

**Village of Middlefield Regular Council Minutes**  
**February 6, 2014**

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Council met in regular session. The Mayor called the meeting to order at 7:00 p.m. with the following members present: Mr. William Blue, Mr. Carl Hofstetter Jr., Mr. Carl Hornung, Mr. Scott Klein, Mr. Richard Seyer, and Mr. Ronald Wiech.

**Also present:** Dan Weir – Administrator, Carrie Ehrhart-Office Asst., Charles Ehrhart – Director of Streets & Utilities, Arnold Stanko – Chief of Police, Michael Dutton – Recreation Director, Billie Warren – Program Supervisor, Steven Roessner – Foresight Engineering, Village Zoning Inspector, Thomas Lee – Taft Law, Village Solicitor, Edna Davis, Jessica Kollmorgan, Paula Shenal- Community Care, Hank Andrews, Kim Breyley, John Borkholder, Ann Wishart-Maple Leaf, Alex Duncan, Ron Duncan.

**Opening Ceremony:** The Pledge of Allegiance was cited.

**Agenda:** Change New Business #2 from a Renewal to a 2 Mil Replacement and add #7 Year end Report.

**Approval of Minutes:** February 6, 2014 regular meeting – Mr. Hofstetter moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (6).

Minutes of February 26, 2014 Special Council meeting were presented for approval. Mr. Klein moved to approve the minutes, seconded by Mr. Blue. Roll call: Yeas (6).

**Payment of Bills:** Mr. Blue moved to authorize payments totaling \$225,153.94, seconded by Mr. Hornung. Roll call: Yeas (6). Mayor Garlich Inquired about the Weltmen, & Wineberg bills. Weir stated that they are the Income tax collection company.

**INCOME TAX REPORT** – Report included in packet

**DIRECTOR OF STREETS & UTILITIES REPORT** – Report included in packet. Regular maintenance and repairs to the WWTP and WTP. Repairs and general maintenance on the plow trucks and the sidewalk plow, sewer main cleaning, street repairs and four service lines that froze. Discussed the water main break on Hillcrest Avenue. The crew worked approximately 22 hours to repair this major break. The residents on Hillcrest were very cooperative. Mayor Garlich stated that this was a very expensive break; with the service crew, extra help etc. Mr. Klein commended the service crew for their long hours and dedication. The Mini Mart donated food to the crew as they worked along with many residents.

**POLICE REPORT** – Report included in packet. Chief read his statistics for the month of February with the calls that the police department responded to. Mr. Hornung stated that Officer Gray has been working diligently on getting the evidence room back into shape. Commended Lt. Tucholski and Sgt. Savage for the extra patrol on vacationing homes. Discussion held regarding the Police Academy that started last night. Chief stated that Officer Gray has tirelessly sorting through the old evidence and destruction of evidence.

**ZONING INSPECTOR'S REPORT** – Report included in the packet. Mr. Roessner stated that Neff Perkins has applied for an office addition. Will be tearing down the front office and building a larger office space. Mayor Garlich stated that Chem Technologies has a purchase agreement with Bonner.

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**PARKS & RECREATION REPORT** – Report included on packet. Mr. Dutton stated that all winter programs have competed. The winter sports program had 159 kids participate. Spring program registration is open. Will be offering clinic for players and coaches.

***Wiech made a motion to accept the donations, seconded by Hornung. Roll Call: Yeas (6)***

**FIRE DEPARTMENT REPORT** – Ms. Kollmorgan gave the stats for February; seeing a call increase from same time last year. Discussed training that the department has participated in. Received a vacant house on Nauvoo Road and will be doing live burns and training in the home over the next few months. Ms. Kollmorgan discussed the seriousness of not reporting fires within commercial and industrial building. Discussion regarding the chain of command and how the fire department is staffed.

**AMBULANCE REPORT** – Report included in packet. The department has been very busy. Put 3 more ambulances into service. The weather conditions have effected response time immensely.

**PUBLIC PARTICIPATION**

**FIRST READING**

**ORDINANCE 14-105 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO PAY COBRA PREMIUM PAYMENTS ON BEHALF OF POLICE OFFICE ERIN THOMAS DURING THE PERIOD OF HER DISABILITY, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 14-105 by title only.

Mr. Hornung moved to waive the required readings on Ordinance 14-105 and declare an emergency, seconded by Mr. Klein. Roll call: Yeas (6).

Mayor Garlich stated that Ms. Thomas is planning on attending the Council meeting in April.

Mr. Hornung moved to pass Ordinance 14-105, seconded by Mr. Blue. Roll call: Yeas (6)

**SECOND READING**

**ORDINANCE 14-104 AN ORDINANCE AUTHORIZING THE GEAUGA COUNTY AUDITOR TO ASSIGN HOUSE NUMBERS AND STREET ADDRESSES WITHIN THE VILLAGE OF MIDDLEFIELD.**

Mayor Garlich introduced Ordinance 14-104 by title only.

Mr. Blue moved to place Ordinance 14-104 on second reading, seconded by Mr. Wiech. Roll call: Yeas (6).

**THIRD READING** - NONE

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**UNFINISHED BUSINESS** – NONE

**NEW BUSINESS**

1. **Web Site Report:** Ms. Breyley stated that the views are down from last month and the school closing tab was the most used page.
2. **Replacement of Current Police Levy with a 2.0 mill Addition-Discussion:** Mr. Seyer stated that the safety committee met and they are recommending a 2 mil replacement levy. The current levy is 1 mil and are collecting about \$65,000 per year. The replacement would generate approximately \$168,000. It was the recommendation of the Finance & Ordinance Committee to put the 2 mil Replacement Levy on the ballot.
3. **American Fireworks Contract for Summerfest:** Summerfest will be held on July 26<sup>th</sup>. Looking at changing the parade route and moving summer fest to the Harrington Square Mall. **Mr. Wiech made a motion to approve to approve the contract for American Fireworks, seconded by Mr. Hornung. Roll Call: Yeas (6)**
4. **Retro-Reflectivity Plan for Traffic and Street Sign Replacement:** Discussion regarding the plan that is being proposed. This applies to the safety signs and the street name signs. The sign inventory is completed and up to date. Weir feels that the signs need to be budgeted each year. **Mr. Klein made a motion to accept the Reflectivity Plan as submitted, seconded by Mr. Hornung. Roll call: Yeas (6)**
5. **List of Village Charges and Fees-Recommendation from Finance Committee:** This is an annual review of charges and fees. The Finance committee recommended that the village does not increase any fees this year. **Mr. Blue made a motion to approve the list of Village charges and Fees, seconded by Mr. Hornung. Roll call: Yeas (6)**
6. **Economic Development Director-** Update on Interview Process: Completed all the 1<sup>st</sup> interviews. Second interviews have been scheduled for Wednesday February 12<sup>th</sup>.
7. **Annual Report:** Mr. Weir went through the yearend report that was prepared showing the overview of the village's finances.

**VILLAGE COUNCIL COMMITTEE REPORTS and COMMUNICATIONS**

**Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung)** - Mr. Blue stated that the committee interviewed 6 candidates. Will be having second interviews for 3 of the candidates.

**Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech)** – Mr. Seyer stated that the committee will be looking further into the proposal from Eneroc regarding going off the grid for electric, would run the plants on generator.

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**Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich)** – Mr. Wiech stated that the committee discussed the trees in the tree lawns, radio meters, shift work for the village service department and the village's salt supplies.

**Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich)** – Planning an appreciation award; would like to award next month. Discussed the proposed plans for the downtown park area.

**Public Safety (Mr. Hornung/Mr. Blue/Mr. Hofstetter)** – Discussed the equipment that the police department is look at purchasing and the schooling that the chief would like to send various officer to.

**VILLAGE CALENDAR** – No changes.

**EXECUTIVE SESSION:**

At 8:35 pm Mr. Hornung moved to adjourn to executive session for employee compensation, seconded by Mr. Hofstetter. Roll call: Yeas (6)

The meeting reconvened at 9:06 p.m.

**Mr. Wiech made a motion that village employees be required to pay 5% of the Health insurance premium commencing December 1, 2014, seconded by Mr. Seyer. All in favor: Yeas (6)**

There being no further business before Council the meeting adjourned at 9:12 pm.

**DATE APPROVED:** \_\_\_\_\_

**ATTESTED BY:** \_\_\_\_\_ **Ben Garlich, Mayor**

**ATTESTED BY:** \_\_\_\_\_ **Carrie Ehrhart, Office Asst.**