

**Village of Middlefield Regular Council Minutes**  
**May 7, 2015**

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Council met in regular session. The Mayor called the meeting to order at 7:00 p.m. with the following members present: Mr. William Blue, Mr. Carl Hofstetter, Mr. Carl Hornung, Mr. Scott Klein, Mr. Rick Seyer and Mr. Ronald Wiech.

**Also present:** Dan Weir – Administrator, Nick Giardina-Fiscal Officer, Tom Lee-Village Solicitor, Charlie Ehrhart-Director of Streets & Utilities, Chief Tucholski, Billie Warren-Recreation Director, Leslie McCoy-Economic Development & Zoning Inspector, Kim Breyley, Chief Bill Reed, Richard Stone, Judy Stone, Sam Morrow-Glen Valley Drive, Ann Wishart-Maple Leaf, Mark Longrich, Alex Duncan and Jim O'Dell-Community Care Ambulance.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** No Additions or deletions.

**Approval of Minutes:** April 2, 2015 regular meeting – Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (4). Mr. Seyer abstained.

**Payment of Bills:** *Mr. Blue moved to authorize payments totaling \$277,217.85, seconded by Mr. Klein. Roll call: Yeas (5).*

**INCOME TAX REPORT** – Report included in the packet. Mr. Giardina stated that income tax is up about 6% from last year. Collections is trending up.

**FISCAL OFFICERS REPORT** – Water and sewer collection is up; total receipts for the year to date are up. Each department is down on expenses. Department heads are doing a great job staying within their budgets.

**ECONOMIC DEVELOPMENT REPORT** – Report included in the packet. Ms. McCoy stated that she has been meeting with people who are interested in opening businesses in the village. Fastenal signed their lease on May 1st. Current projects are going well. Continuing talks with ODOT and NOACA. Mayor Garlich would like to see what the interest would be with the industries in the village to hold a job fair.

**ZONING INSPECTOR'S REPORT** – Report included in the packet. Ms. McCoy stated that April was very busy with issuing permits. Discussion regarding the conditional use permits that were granted by Planning & Zoning Commission in April. Mayor Garlich stated that he would like to work on the Neat Streets Program again.

**DIRECTOR OF STREETS & UTILITIES REPORT** – Report included in the packet. Mr. Ehrhart stated that the department has been doing street repairs, street sweeping, maintenance at the WWTP & WTP, meter reading, meter replacement, hydrant flushing, installed the fountain back into Mineral Lake. Mayor Garlich requested a quarterly report regarding how many more meters need to be replaced. Discussion regarding the commercial and industrial meters. Mr. Weir is currently getting a quote for the connection points (hubs) for the radio meter system.

**POLICE REPORT** – Report included in packet. Chief Tucholski gave the statistics for April. Call of service are up about 200 from this time last year. The Cops n' Kids Fishing Day will be June 13<sup>th</sup>. The click it or ticket it campaign will be starting. Cardinal Prom is

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this weekend and Chief will be volunteering at after prom to help supervise the kids. Discussed the body camera and the department's policy regarding the cameras. The person that robbed Middlefield's Dollar General also robbed the other ones and she was caught by the Columbia Store. Sgt. Savage will graduate from PELC on Friday May 15<sup>th</sup>. Will be applying to the FBI after his graduation.

**PARKS & RECREATION REPORT** – Report included in the packet. Ms. Warren stated that all the spring/summer programs are going really well. Cops and Kids Fishing will be held on June 13<sup>th</sup>. Mr. Blue asked if the village stocks fish in the lake. Mr. Ehrhart stated that fish are added just about every year.

**FIRE DEPARTMENT REPORT** – Report on the desk. Chief Reed gave the stats for the month of April. The department has had 254 run through the end of April. Discussion regarding the insurance rating program that will be taking place in July. Chief Reed is hoping to have the rating for the department dropped based on testing and training that the department does.

**AMBULANCE REPORT** – Nothing Submitted. Mr. O'Dell stated that they are preparing for inspection all employees and stations. Discussion regarding the report that use to be submitted and the Ambulance Company is transitioning in a new representative for this area and the report will be provided again.

**FINANCIALS** – Report included in packet.

**PUBLIC PARTICIPATION-**

**Mr. Mark Longrich – Huskie Nation:** Mr. Longrich stated that they have received the drawing for the concession stand and bathrooms. Mr. Tim Yoder will be heading the program; need to see what companies will be donating supplies to the project. The ball park project cost for the concession and bathrooms will be around \$100,000.00. Working with Urban Growers, if you go to the greenhouse on 700 and tell them to donate to Huskie Nation they will give you a 15%. Have a fundraiser with DQ will also give 15% of the purchase.

**FIRST READING**

**ORDINANCE 15-109 AN ORDINANCE AMENDING EXISTING SECTION 911.08 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A THREE PERCENT INCREASE IN WATER RATES COMMENCING JANUARY 1, 2016, TO PROVIDE FOR THE ANNUAL REVIEW OF WATER RATES BY THE STREETS, SIDEWALKS AND UTILITIES COMMITTEE IN SEPTEMBER, 2016, AND EACH YEAR THEREAFTER, AND TO MAKE CERTAIN TECHNICAL CLARIFICATIONS.**

Mayor Garlich introduced Ordinance 15-109 by title only.

The revenue created by water payment is used to cover the operating cost of the plants. The debt service for the improvement to the plants are not covered by the revenue. Need the increase to keep pace with the rising cost of operations.

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Mr. Hornung made a motion to place Ordinance 15-109 on first reading, seconded by Mr. Blue. Roll call: Yeas (5). Mr. Seyer stated that the Finance Committee would like to review in August.

**ORDINANCE 15-110 AN ORDINANCE AMENDING EXISTING SECTION 907.04 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A THREE PERCENT INCREASE IN SEWER RATES COMMENCING JANUARY 1, 2016, TO PROVIDE FOR THE ANNUAL REVIEW OF SEWER RATES BY THE STREETS, SIDEWALKS AND UTILITIES COMMITTEE IN SEPTEMBER, 2016, AND EACH YEAR THEREAFTER, AND TO MAKE CERTAIN TECHNICAL CLARIFICATIONS.**

Mayor Garlich introduced Ordinance 15-110 by title only.

Discussion regarding the senior discount and the request to track how many residents get the senior discount.

Mr. Klein made a motion to place Ordinance 15-110 on first reading, seconded by Mr. Hornung. Roll call: Yeas (5).

**SECOND READING** –

**ORDINANCE 15-107 AN ORDINANCE TRANSFERRING FUNDS FROM THE VILLAGE'S "REC CENTER CONSTRUCTION FUND" TO THE "INCOME TAX FUND".**

Mayor Garlich introduced Ordinance 15-107 by title only.

Mr. Blue made a motion to place Ordinance 15-107 on second reading, seconded by Mr. Wiech. Roll call: Yeas (5).

**THIRD READING** – Nothing before Council

**PENDING PASSAGE** – Nothing before Council

**OLD BUSINESS** – Nothing before Council

**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Ms. Breyley stated that views are down from last month but still up from last year. Work is progressing on the mobile friendly updates to the website. The police department is working on including a police blotter.
  
2. **Purchase of Kubota Tractor w/ Front End loader:** Mr. Ehrhart stated that this has been to both the Streets and Finance Committee. The village is in need of a new tractor for sidewalk snowplowing. During last year's harsh winter the sidewalk snowplow broke down several times and the department had to borrow equipment to keep the sidewalks open. The current tractor is 8 years old. This would give the village two tractors to use to clean sidewalks and could send guys in two different directions and get sidewalks done quicker. This can also be used for the ball field prep and mowing. ***Mr. Seyer made a motion to approve the***

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*purchase of the Kubota Tractor, seconded by Mr. Hornung. Roll call: Yeas (5)*

3. **Downtown Park Improvements – Engineering/Plan Preparation:** Ms. McCoy stated that she is requesting to move ahead with the engineering for the park. Will give the engineer ideas of what the village would like to be included in the park. Mr. Klein would like to see the parking lot widened. Mr. Blue made a motion to move ahead with the engineering of the park, seconded by Mr. Hornung. Roll call: Yeas (5).
4. **ODOT Meeting May 12<sup>th</sup>:** Mr. Weir stated that he received an invoice from ODOT regarding the resurfacing project on State Route 87 from last year. Discussion regarding who paid what portion of the project. The invoice was about \$18,000 more than what the village agreed to pay. Mr. Weir contacted ODOT and disputed the costs of the invoice. ODOT and the village will be meeting to discuss the various cost that ODOT is passing on to the village.
5. **Buggy Lanes on S.R. 87 and S.R. 608:** Ms. McCoy stated that she is currently working with NOACA to come up with a plan to find funding for this project. Discussion regarding grants that might be available to fund the project. Mayor Garlich is keeping Mr. Troyer for the Township kept apprised of where the project is. Discussed the application process and what is needed at each step.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung)** – In packet.

**Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech)** – In packet.

**Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich)** – In packet.

**Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich)** – No meeting in April.

**Public Safety (Mr. Hornung/Mr. Blue/Mr. Hofstetter)** – In packet.

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Gyure/Ms. Davis)** – In packet.

**VILLAGE CALENDAR:** Memorial Day Parade is planned for May 25<sup>th</sup> at 12:00 pm. Will have the kid's parade with the decorated bike.

**EXECUTIVE SESSION:**

There being no further business before Council, the meeting adjourned at 8:08 pm.

Approved: \_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
FISCAL OFFICER