

Village of Middlefield Regular Council Minutes
March 5, 2015

Council met in regular session. The Mayor called the meeting to order at 7:00 p.m. with the following members present: Mr. William Blue, Mr. Carl Hofstetter, Mr. Carl Hornung, Mr. Scott Klein, Mr. Richard Seyer, and Mr. Ronald Wiech.

Also present: Dan Weir – Administrator, Nick Giardina-Fiscal Officer, Tom Lee-Village Solicitor, Charlie Ehrhart-Director of Streets & Utilities, Chief Tucholski, Leslie McCoy-Econ Director/Zoning Inspector, Billie Warren-Recreation Director, Kim Breyley, Chief Bill Reed-Middlefield Fire Department, Paula Shenal-Community Care Ambulance, Alex Duncan, Christian Klein-Company 119, Mark Longrich-Huskie Nation Foundation, Edna Davis, Sam Morrow-Glen Valley Farms and Ann Wishart-Maple Leaf.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No Additions or deletions.

Approval of Minutes: February 5, 2015 regular meeting – Mr. Blue moved to approve the minutes as presented, seconded by Mr. Hornung. Roll call: Yeas (5) Correction needed under Director of Streets and Utilities for “Barrow” needs to borrow. Hornung abstained.

Payment of Bills: *Mr. Blue moved to authorize payments totaling \$294,580.69, seconded by Mr. Hofstetter. Roll call: Yeas (6).*

INCOME TAX REPORT – Report included in the packet.

ECONOMIC DEVELOPMENT REPORT – Report in the packet. Ms. McCoy stated that she is almost completed with the first wage survey. Have had some potential business looking at spaces here in the village. Will be speaking at the Chamber of Commerce Luncheon in April. Still meeting with ODOT regarding the 608 project. The ODNR grant should be completed this month. Discussed the need for buggy lanes.

ZONING INSPECTOR’S REPORT – Report included in the packet. Ms. McCoy stated that an amusement arcade has been approved by the Planning and Zoning Commission. All other projects are on schedule.

DIRECTOR OF STREETS & UTILITIES REPORT – Report included in the packet. Routine maintenance at the plants. Have had a lot of break downs and repairs to equipment in February. The department also worked on thawing 5 frozen service lines. A 6” water main broke at the center of town. Mr. Ehrhart thanked Mr. Klein for the coffee and Tony Duncan and Al Loze for all the extra hands. Also thanked Chief Tucholski for all his help with the water main break including grabbing a shovel and helping out. During the water main break also had a snow storm, had to pull one of the operators from the plant to help with the street plowing. Mr. Klein stated that the Mini Mart donated the coffee. Mayor Garlich thanked the department for all their hard work and how tough the month has been. The department has started patching some of the pot holes with cold mix.

POLICE REPORT – Report included in packet. Chief Tucholski gave the statistics for the month of February. The total numbers are running pretty close to last years. Received a grant from Ohio Public Safety and Criminal Justice Service for the body cameras of \$2,154.00 with a 10% match. The VFW Post gave a donation to the police

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department of \$1,200.00 which will also go towards the purchase of the body cameras. *Mr. Wiech made a motion to accept the donation from the VFW in the amount of \$1,200.00, seconded by Mr. Hornung. All in favor: Yeas (6).* Mr. Hornung thanked the police department for their compassion, understanding and dedication during the loss of Mrs. Davis.

PARKS & RECREATION REPORT – Report included in the packet. Ms. Warren stated that the basketball league has ended the season and held the tournament. Middlefield Recreation teams did really well in the tournament. Ms. Warren thanked all the volunteers that helped out with the tournament. The wrestling program completed the year also. Jerry Rose participated in the State meet. Kitchen kids is meeting and this past Monday they made a French toast casserole and the instructor brought samples into the village employees on Tuesday. Holding Adult basketball league on Monday nights through the month of March. The Easter Egg Hunt will take place on March 28 and will start promptly at 10:00 am. This year the Recreation department will be hosting an Adult Easter Egg Hunt on March 28th at Mineral Lake Park at 7:00 pm the cost is \$10.00 per ticket.

FIRE DEPARTMENT REPORT – Report on the desk. Chief Reed gave the stats for the month of February. Discussed possibly using community service people to paint hydrants. The department is staff correctly. Has some issues this month with frozen sprinkler lines.

AMBULANCE REPORT – Nothing to report. Ms. Shenal stated that February was very busy and apologized for the extended response times. Mayor Garlich asked about the difference between a transport vehicle and an ambulance. Ms. Shenal stated that a squad needs to be on call and available at all times.

FINANCIALS – Report included in packet.

PUBLIC PARTICIPATION-

Mark Longrich - Huskie Nation Foundation: www.huskienationfoundation.com is the website that people can find information on. The website has a fund status and the conceptual drawings are included on the site. Looking at starting with the concession stands and bathroom. Received a grant from GE foundation for \$10,000.00 with a matching from the Polomsky Family. The money raised to date will only cover the engineer drawings. Still need money to build the project. Mr. Longrich walked Council through the website. Donations can also be made at any Middlefield Bank location. Talked about the upcoming fundraising events that are happening.

FIRST READING

ORDINANCE 15-104 AN ORDINANCE ENACTING NEW SECTION 181.11(D) OF THE CODIFIED ORDINANCES TO AUTHORIZE THE FISCAL OFFICER, WITH THE APPROVAL OF THE MAYOR AND THE CHAIR OF THE FINANCE COMMITTEE, TO ESTABLISH A DELINQUENT TAX PAYMENT PLAN, SUBJECT TO SPECIFIED REQUIREMENTS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 15-104 by title only.

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Mr. Seyer questioned the wording of the legislation. Mr. Lee stated that it is a minimum of 3% and a maximum of 36 months to pay. This is to be used for unusual circumstance. This gives the fiscal officer the maximum flexibility that might be needed. These payment plans will be entered into on a case by case situation. The payment plan must be approved by both the Mayor and the chair of the finance committee.

Mr. Seyer made a motion to place Ordinance 15-104 on first reading, seconded by Mr. Klein. Roll call: Yeas (6)

SECOND READING – Nothing before Council

THIRD READING

RESOLUTION 15-02 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC RECORDS TRAINING.

Mayor Garlich introduced Resolution 15-02 by title only.

Mr. Hornung made a motion to **pass** Resolution 15-02, seconded by Mr. Wiech. Roll call: Yeas (6)

PENDING PASSAGE – Nothing before Council

OLD BUSINESS

1. **Huskie Nation Foundation Update:** Mr. Klein stated that Mayor Garlich and Mr. Klein attended the school board meeting. Feels that the school board is split regarding the proposal of 17 years for the cost of 15 years.

NEW BUSINESS

1. **Web Site Report – Kim Breyley :** Ms. Breyley stated that the views were up from January to February. Mobile use is up also. Discussed the spikes that occurred and that most of the views came from mobile use. The police page was the most viewed page for the month of February.
2. **Web Design Proposal – Company 119 Presentation:** Christian Klein is the owner of Company 119 and the Econ Committee has been working with Mr. Klein. Mr. Klein has proposed a quote to grow the website to a mobile friendly site. Mr. Klein gave his presentation regarding his proposal. The platform that the village currently uses is not mobile friendly. The proposed platform is easy and training is simple. The website will look differently. The colors will be the same but the layout of the pages will need to be changed for the mobile platform. The cost to upgrade the platform for \$8,100.00 and a \$360.00 hosting fee. Usually looking at 90 day turn around. ***Mr. Hornung made a motion to approve the contract with Company 119, seconded by Mr. Blue. Roll call: Yeas (6)***

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3. **Annual Review of Various Fees and Charges – Recommendation from Finance Committee:** Mr. Seyer stated that the committee reviewed the fees and are recommending no changes to the fees.

4. **Water/Sewer Rate – Analysis and Recommendation:** Mr. Weir explained the analysis that was passed out to all of Council. The analysis shows the current rates with the number of customers in each category and then calculated consumption for each category. The revenue is decreasing or staying flat because the village does not do any annual increases but the cost to operate continues to increase. Made a recommendation of a 3% increase annually. Made a comparison to other communities in the County. Mr. Seyer stated that he is not in favor of an automatic increase every year. Thinks that it needs to be justified each year to the residents and voted by Council. Would like to implement this 3% increase for 2016 and then an annual review each year.

COMMITTEE REPORTS and COMMUNICATIONS

Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung) – In packet.

Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech) – In packet.

Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich) – In packet.

Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich) – No meeting in January.

Public Safety (Mr. Hornung/Mr. Blue/Mr. Hofstetter) – In packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Gyure/Ms. Davis) – In packet.

VILLAGE CALENDAR: Mr. Weir stated that we need a Council Meeting to approve the permanent appropriations later in March. Discussed possible dates. Grand Opening for O'Reilly's Auto Parts is March 11th.

EXECUTIVE SESSION: - Nothing before Council

Mr. Hornung made a motion to adjourn the council meeting at 8:47 pm, seconded by Mr. Blue.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER