

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
OCTOBER 16, 2014**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee meeting was called to order at 5:30 p.m. by Chairman Mr. Wiech with the following members present: Mr. Ron Wiech, Mayor Ben Garlich and Mr. Carl Hornung.

Also present: Mr. Dan Weir – Administrator, Latisha Stupka-Tax Administrator and Marc & Diane Crol.

Agenda: No additions or deletions

**Minutes of September 11, 2014** were presented for approval. ***Mr. Hornung moved to approve the minutes as presented, seconded by Mayor Garlich. All in favor: Yeas (3).***

### **OLD BUSINESS**

1. **Hillcrest Drive Storm Sewer:** The Village Engineer has provided elevations on the property in question. Mr. Crol stated that the water from the road does not flow along the east side of the property. Discussion regarding grading the driveway and cutting of swells to take run-off water around the house to the back of the house. Basically the whole property would need to be re-graded. Mr. Crol had envisioned placing a 24" pipe to eliminate the water in the driveway and run a pipe to the north and reduce the earthen mound to elevate the ponding of the water. The drain would be on open grated drain along the end of the driveway and the road. Mr. Crol is here to represent the owner of the property Mr. Kortan. Still need to get estimates for the re-grading of the property and will check with the school regarding the catch basin on the schools property. Discussion regarding permits needed and possible sediment control. Discussion regarding the storm sewers sizes along Hillcrest. If the catch basin sizes were changed on Hillcrest would have to change the catch basins on State Route 87. The size of the catch basin is inadequate for the amount of water.
2. **Municipal Employee Safety Policy Handbook – Review, Training:** The village created a manual and had a safety meeting with all the street department employees. The service department will be working with the fire department on confine space training and all employees will be certified once completed. Looking at getting gas meters for the employees through the county. The amount of training has increased as technology has advanced. This training will be annual and the manual will be revised as needed. Discussion regarding the random drug testing that the village utilizes through the county.
3. **Lake Avenue Repairs:** Mr. Ehrhart stated that some repairs have been done. Fighting the weather and lack of funding. Mr. Wiech feels that there are a few more holes that need to be patched from the Municipal line into town. Mr. Ehrhart will look to see what else needs to be patched.
4. **Bonner Drive Dedication:** Mr. Bonner has decided, at this time, not to dedicate the road.

5. **Bonner Industrial Park II:** Work is proceeding and the water line will be connected the end of this week. Water will be off on October 18<sup>th</sup> for about four hours. Only the business along Bonner Drive will be affected. The bore holes are ready for the sewer and sanitary.

## **NEW BUSINESS**

1. **Adjustment Journal – September:** *Mr. Wiech made a motion to accept the adjustment journal as presented, seconded by Mr. Hornung. All in favor: Yeas (3)*
2. **Review of Water Contingency Plan:** Mayor Garlich suggested checking all the numbers for the factories; need to update the contacts and night numbers. Discussion regarding the business that should be included; usually only include large users.
3. **Wood Retaining Wall on Grove Street – Repair & Replacement:** Mr. Ehrhart stated that the wood walls need to be replaced with concrete. A resident approached Mr. Ehrhart about a section of wall. If the wall is removed the trees will fall and not sure how to replace the wall without taking the trees out. Having issues getting through with the sidewalk snowplow in this area. Discussion regarding whose responsibility this construction would be. The question is if the wall is in the right of way. Need to look at the option that are available. Sounds like the trees need to be removed to correct the problem correctly.
4. **Road Salt Cost Increase for 2015:** Mr. Ehrhart stated that he has been in contact with Morton Salt this week. Morton is stating that there is a salt shortage. Mr. Ehrhart states that his concern is that Morton will only commit to 200 ton. Discussed contacting Cargill. Mr. Ehrhart stated that the village has never purchased from Cargill. Morton is quoting the Village for \$131 per ton for salt. Arms trucking is willing to sell additional salt to the village over the 200 ton if need be. Mr. Ehrhart stated that his department will be using salt sparingly.
5. **Email Request from Brownie Troop 94:** Mr. Weir stated that the Brownie troop is looking for some community service projects. Would like to do some flower planting at the Lodge and repair the flag pole.
6. **Letter from Resident on Dunlin Court – Street Dedication Request:** This is the condos off of Northview Drive. Dunlin court is the little horseshoe shaped road. Mr. Wiech stated that the village is not in a position to take on this road at this time for the same reasons that the village cannot take on High Pointe Circle.

## **EXECUTIVE SESSION – Personnel/Land Acquisition/Litigation**

Mr. Hornung made a motion to adjourn into execute session at 6:51 pm to discuss land acquisition and employee compensation seconded by Mr. Wiech.

The meeting reconvened at 7:03 pm.

There being no further business before the Streets, Sidewalk and Utilities Committee, the meeting adjourn at 7:05 pm.

## **PENDING**

1. **Glen Valley Drive Phase II:**