

Village of Middlefield Special Council Minutes
December 7, 2017

Council met in regular session. Council President Pro Tempore Mr. Rick Seyer called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Rick Seyer, Mr. Bill Blue, Mr. Sam Morrow and Mr. Ron Wiech.

Also present: Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Chief Bill Reed-Middlefield Fire Department, Sheriff Scott Hildenbrand, Brandon Reed, Ms. Joyce Porozynski, Ms. Fran Hanna, Mr. Roger Hanna, Commission Claypool, Ms. Ann Wishart-Maple Leaf, Mr. Chris Koepf-CCAN, Tony Caito-Insurance Representative and Kyle Kaplan.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No additions or deletions to the Agenda.

Approval of Minutes: November 21, 2017 regular meeting – ***Mr. Morrow moved to approve the minutes as presented, seconded by Mr. Hornung. Roll call: Yeas (6).***

Payment of Bills: ***Mr. Wiech moved to authorize payments totaling \$257,752.56 motion seconded by Mr. Blue. Roll call: Yeas (6).***

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. There was not a Finance Committee prior to this meeting. Mr. Giardina stated that in the report that he passed out it was broke out by funds. Estimated December income and revenue. This year the estimated carryover for the village is looking to be about \$356,000.00. Income tax, water and sewer collections are up for the year. The total carryover for 2017 is trending to be about 4.7 million. Department head have been monitoring spending and the combining of positions have all helped with expenses. The withholding for businesses have been trending up so the work force is holding well.

ECON DEVELOPMENT: Report is included in the packet. Have been continuing with the ongoing projects. Site visit from the Ohio Site Selection will be in February. Finalizing the Middlefield Means Health Program. The Bike trail has been completed except for seeding and a few minor things. Working on Grants for 2018 for proposed projects and still waiting on decisions for the South Springdale Project. Mr. Wiech asked in the village has been in contact with the Park District regarding maintenance of the bike train. Ms. McCoy stated that a maintenance plan is in place.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that is has been a busy month for zoning. Occupancy permit was issued for a new construction on Weathervane. Walmart will be doing some improvement to the bakery and will be having a pickup kiosk in the store. The Aldi project was issued a permit; the Village Engineer and GW&S also signed off on the project. Had several violations and code enforcement. Discussion regarding the various violations.

DIRECTOR OF STREETS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the department has been doing repairs and maintance to the WWTP. Pump repairs and rebuilds at the WWTP, Downtown Pump station and also the Marathon pump station. Continuing leaf pickup and did some branch pickup due to the windstorms. All the equipment is prepped for snowplowing and the salt supplies are

Village of Middlefield Special Council Minutes
December 7, 2017

stocked. Have been continuing to do road repairs on Lake Avenue, Tare Creek, Button Street and Edgewood; this included some crack sealing. Seyer Commended the Chief on taking care of the little repairs and getting them done efficiently. Sidewalks and Aprons have been completed on Grove Street. Wiech asked if the hydrant that were done on Grove were rebuilds. Chief Tucholski stated that the hydrants were new and have been installed.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for November. 396 call for service so far for the year. Theft are up from last year. Cruisers have been prepped for winter; completed some recalls. Mr. Klein gave Lt. Savage kudos for picking up the extras so that Chief Tucholski can do the Streets Superintendents position. Chief stated that Lt. Savage does a great job and also Mr. Harrison in the Service also does a great job.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that this weekend starts the first weekend of basketball games. Ms. Warren stated that the wrestling program has started and they will be doing a few home meets and tournaments. The children's coloring contest pages have been dropped at the school. Meeting with the Geauga Lyric Theater to discuss putting on a workshop in the summer.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed gave the statistics for the month of November. The department has 710 runs to date which is up from last year. Gave an overview of the training that the department has been attending. Will have an onsite training site in Huntsburg with overseas shipping containers for live burn and Windsor Fire Department will be in partnership.

AMBULANCE REPORT – Report is included in the packet. Mr. Koepf stated that there were 75 call is the Village and 35 calls in the Township. Mutual aid was given 14 times and received 3 times. 1,357 call year to date. Mayor Garlich stated that he has received complaints regarding transports to Hillcrest involving the mutual aid responders.

PUBLIC PARTICIPATION-

Public Hearing Notice – December 7, 2017 7:30 pm for Ordinance 17-127 and 17-135. Mr. Seyer opened the public hearing. No comments from the audience. Mr. Seyer closed the public hearing.

Recognition of Rick Seyer: Commissioner Claypool read a Proclamation to Mr. Seyer from the Geauga County Commissioners. Sheriff Hildenbrand gave a letter to Mr. Seyer for his many years of service. Mr. Bill Blue read a Proclamation from the Ohio House of representatives. Mr. Wiech read a Proclamation from the Ohio Secretary of State Jon Husted. Mr. Klein read a Proclamation from the Ohio State Senate. Mayor Garlich presented Retiring Council President Pro Tempore Mr. Rick Seyer with a Proclamation and gift from the Village of Middlefield for his many years if dedicated service.

Took a 10 minute break to have cake.

Mayor Garlich stated that 12/9/17 is Fill a Cruiser from 9-1 at Walmart and Sav-a-lot. The Grinch will also be in town stealing toys at various businesses. Fireworks are at Great Lakes Outdoor Supplies at 7:00 pm.

Village of Middlefield Special Council Minutes
December 7, 2017

Mr. Seyer unveiled the t-shirt quilt that he had made.

FIRST READING -

RESOLUTION 17-25 A RESOLUTION DESIGNATING THE SECOND THURSDAY OF EACH MONTH, MIDDLEFIELD MEANS HEALTH DAY, CREATING A CORPORATE AND COMMUNITY HEALTH CHALLENGE, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 17-25 by title only.

Mr. Morrow made a motion to waive the required reading and declare Resolution 17-24 an emergency, motion seconded by Mr. Wiech Roll call: Yeas (6).

Mr. Klein made a motion to **PASS** Resolution 17-25, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 17-26 A RESOLUTION DESIGNATING JANUARY 2018 HEALTH AWARENESS MONTH, AND JANUARY 11, 2018 MIDDLEFIELD MEANS HEALTH DAY, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 17-26 by title only.

Mr. Blue made a motion to waive the required readings and declare Resolution 17-26 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 17-26, motion seconded by Mr. Klein. Roll call: Yeas (6).

RESOLUTION 17-27 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL FOR THE PROVISION OF HEALTH CARE INSURANCE FOR VILLAGE EMPLOYEES AT A MONTHLY COST OF \$14,661.33, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 17-27 by title only.

Mr. Wiech made a motion to waive the required readings and declare Resolution 17-27 an emergency, motion seconded by Morrow. Roll call: Yeas (6)

Mr. Caito stated that the bid was taken out to the market and all quotes came back over \$20,000. Discussion regarding the various plans and how they will expire in the future. Discussion regarding self-insurance pool.

Mr. Klein made a motion to **PASS** Resolution 17-27, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 17-145 AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MIDDLEFIELD, STATE OF OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-145 by title only.

Village of Middlefield Special Council Minutes
December 7, 2017

Mr. Morrow made a motion to waive the required readings and declare Ordinance 17-145 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6)

Mr. Hornung made a motion to **PASS** Ordinance 17-145, motion seconded by Mr. Klein. Roll call: Yeas (6).

SECOND READING

THIRD READING

ORDINANCE 17-137 AN ORDINANCE PROVIDING FOR COMPENSATION OF CERTAIN APPOINTED POSITIONS OF THE VILLAGE OF MIDDLEFIELD AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-137 by title only.

Mr. Klein made a motion to **PASS** Ordinance 17-137, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 17-138 AN ORDINANCE HIRING ADVANCED ACCOUNTING CONSULTANTS TO ASSIST THE VILLAGE'S FISCAL OFFICER WITH CERTAIN ACCOUNTING AND BOOKKEEPING FUNCTIONS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-138 by title only.

Mr. Wiech made a motion to **PASS** Ordinance 17-138, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 17-140 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2018, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-140 by title only.

Mr. Wiech made a motion to **PASS** Ordinance 17-140, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 17-141 AN ORDINANCE ESTABLISHING THE 2018 WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-141 by title only.

Mr. Blue made a motion to **PASS** Ordinance 17-141, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 17-127 AN ORDINANCE ENACTING NEW SECTION 1159.09 OF THE CODIFIED ORDINANCES, ENTITLED "CLOTHING DONATION CONTAINERS" AND ADDING DEFINITIONS TO SECTION 1131.05. (Hearing 12/07/2017 at 7:30 pm)

**Village of Middlefield Special Council Minutes
December 7, 2017**

Mayor Garlich introduced Ordinance 17-127 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 17-127, motion seconded by Mr. Morrow. Roll call. Yeas (6).

ORDINANCE 17-135 AN ORDINANCE AMENDING SECTION 1165.07(K) OF THE CODIFIED ORDINANCES TO CLARIFY THE VILLAGE'S REMEDIES AND RIGHT IN REMOVING SIGNS PLACED ON PUBLIC PROPERTY, AND DECLARING AN EMERGENCY. (Hearing 12/07/2017 at 7:30 pm)

Mayor Garlich introduced Ordinance 17-135 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 17-135, motion seconded by Mr. Blue. Roll call: Yeas (6).

ORDINANCE 17-142 AN ORDINANCE ENACTING NEW SECTION 182.014(C) AND AMENDING EXISTING CHAPTER 182 OF THE CODIFIED ORDINANCES TO IMPLEMENT THE MOST RECENT STATE-MANDATED CHANGES TO THE VILLAGE'S INCOME TAX CODE, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 17-142 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 17-142, motion seconded by Mr. Morrow. Roll call: Yeas (6).

OLD BUSINESS –Nothing before Council.

NEW BUSINESS

1. Web Site Report – Kim Breyley: Ms. Breyley stated that the views are down for November but still up from last year. Website views are down almost 12% from last year due to not having as many Police Blotters being posted.
2. R2 Zoning District Regulations: Mr. Klein stated that this has been discussed over the last few months and gave a brief overview of the situation. Other properties have been discovered to not be in compliance. There is no simple solution to this issue. The Planning Commission decided to send letters to each resident and will include a zoning map so residents know what their zoning is. Will allow the nonconforming homes be granted a Conditional Use for 3 years and then review at the end of the 3 years and once the home is sold it will need to revert back to an R2 usage.

COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hornung/Mr. Blue/Mayor Garlich) – Minutes are included in the packet.

Public Safety (Mr. Blue/Mr. Morrow/Mr. Klein) – Minutes are included in the packet

Finance & Ordinance (Mr. Seyer/Mr. Klein/Mr. Wiech) – Minutes are included in the packet.

**Village of Middlefield Special Council Minutes
December 7, 2017**

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in November.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Davis) – Minutes are included in the packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION: Nothing before Council.

There being no further business before Council the regular session adjourned at 8:40 pm.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER