

Village of Middlefield Regular Council Minutes
September 14, 2017

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Rick Seyer and Mr. Ron Wiech. Mr. Bill Blue and Mr. Sam Morrow are excused.

Also present: Mr. Tom Lee-Village Solicitor, Ms. Leslie McCoy - Administrator, Mr. John Boksansky, Ms. Billie Warren-Recreation Director, Lt. Savage, Mr. Nick Giardina, Ms. Jess Giardina, Ms. Ann Wishart-Maple Leaf, Ms. Joyce Porozynski, Ms. Judy Stone, Mr. Dick Stone, Ms. Frances Hanna, Mr. Alex Duncan, Ms. Latisha Stupka-Tax Administrator, Mr. John Granny, Mr. Chris Koepf-CCAN, Ms. Joan Czuchra and Perry Alezandrides.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: August 10, 2017 regular meeting – ***Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (4).***

Payment of Bills: ***Mr. Hornung moved to authorize payments totaling \$352,995.17 motion seconded by Mr. Wiech. Roll call: Yeas (4).*** Discussion regarding the Destination Geauga Office and the ad that the village ran.

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated Income Tax collection are flat compared to last year. Water and Sewer is up for the year and this is due to the monthly billing. The consolidation of positions have saved the village about \$80,000.00. Also discussed the remained of the projects expect for the last quarter of the year.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she has submitted for the USDA program. Working on updating the Economic 5 year plan and that will go before the committee at the end of the month. Writing grants for the South Springdale Project. Working with the developers to fill the old Geauga Cleaners lot. Discussion regarding the different businesses that have been moved and spaces that have been filled. Discussion regarding the extension of Industrial Parkway.

ZONING REPORT: Report is included in the packet. Mr. John Boksansky was introduced to Council. Mr. Boksansky gave a detailed list of the permits that were issued for the month of August. Violations were discussed.

DIRECTOR OF STREETS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the department has been doing a lot of grass cutting and mowing, tree trimming and chipping, and the mosquito program is continuing. State Route 608 is an ODOT Project and the road has been marked. The state is planning on milling 13 feet from the curb and through the center lanes to Sperry. This is a temporary permanent repair until the road can be done in 2019. South Water Tower Project is nearly completed. The Morton Salt Contract has come in and it is at about \$45.50 per ton. The splash park has been closed for the season. Streets sweeping was done and have filled out the paperwork for the "Biggest Oak Tree". It is the tree by the Sperry Lane Pavilion.

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POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of August. There have been 382 calls of service to date; running pretty equal with last year. Investigating a lot of thefts and they are being solved as quickly as can be. Mr. Seyer stated that Chief Tucholski is doing a tremendous job by taking on the additional duties of the Superintendents.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that Munchkin Sports will be offered again in October. The department and Officer Gray are planning another Gun Safety/Drug Awareness class. Flag Football, JV & Varsity Football along with the Cheerleaders have participated in a few games. Volleyball has started practices and will roll right into games next month. Soccer games are continuing through the month. The brochures were distributed to the schools and the local day care centers. Kitchen kids will also be offered in October.

FIRE DEPARTMENT REPORT - Report is included in the packet. Officer Klein gave the statistics for the month of August. The department has had about 500 calls for service to date. The new truck has been put into service. Discussion regarding what is involved with putting a new truck into service. Received a grant to replace some of the older hoses that are currently in service. The old ladder truck is being donated to Auburn Career Center and will be used as a training aid in the schools Fire Fighting Program.

AMBULANCE REPORT – Report is included in the packet. Mr. Koepf gave the statistics for the month of August. 132 call for the month. Average response times in the village is 4:16 minutes. The company has also responded to the two Hurricanes and have sent units to assist in the recovery.

PUBLIC PARTICIPATION-

Senator John Eklund and Representative Sarah LaTourette were invited to attend the meeting to discuss the possible changes to the Income Tax Collection that the state has proposed. Mr. Perry Alezandrdes from John Husted's Office was also in attendance. Mayor Garlich stated that in 2012 the village had a large amount of debt and that income tax was declining due to the economy. The village immediately tightened expenses and created an Economic Development Committee to develop new businesses. Also had the Auditors come in and audit the village. Took many of the ideas that the auditors suggested to help keep cost in line such as closing the dispatch center, controlling overtime and combine administrative positions. Had a wage freeze and also implemented employee paying part of health insurance with high deductibles. Mr. Giardina stated that he attended an OML in July and brought back many questions regarding what was discussed. He prepared some examples of what the things discussed would do to the village regarding income tax collections. Senator John Eklund spoke on the subject of the Income Tax Collection issue.

Ms. Czuchra thanked the police department for cracking down on the taxi drivers that park in the handicap spots in front of the various stores. Asked about the Administrative cost that is being included on the bills. Ms. McCoy gave an extensive list of things that are included in the fee. Ms. Czuchra asked how many houses are included in the administrative fee. Ms. McCoy stated she believes there are approximately 950 residential accounts. This fee is also charged on commercial, industrial and Sprinkler accounts. Discussion regarding the bag program. Ms. Czuchra is upset regarding the cost of the bags.

FIRST READING -

**RESOLUTION 17-16 A RESOLUTION DESIGNATING SEPTEMBER 2017 AS
"PROSTATE CANCER AWARENESS MONTH", AND DECLARING AN
EMERGENCY.**

Mayor Garlich introduced Resolution 17-16 by title only.

Mr. Wiech made a motion to waive the required readings and place Resolution 17-16 on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (4)

**RESOLUTION 17-17 A RESOLUTION AUTHORIZING THE VILLAGE
ADMINISTRATOR TO EXECUTE AND FILE AN APPLICATION WITH THE
NORTHEAST OHIO AREAWIDE COORDINATING AGENCY TO APPLY FOR THE
"TRANSPORTATION FOR LIVABLE COMMUNITIES INITIATIVE"
IMPLEMENTATION PROGRAM FOR RECONSTRUCTION ALONG SOUTH
SPRINGDALE FROM SR 87 TO LAKE AVE., AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 17-17 by title only.

Ms. McCoy stated that the total cost of this project is around \$265,500. This is a 3" mill and fill with other repairs as needed.

Mr. Wiech made a motion to waive the required reading and place Resolution 17-17 on first reading, motion seconded by Mr. Klein Roll call: Yeas (4)

**RESOLUTION 17-18 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO
PREPARE PLANS, SPECIFICATIONS, AND BIDS FOR THE TARE CREEK UTILITY
INFRASTRUCTURE PROJECT, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 17-18 by title only.

Ms. McCoy stated that this would install the water and sewer lines to the ODOT proposed project.

Mr. Hornung made a motion to waive the required readings and place Resolution 17-18 on first reading, motion seconded by Mr. Klein. Roll call: Yeas (4).

**RESOLUTION 17-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR,
AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 17-19 by title only.

Mr. Giardina stated that this is from the County Budget Hearing.

Mr. Hornung made a motion to waive the required readings and place Resolution 17-19 on first reading, motion seconded by Mr. Wiech. Roll call: Yeas (4).

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ORDINANCE 17-130 AN ORDINANCE AMENDING EXISTING SECTION 911.08 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A FIVE PERCENT INCREASE IN WATER RATES, COMMENCING JANUARY 1, 2018.

Mayor Garlich introduced Ordinance 17-130 by title only.

Mayor Garlich stated that this is reviewed yearly and with the increase in the cost of operations this increase is needed,

Mr. Hornung made a motion to place Ordinance 17-130 on first reading, motion seconded by Mr. Klein. Roll call: Yeas (3). Mr. Wiech voted no.

ORDINANCE 17-131 AN ORDINANCE AMENDING EXISTING SECTION 907.04 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A FIVE PERCENT INCREASE IN SEWER RATES, COMMENCING JANUARY 1, 2018.

Mayor Garlich introduced Ordinance 17-131 by title only.

Mr. Klein made a motion to place Ordinance 17-131 on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (3). Mr. Wiech voted no.

ORDINANCE 17-132 AN ORDINANCE APPOINTING JOHN BOKSANSKY AS PART TIME ZONING INSPECTOR FOR THE VILLAGE OF MIDDLEFIELD, ESTABLISHING COMPENSATION, AND RATIFYING THE HIRING OF BOKSANSKY ON AUGUST 31, 2017 AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-132 by title only.

Mr. Klein made a motion to place Ordinance 17-132 on first reading, motion seconded by Mr. Wiech. Roll call: Yeas (4).

SECOND READING

ORDINANCE 17-127 AN ORDINANCE ENACTING NEW SECTION 1159.09 OF THE CODIFIED ORDINANCES, ENTITLED "CLOTHING DONATION CONTAINERS" AND ADDING DEFINITIONS TO SECTION 1131.05.

Mayor Garlich introduced Ordinance 17-127 by title only.

Mr. Hornung made a motion to place Ordinance 17-127 on second reading, motion seconded by Mr. Wiech. Roll call: Yeas (4)

ORDINANCE 17-128 AN ORDINANCE AUTHORIZING THE VARIOUS ACTIVITIES RELATED TO THE 5K ZOMBIE RUN AND FAMILY FUN WALK, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-128 by title only.

Mr. Wiech made a motion to place Ordinance 17-128 on second reading, motion seconded by Mr. Hornung. Roll call: Yeas (4).

ORDINANCE 17-129 AN ORDINANCE ENACTING NEW SECTION 913.135 OF THE CODIFIED ORDINANCES TO ADOPT A UTILITY IMPACT FEE REBATE PROGRAM APPLICABLE TO THE WOODSONG AND GLEN VALLEY FARMS SUBDIVISIONS UNDER SPECIFIED CONDITIONS.

Mayor Garlich introduced Ordinance 17-129 by title only.

Mr. Hornung made a motion to place Ordinance 17-129 on second reading, motion seconded by Mr. Klein. Roll call: Yeas (3). Mr. Wiech voted no.

THIRD READING

RESOLUTION 17-15 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT TO AUTHORIZE THE VILLAGE RECREATION DEPARTMENT TO UTILIZE SCHOOL FACILITIES FROM SEPTEMBER 2017 THROUGH AUGUST 2018, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 17-15 by title only.

Mr. Wiech made a motion to **PASS** Resolution 17-15, motion seconded by Mr. Hornung. Roll call: Yeas (4).

OLD BUSINESS –Nothing before Council.

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Report in the packet. Down about 13% from last year. Mobile visits are down a little.
2. **Online Billing and Auto Pay for Utilities:** Ms. McCoy went over the webportal application. This would offer ebilling, autopay and if someone signs up then the village would waive the \$1.00 administration fee. Discussion regarding fees that could be charged.

COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hornung/Mr. Blue/Mayor Garlich) – Minutes are included in the packet.

Public Safety (Mr. Blue/Mr. Morrow/Mr. Klein) – Minutes are included in the packet.

Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech) – Minutes are included in the packet.

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Davis) – Minutes are included in the packet.

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VILLAGE CALENDAR:

EXECUTIVE SESSION: Nothing before Council.

There being no further business before Council the regular session adjourned at 8:55 pm.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER

DRAFT