

FEE  
PAID \_\_\_\_\_

**APPLICATION FOR ZONING PERMIT  
WITHIN THE VILLAGE OF MIDDLEFIELD**

14860 North State Avenue  
P.O. Box 1019

Phone: (440) 632-5248  
Fax: (440) 632-0591

Date of Application: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Village \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
**Signature of Property Owner**                      **Date**

\_\_\_\_\_  
**Signature of Applicant**                      **Date**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Phone/Fax

\_\_\_\_\_  
Phone/Fax

\_\_\_\_\_  
Mailing Address:

\_\_\_\_\_  
Mailing Address:

.....  
**Application For:** (check one)                      (see reverse side for fees)

- |   |   |
|---|---|
| <input type="checkbox"/> Single family dwelling                       | <input type="checkbox"/> Deck                   |
| <input type="checkbox"/> Two family dwelling                          | <input type="checkbox"/> Shed                   |
| <input type="checkbox"/> Residential Construction/Addition            | <input type="checkbox"/> Garage                 |
| <input type="checkbox"/> Commercial construction / addition           | <input type="checkbox"/> Pool                   |
| <input type="checkbox"/> Industrial construction / addition           | <input type="checkbox"/> Zoning Exemption       |
| <input type="checkbox"/> Permanent Sign                               | <input type="checkbox"/> Lot Split              |
| <input type="checkbox"/> Temporary Sign                               | <input type="checkbox"/> Fence                  |
| <input type="checkbox"/> Temporary Sign (for non-profit organization) | <input type="checkbox"/> Open Storage & Display |
| <input type="checkbox"/> Other: (explain) _____                       |   |

For residential, commercial and industrial construction / additions, site plans conforming to the Village of Middlefield Municipal Standards for Plan Content must be provided with the application for review.

For Decks, Sheds, Pools, and Fences a sketch showing the proposed location of the item to be constructed and the distances to the property lines. See the permit process for small residential projects brochure for additional information.

For Signs, See 1165 Chapter 1165 of the Village Ordinances and each application shall be accompanied by drawings to scale, showing:

- A. The width of the building face which abuts the frontage street and, for a building located on a corner lot, the building depth facing the secondary street.
- B. The design and layout proposed including the total area of the sign, the size, character and color of letters, lines and symbols.
- C. The method of illumination, if any.
- D. The exact location of the sign in relation to the building and property.
- E. Details and specifications for construction, erection and attachment as may be required.

Sketch is required unless plan with dimensions and distance to property lines is attached to application.



Address:

Not to scale