to be in place to keep this issue from occurring again. Legislation forthcoming to prohibit the planting of trees in the street right of way.
2. **Streetlights Corner of West High and Woodsong:** Weir called Mr. Hogan to see were this project is in the process. No response from Mr. Hogan.

#### **NEW BUSINESS**

1. **Letter from Western Reserve Cooperative:** Discussion regarding the property that Western Reserve would like to purchase. Would like to add on to the existing building. Wiech feels the village should not sell this parcel. Mayor Garlich stated that the bike path will continue onto this parcel. ***It is the consensus of the committee to not sell this parcel to Western Reserve.***
2. **Retro-Reflectivity Sign Replacement Plan:** Mr. Wiech stated that he was reading through the material. ODOT has a vehicle that inventory's the street signs and locations. The inspections were completed years ago. Mr. Weir feels that this process can be simplified. Need to look at the signs that need immediate attention; set a budget and work on it year by year. Discussion regarding if ODOT still has to replace the signage within the Village on the state routes. ***Mr. Hornung made a motion to forward the proposed plan onto Council for approval, seconded by Mr. Wiech. All in favor: Yeas (3)***

3. **Draft Antidegradation Addendum-Revision to Copper Limits:** Looks like the engineers still needs more data to finish the draft. When completed will be above permissible levels. Needs to be completed by the next discharge permit renewal date in 2015.
4. **Superintendent Succession Plan:** Discussion regarding the plan that is in place. Move this to executive session.
5. **Meter Installation Incentive:** Discussion regarding the letters/notices that have been sent to residents. Discussed having a charge on the meter and a surcharge for reading.
6. **Condition of Roads Following Winter:** Mr. Wiech stated that he rode Glen Valley and doesn't feel that it is a safety issue. Discussion regarding the conditions of some of the various roads in the village and what needs to be repaired. Will try to do the repairs that need to be completed in the spring & summer.
7. **Salt Inventory/Availability:** Mr. Wiech stated that he is very concerned about the shortage. Mr. Ehrhart feels that the Village is in a good position with the salt inventory.
8. **Adjustments:** None before the committee
9. **Eagle Park:** Mr. Ehrhart stated that the main pump needs to be rebuilt before the park is opens or a new one needs to be purchased. Suggested buying a new pump and rebuilding the old one to have on the shelf as a spare. The water fountain pumps are all broken; need 4 they run about \$200 each. The committee would like to see the fountain running this year.

Ehrhart discussed with the committee the water main break on Hillcrest. Took the crew approximately 22 hours to complete the repairs. The committee commended Mr. Ehrhart and the service crew for a job well done.

## **EXECUTIVE SESSION**

Mr. Wiech moved to adjourn into executive session to discuss personnel/superintendent succession plan, seconded by Mr. Hornung at 7:05 pm.

The meeting reconvened at 7:29pm.

There being no further business before the Streets, Sidewalk and Utilities, the meeting adjourned at 7:30 pm.

## **PENDING**

1. **Glen Valley Drive Phase II:**
2. **NPDES Permit Copper Limit:**
3. **Flowering Trees along Sperry Lane:**