

Village of Middlefield Regular Council Minutes
March 9, 2017

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Carl Hornung, Mr. Scott Klein, Mr. Sam Morrow, Mr. Ron Wiech and Mr. Rick Seyer.

Also present: Mr. Nick Giardina-Fiscal Officer, Mr. Tom Lee-Village Solicitor, Ms. Leslie McCoy - Administrator, Mr. Nick Bellas-Zoning Inspector, Ms. Billie Warren-Recreation Director, Chief Tucholski – Police & Director of Streets & Utilities, Lt. Savage, Chief Bill Reed – Middlefield Fire Department, Mr. John Borkholder, Ms. Judy Stone, Mr. Dick Stone, Ms. Joan Czuchra, Ms. Fran Hanna, Mr. Roger Hanna, Mr. Alex Duncan, Ms. Anita Marlowe, Mr. Ken Zwolinski – Kiwanis, and Kyle Kaplan. The 3rd & 4th Grade Boys Basketball Middlefield Team V.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: Under new business A motion to correction a Scribner's Error to Resolution 17-03.

Approval of Minutes: February 9, 2017 regular meeting – ***Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).***

Payment of Bills: ***Mr. Blue moved to authorize payments totaling \$254,827.42, motion seconded by Mr. Wiech. Roll call: Yeas (6).***

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax was up a little bit from the year before. Water & Sewer is down from the previous year. The receipts are up and the expenses are holding steady.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that things have been pretty busy. Still working with Jobs Ohio. The bike trail is on track. Received a Revolving Loan application today; will be setting up a meeting in the near future. Projects are coming to planning. The Ames building is still in negotiations.

ZONING REPORT: Report is included in the packet. Mr. Bellas stated that three permits were issued in February. Sent 3 violation letters regarding exterior maintenance, junk or debris. Burger King is planning a major remodel to the interior and exterior that will be coming before the planning commission. Mr. Zwolinski from Kiwanis is inquiring whether they can put up temp signs showing the direction to the fish fry at the Middle School. The Fire Department has request Kiwanis to place sign stating that the fish fry has moved. Mr. Mayor asked Mr. Bellas to issue the Kiwanis a temporary sign permit and to waive the fees.

DIRECTOR OF STREETS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the last snow in March gave the area more snow than the whole month of February. Worked on storm damage from the big winds. St. Rte. 608 was closed for approximately 20 hours due to a pole snapping. Met with the engineer to look at the problem roads and he will get quote together for repair. Getting quotes for the catch basins repairs still waiting on one more. The service department has been doing a lot of pump maintenance and vehicle maintenance. Chief Tucholski stated that Mr. Harrison is a great foreman and runs his crew very well. Mr. Cipolla & Mr. Harrison

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attended the budget meeting so they know what money they have to spend and to discuss what project are needed.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of February. 425 calls for service. A lot of training has been taken place. Lt. Savage gave an overview of the training classes.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated basketball season is over. Wrestler Andrew Tucholski made it to state and did well. Still working on research for the dog park; have visited different parks. Feels that fencing is going to be the biggest expense.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed gave the statistics for the month of February. 118 runs for the month. Discussion regarding the new truck.

AMBULANCE REPORT – Report is included in the packet. Nothing unusual to report. 226 runs for the year. Introduced Chris Koepf he will be attending the monthly meetings. Discussion regarding the reports that are supposed to be included. 4 Mutual aid calls in February from outside agency. CCA gave mutual aid 17 times to outside agency.

PUBLIC PARTICIPATION-

3rd/4th Grade Boys Basketball Middlefield Team V – Tournament Winners: Ms. Warren stated that the team was in the Cardinal Athletic Tournament and this team won the tournament against the other Middlefield recreation team. The team was also undefeated for the whole season. Mayor Garlich passed out certificated to the kids and thanked the parents for all their support.

FIRST READING -

RESOLUTION 17-04 A RESOLUTION AMENDING THE AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT AND CHEM TECH PROPERTIES LTD. TO PROVIDE FOR A LUMP SUM PAYMENT BY CHEM TECH TO CARDINAL IN LIEU OF THE PARTIALLY-ABATED REAL ESTATE TAXES PURSUANTY TO RESOLUTION 12-24 AND 14-21, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 17-04 by title only.

Mr. Hornung made a motion to waive the required readings and declare Resolution 17-04 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 17-03, motion seconded by Mr. Hornung. Roll call: Yeas (6).

RESOLUTION 17-05 A RESOLUTION DECLARING IT NECESSARY TO RENEW THE LEVY OF A TAX IN EXCESS OF THE TEN MILL LIMITATION FOR AMBULANCE SERVICE, EMERGENCY MEDICAL SERVICE OR BOTH.

Mayor Garlich introduced Resolution 17-05 by title only.

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Ms. McCoy stated that this is the Resolution to place the Ambulance service on the November ballot. About \$60,000 is in the fund currently. Discussion regarding the reduction in the collection.

Mr. Hornung made a motion to place Resolution 17-05 on first reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 17-103 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE VILLAGE COMMUNITY DAY, WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCE REGARDING SAME, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-103 by title only.

Mr. Seyer stated that he is not in favor of having this at Eagle Park.

Mr. Wiech made a motion to declare Ordinance 17-103 an emergency and place it on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 17-104 AN ORDINANCE ESTABLISHING THE 2017 PERMANENT APPROPRIATIONS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-104 by title only.

Met with the department heads to discuss the budget. This is the

Mr. Wiech made a motion to waive the required reading and declare Ordinance 17-104 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to PASS Ordinance 17-104, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 17-105 AN ORDINANCE INCREASING CERTAIN FEES IMPOSED BY THE VILLAGE, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-105 by title only.

Ms. McCoy stated that the only proposed increase is on the Sprinkler quarterly fee. Currently charge 270.00 per year and this would be a 3% increase to 278.10. The Mayor would like to bring this Ordinance to the next meeting at 6%.

ORDINANCE 17-106 AN ORDINANCE CREATING THE POSITION OF TREATMENT PLANT OPERATIONS MANAGER AND AMENDING THE POSITION OF PLANT OPERATOR/LABORER TO IMPROVE THE EFFICIENCIES OF THE WATER AND WASTE WATER DIVISIONS OF THE STREETS AND UTILITIES DEPARTMENT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-106 by title only.

Chief Tucholski stated that currently all the employees that work at the plants are all listed as Plant Operator/Laborer. Mr. Cipolla has more of a manager's position and has

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been doing that position all along. This is a technical correction to make submitting paper work to EPA more efficient also.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 17-106 an Emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Hornung made a motion to PASS Ordinance 17-106, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 17-107 AN ORDINANCE RECLASSIFYING MICHAEL CIPOLLA TO THE TITLE OF "TREATMENT PLANT OPERATIONS MANAGER", AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-107 by title only.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 17-107 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Morrow made a motion to PASS Ordinance 17-107, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 17-108 AN ORDINANCE AMENDING EXISTING SECTION 123.01 OF THE CODIFIED ORDINANCES TO MODIFY THE POSTING REQUIREMENTS FOR VILLAGE LEGISLATION AND OTHER NOTICES.

Mayor Garlich introduced Ordinance 17-108 by title only.

This just removes two currently listed locations that no longer have community boards. The Village will continue to post at the Library, Middlefield Bank and the Lobby of the Municipal Center and also publish in the Maple Leaf. Things are also on the Website and social media.

Mr. Hornung made a motion to place Ordinance 17-108 on first reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

SECOND READING

THIRD READING

RESOLUTION 17-01 A RESOLUTION APPROVING THE 2017 TRAFFIC SIGN RETRO REFLECTIVITY MAINTENANCE PROGRAM FOR THE VILLAGE OF MIDDLEFIELD, OHIO.

Mayor Garlich introduced Resolution 17-01 by title only.

Mr. Wiech made a motion to PASS Resolution 17-01, motion seconded by Mr. Klein. Roll call: Yeas (6).

ORDINANCE 16-145 AND ORDINANCE ENACTING NEW CHAPTER 945 OF THE CODIFIED ORDINANCES TO PROVIDE REGULATIONS FOR THE VILLAGE

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REFUSE SERVICE FOR RESIDENTIAL PROPERTIES, AND DECLARING AN EMERGENCY. (REVISED)

Mayor Garlich introduced Ordinance 16-145 by title only.

Mr. Hornung made a motion to PASS Ordinance 16-145, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 17-101 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE 3RD ANNUAL ADULT EGG HUNT, WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-101 by title only.

Mr. Morrow made a motion to PASS Ordinance 17-101, motion seconded by Mr. Hornung. Roll call: Yeas (6).

OLD BUSINESS – Nothing before Council

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Report in the packet. February was a pretty good month. Up 11% of this year and 5% from last year. Up to date but would like newer photos for the site.
2. **Spring Clean UP Day – May 20, 2017 (Saturday):** This is a curb side event. Have thing at the curb by 6:00 pm. Discussion regarding if this will continue once the new Refuse Program begins.
3. **Scrap Tire Drop Off – May 20, 2017 (Saturday):** This is a drop-off at the Municipal Center from 8:00 am to 12:00 noon. This is paid for by a grant through the Geauga-Trumbull Solid Waste District.
4. **Garbage Collection – Bag Program:** This is being discussed due to the many people whom only use a small amount of garbage. There is a route fee of \$5.00 a month and then \$5.00 per bag to be purchased at the Municipal Center and this still includes the curb side recycling. The Ordinance 16-145 that will need to be modified to include the bag program currently bags are prohibited. Mayor and Council feel that this is the best way to compromise with the residents that don't have a large amount of refuse.
5. **Motion to Bid OWDA Project – Water Tower and Water System Building Repair and Maintenance:** Chief Tucholski stated that the south water tower needs to be drained, sandblasted and repainted inside and out, the vent needs to be replaced and the fencing and the grounds need maintenance. Would like to apply for a low interest loan through OWDA. The approximate cost of the project would be about \$170,000.00. The loan requires that this be a shovel ready project. ***Mr. Wiech made a motion to approve the application to OWDA for the Water Tower Project, motion seconded by Mr. Hornung. Roll call: Yeas (6).***

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6. **Water Billing Frequency – Residential Customers:** Mr. Seyer stated that this was discussed in the finance meeting. The committee would like to move the due date to the 28th of the month. Mr. Klein feels that monthly billing will be a great service to the residents. Legislation regarding this will be forth coming at future meetings.
7. **Request from Mary Jane Fox – 15667 Elmwood Street:** Ms. McCoy stated that the village received a letter from Ms. Fox requesting to temporarily house her Alpaca in her garage to conduct classes on shearing. ***Mr. Hornung made a motion to approve Ms. Fox request for the two days, motion seconded by Mr. Blue.***
8. A Motion to Correction a Scribner's Error to Resolution 17-03: There is a technical error. Mr. Hornung made a motion to approve the correction, motion seconded by Mr. Wiech. Roll call: Yeas (6)

COMMITTEE REPORTS and COMMUNICATIONS

Streets, Sidewalks, & Utilities (Mayor Garlich/Carl Hornung/Sam Morrow) – Minutes are included in the packet.

Public Safety (Mr. Seyer/Mr. Blue/Mr. Wiech) – Minutes are included in the packet.

Finance & Ordinance (Mr. Klein/Mr. Seyer/Mr. Morrow) – Minutes are included in the packet.

Parks & Recreation (Mr. Wiech/Mr. Hornung/Mayor Garlich) – Minutes are included in the packet.

Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung) – No meeting in February.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Davis) – No meeting in February.

VILLAGE CALENDAR: In packet.

EXECUTIVE SESSION: Nothing before Council

Mr. Hornung made a motion to adjourn into executive session at 8:29 pm to discuss personnel, motion seconded by Mr. Morrow. Roll call: Yeas (6).

There being no further business before Council the regular session adjourned at 9:01 pm.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER