

Village of Middlefield Recreation Committee Minutes
January 15, 2015

The committee met in regular session. Mr. Hofstetter called the meeting to order at 8:00 a.m. with the following members present: Mr. Rick Seyer, Mr. Carl Hofstetter and Mayor Ben Garlich.

Also present: Mr. Dan Weir – Administrator and Ms. Billie Warren – Recreation Director.

Agenda: No additions or deletions.

Approval of Minutes: *November 20, 2014* regular meeting – *Mayor Garlich moved to approve the minutes as presented, seconded by Mr. Seyer. All in favor: Yeas (6).*

OLD BUSINESS:

1. **Basketball:** Ms. Warren stated that the basketball league has been running very smoothly. There are 5 more weeks of games. Youth Nights have been scheduled with the High school and the youth players will get into a games for free.
2. **Wrestling:** Ms. Warren stated that the wrestling program is moving along and the team is 3 and 3 for the season. Matches are done on Sunday in Madison.

NEW BUSINESS:

1. **Review of Recreation Department Budget:** Discussion regarding the transfer that was needed to the recreation department to subsidies the budget. Discussed salaries, benefits and school use fee.
2. **Cardinal School Contract – Building Usage Issue:** Ms. Warren stated that she had been having issues regarding the use of the school. Last week the AD tried to cancel the Youth Basketball Program on Saturday. Per the contract it is the Recreation department's responsibility to make the call on canceling. The village pays through the contract to have the school parking lots plowed. Mayor Garlich suggested that the department keep track of how many hours the school is used each week. Need to look at a better contract that spells out the usage that is allowed by the village.
3. **Adult Basketball League:** This is planned for Monday nights in March, the fee is \$275.00 per team. Might have to move the program to Friday nights.
4. **Adult Easter Egg Hunt:** Looking at March 28th for the date. The MAC committee is willing to assist with this event. This is planned for the evening and the participant has to be 18 years or older. Will use a flashlight to locate the eggs. Discussed having alcohol at the event. Thinking about using the pocket park as opposed to Mineral Lake Park. Mr. Seyer had information from another community on how they run there program and will forward to Ms. Warren. Discussed having a fire pit for warmth. Limit registration to 21 and over and take online registration only. Need to do more research on how other communities hold their adult Easter Egg Hunt.

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5. **Recreation Brochure:** This is an example of the brochure that will be sent out showing the planned programs for the year. Made a suggestion of sectioning off the header. Discussed looking at bulk mailing or a postage meter.

6. **Recreation Participation Numbers:** Discussed the number of participants in each program. Did away with the early bird discount and increased the cost of each program by \$5.00. Would like to supply the kids with better jerseys and equipment. The committee would like to see the current programs grow.

EXECUTIVE SESSION: None before the committee

ADJOURNMENT

There being no further business before the committee, Mr. Hofstetter adjourned the meeting at 8:48 a.m.

DRAFT