

Village of Middlefield Regular Council Minutes
December 3, 2015

Council met in regular session. The Mayor called the meeting to order at 7:04 p.m. with the following members present: Mr. Bill Blue, Mr. Carl Hofstetter, Mr. Carl Hornung, Mr. Scott Klein, Mr. Rick Seyer and Mr. Ronald Wiech.

Also present: Mr. Dan Weir – Administrator, Mr. Nick Giardina-Fiscal Officer, Mrs. Jessica Giardina, Mr. Tom Lee-Village Solicitor, Mr. Charlie Ehrhart-Director of Streets & Utilities, Ms. Billie Warren-Recreation Director, Ms. Leslie McCoy-Econ Dir/Zoning Insp., Ms. Kim Breyley, Mr. Bruce Mahler, Mrs. Ruth Mahler, Mr. Alex Duncan, Mr. Matt Holloway-Dairy Queen, Mrs. Marie Holloway-Dairy Queen, Charles C. “Skip” Boehnlein-American Legion, Mr. Brian Zeigler, Mrs. Christina Zeigler, Ms. Ann Wishart-Maple Leaf, Mr. Jeff Gardener, Mrs. Gardener, Mr. Roger Hanna, Ken Humphrey, Sam Morrow-Glen Valley, Mr. John Avalon, Mr. Milt Boggs, Virginia Davis, Phil Smallwood, Dave Harrington and Jeff Zeigler.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No Additions or deletions.

Approval of Minutes: November 5, 2015 regular meeting – Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Hofstetter. Roll call: Yeas (6).

Payment of Bills: *Mr. Blue moved to authorize payments totaling \$351,224.57, seconded by Mr. Wiech. Roll call: Yeas (6).*

FISCAL OFFICER’S REPORT: Income tax and Financials – Report in the packet. Mayor Garlich stated that the Income Tax looks like it will finish right about where it was for last year. The Finance meeting has been moved to Tuesday December 8th, 2015 at 5:30 pm.

ECON DEV./ZONING INSP. REPORT – Report included in the packet. Ms. McCoy stated that His Daughter will be having their Grand Opening this Saturday at 11:00 am at 15906 East High Street. Discussed the permits that have been issued. Ms. McCoy stated that there are still a few violations and is currently working with the property owners.

DIRECTOR OF STREETS & UTILITIES REPORT – Report included in the packet. Mr. Ehrhart stated that the department had routine maintenance at the WWTP and WTP. Repairs on two lift stations that are still in process; waiting on parts for the pumps. Snow plow equipment is prepped and ready for use; salt sheds are full. The department had a water leak on North State Avenue, installed Christmas Lights and the stars and leaf pick up has ended – had about 55 loads. The department also worked on sidewalk replacement and had roads painted, crosswalks and stop bars.

POLICE REPORT – Report included in packet. Chief Tucholski gave the statistics for the month of November. Mayor Garlich asked about the number of parking tickets issued was due to the Snow Ban. Chief Tucholski stated that warnings were given prior to the snow ban being implemented to those residents that typically park on the street. Discussed the training that the department participated. Currently the total department is over 900 hours. They train for active shooter with various scenarios.

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PARKS & RECREATION REPORT – Report included in the packet. Ms. Warren stated that the adult coloring contest is available. The Kitchen Kids class has completed; looking at holding the class again in March. Basketball games will start December 12th at 8:00 am and run until 8:00 pm. There are 42 teams in the Basketball League. The Holiday Lighting contest will be judged on December 10th, 2015 at 6:00 pm. Wrestling meets will start on Sunday December 5, 2015. Snacks with Santa will be held from 10 am to 12 pm at Jordak. Mary Yoders Amish Kitchen will be holding their Chinese Auction to benefit the Shop with a Cop Program and the Middlefield Food Cupboard will be held on December 5th at 3:00 pm.

FIRE DEPARTMENT REPORT - Report on the desk. Mr. Hornung gave the report for the Fire Department. The department is up 30 calls from last year; total runs year to date is 680.

AMBULANCE REPORT – Report included in packet.

FINANCIALS – Report included in packet.

PUBLIC PARTICIPATION-

Mayor Garlich, Ms. Warren and Police Chief Tucholski made the Citizen Appreciation Certificate presentations.

Proclamation of Appreciation presented to Councilman Mr. Carl Hofstetter for his many years of service to the Village.

2016 APPOINTMENT AND/OR ELECTIONS

Election – President Pro-Tempore of Council: Mayor Garlich opened the floor for nominations. Mr. Klein made a motion to nominate Mr. Rick Seyer. Mr. Wiech made a motion to nominate Mr. Blue. Mr. Blue declined the nomination. Mr. Hornung made a motion to appoint Mr. Rick Seyer as President Pro-Tempore, seconded by Mr. Klein. Roll call: Yeas (5). Mr. Seyer abstained.

Finance & Ordinance: Mr. Scott Klein, Mr. Rick Seyer and Mr. Sam Morrow

Public Safety: Mr. Rick Seyer, Mr. Bill Blue, and Mr. Ron Wiech

Streets, Sidewalks & Utilities: Mr. Carl Hornung and Mr. Sam Morrow

Parks & Recreation: Mr. Ron Wiech and Mr. Hornung

Economic Development: Mr. Bill Blue, Mr. Carl Hornung, Mr. David McDowell, Mr. Dave Dietrich, Mr. Dick Schill and Ms. Kim Breyley.

MAYOR APPOINTMENTS:

Cemetery Sexton: Ms. Marcia Bryson

Planning & Zoning: Mr. Jim Linberg

Development Loan Review Committee: Mr. Bob Baker, Mr. David McDowell, Mr. Dave Dietrich, Mr. Scott Klein and Mr. Bill Blue.

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FIRST READING -

RESOLUTION 15-19 A RESOLUTION APPROVING THE VILLAGE'S UTILITY CAPITAL IMPROVMENTS PLAN PURSUANT TO CHAPTER 913 OF THE CODIFIED ORDINANCES FOR THE 2016 AND 2017 CALENDAR YEAR.

Mayor Garlich introduced Resolution 15-19 by title only.

Mr. Weir stated that there is a calculation sheet that is used to calculate the impact fee charged on all new construction; this has to be reviewed every two years. Looking at decreasing the average impact fee charged on new construction from \$14.34 to \$12.86 per average gallon.

Mr. Seyer made a motion to place Resolution 15-19 on first reading, seconded by Mr. Hornung. Roll call: Yeas (6)

ORDINANCE 15-126 AN ORDINANCE AMENDING EXISTING SECTION 121.01(a) OF THE CODIFIED ORDINANCES TO PROVIDE THAT REGULAR MEETINGS OF COUNCIL WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 15-126 by title only.

Mr. Seyer stated that the reason to change this is to get a better picture of what the finances look like.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 15-126 an emergency, seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Wiech made a motion to pass Ordinance 15-126, seconded by Mr. Hofstetter. Roll call: Yeas (6).

SECOND READING – Nothing before Council

THIRD READING –

RESOLUTION 15-14 A RESOLUTION ADOPTING THE 2015 GEAUGA COUNTY NATURAL HAZARDS MITIGATION PLAN.

Mayor Garlich introduced Resolution 15-14 by title only.

Mr. Hornung made a motion to place Resolution 15-14 on second reading, seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 15-15 A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, OBSOLETE OR UNFIT MUNICIPAL OWNED PERSONAL PROPERTY VIA INTERNET AUCTION IN CALENDAR YEAR 2016.

Mayor Garlich introduced Resolution 15-15 by title only.

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Mr. Wiech made a motion to place the Resolution 15-15 on second reading, seconded by Mr. Blue. Roll call: Yea (6).

ORDINANCE 15-123 AN ORDINANCE AMENDING EXISTING SECTION 143.02 OF THE CODIFIED ORDINANCES TO MODIFY THE COMPOSITION AND SPECIFY DUTIES OF THE TREASURY INVESTMENT BOARD.

Mayor Garlich introduced Ordinance 15-123 by title only.

Mr. Hornung made a motion to place Ordinance 15-123 on second reading, seconded by Mr. Klein. Roll call: Yeas (6).

OLD BUSINESS – Nothing before Council

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Report in the packet. Ms. Breyley stated that the views are down compared to last year, but there was a huge spike in views last year.

COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hofstetter/Mr. Seyer/Mayor Garlich) – In packet

Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech) – In packet.

Streets, Sidewalks, & Utilities (Mr. Wiech/Mr. Hornung/Mayor Garlich) – No meeting held in November.

Public Safety (Mr. Hornung/Mr. Blue/Mr. Hofstetter) – No meeting held in November

Economic Development (Mayor Garlich/Mr. Blue/Mr. Hornung) – In packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Gyure/Ms. Davis) – No meeting held in November.

VILLAGE CALENDAR: Finance meeting is scheduled for Tuesday December 8th at 5:30 pm and the final Council meeting will be held on December 31 at 8:00 am.

EXECUTIVE SESSION:

Mr. Hornung made a motion to adjourn into executive session at 8:05 pm to discuss personnel, seconded by Mr. Blue. Roll call: Yeas (6)

The meeting reconvened at 8:15 pm.

There being no further business before Council, the meeting adjourned at 8:16 pm.

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Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER

DRAFT