

Village of Middlefield Finance and Ordinance Committee Minutes
June 4, 2015

The committee met in regular session. The meeting was called to order at 5:30 p.m. with the following members present: Mr. Rick Seyer, Mr. Scott Klein and Mr. Ron Wiech.

Also present: Mayor Garlich, Mr. Dan Weir – Administrator, Chief Tucholski, Mr. Ehrhart-Director of Streets & Utilities.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: May 7, 2015 meeting minutes were presented for approval. Mr. Klein made a motion to approve the minutes with correction, seconded by Mr. Wiech. Roll call: Yeas (3). Need correct to new business #2 & #3 motions. Mr. Wiech seconded the motions.

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that Ohiocheckbook.com is just about ready to go and they will be testing with our software. Once the month has been balanced and closed then it can be uploaded to the website and anyone can see what the village pays for bills. The software update with Software Solution is going well and should be live by mid-July. Have still be looking into changes of the investments. Mr. Giardina has spoken with the Auditor of State to make sure everything is legal and allowed. Mr. Giardina will have to get 6 hours of continued education each year. Income tax is trending up for the year. Water and sewer collections are down. Some factories have installed chiller and delinquency are down so collections are down. Expenses are down so far to date. Discussion regarding the closing in the Recreation Construction Fund closing and the transfer of the funds and the amended budget.
2. **Glen Valley Drive Project - Status:**

NEW BUSINESS

1. **Letter From Clifford Salona – Annexation and Impact Fee Waiver Request:** Mr. Salona is looking to annex his property into the village; he is requesting the waiving of the impact fee. Lengthy discussion regarding the annexation and waiving of the fees. The water and the sewer lines are installed in the right of way. It is the consensus of the Finance Committee to not waive any of the fees and Mr. Salona needs to contact the Township regarding the annexation. Discussion regarding who would be responsible for paying the legal fees for the annexation.
2. **Ordinance 15-111 An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of the Village of Middlefield, Ohio:** This is an annual update. Might look at doing the update twice per year. ***Mr. Klein made a motion to recommend Ordinance 15-111 to Council, seconded by Mr. Wiech. Roll call: Yeas (3).***
3. **Ordinance 15-112 An Ordinance Amending Existing Sections 557.02 and 557.03 of the Codified Ordinances to Increase the Fees for Administrative**

Cutting of Weeds, Grass or Plants on Private Property, and Declaring an Emergency: The village has to hire a contractor to maintain certain property. The village then bills the property owner for the cost of the maintenance. If the property owner does not pay then the amount is certified to the property taxes. Mr. Seyer stated that maybe the village should issue a ticket and require the property owner to show up in court. Discussion regarding the properties that need to be maintained. The proposed legislation is based off of the City of Ashtabula. Feels this legislation has more teeth into it then our current legislation. ***Mr. Wiech made a motion to recommend Ordinance 15-112 to Council, seconded by Mr. Klein. Roll call: Yeas (3).***

- 4. Resolution 15-05 A Resolution Authorizing the Village Administrator to Enter into a Contract with Tri Mor Corporation, in the Amount of \$437,316.00, for the Final Phase of the Glen Valley Drive Re-Construction Project, and Declaring an Emergency – {Legislation and Engineers Recommendation to Follow}:** The bid opening was today and received 3 bids. Tri Mor was the contractor that did the last phase and the village was very happy with this companies work. Mr. Ehrhart stated that they were a very good company to work with. ***Mr. Klein made a motion to recommend Resolution 15-05 to Council, seconded by Mr. Wiech. Roll call: Yeas (3)***

Discussed moving the Finance & Ordinance Meeting to 6:00 pm. Everyone agreed the meeting will be at 6:00 pm.

EXECUTIVE SESSION – Nothing before the committee

ADJOURNMENT

There being no further business before the Finance Committee the meeting adjourned at 6:13 p.m.