

## **Economic Development Committee Minutes August 21, 2013**

The meeting was called to order at 7:00 p.m. with the following members present: B. Blue, K. Breyley, D. Dietrich, Mayor Garlich, D. McDowell, D. Schill, and R. Wiech.

Also present: Dan Weir – Village Administrator and Kirby Date, Program Manager, The Community Planning Program with Cleveland State University.

Agenda: add under new business, discussion about an economic developer director.

Minutes for August 7, 2013: minutes were presented for approval. McDowell moved to approve the minutes; McDowell made a few minor corrections, seconded by Wiech. All in favor: Yeas (7).

### **OLD BUSINESS**

### **NEW BUSINESS**

1. Ms. Kirby Date – CSU – Market Analysis – Mayor Garlich gave Ms. Date a brief overview of what the Village is looking for. Ms. Date gave the committee a brief presentation of herself and the program offered at CSU. Ms. Date presented a brochure of the two different types of classes offered at CSU; the students would be completing the market analysis project. Mayor Garlich asked what the outcome would be if the Village did the retail market analysis. Ms. Date gave an overview of the program. Lengthy discussion was held on what the specific of the project would be. Committee would like her to move ahead and expend a minimal amount for the analysis.
2. Improvement to Retail Strip on W. High Street – Discussion was held.
3. Airport Community Day, September 21<sup>st</sup> – Discussion was held. Mayor Garlich requested that members of the committee to sit at the Middlefield Means Business booth that day.
4. An Ordinance Amending Existing Chapter 1101 of the Codified Ordinances to Transfer the Responsibilities of the Board of Zoning Appeals to the Planning Commission, and to Make Certain Technical Amendments. – Weir presented the legislation to the committee. Lengthy discussion was held on the various sections of the legislation. Need more on changes.
5. Economic Developer Director – Discussion was held. More discussion to follow.
6. General Discussion – The committee opened the meeting to general discussion on projects and development opportunities.

### **EXECUTIVE SESSION**

Being no further business at this time, Mayor Garlich moved to adjourn the meeting at 9:15 p.m.

## **PENDING**

1. Village Entrances
2. Port Authority
3. Market Analysis
4. Storm water
5. Property Maint.