

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JANUARY 26, 2017**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 PM by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mr. Sam Morrow. Mayor Garlich is excused.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski-Director of Streets & Utilities and Ms. Carol Coggins.

Agenda: No additions or deletions.

Minutes of November 3, 2016 were presented for approval. ***Mr. Morrow moved to approve the minutes as presented.***

OLD BUSINESS

NEW BUSINESS

1. **Adjustment Journal – November/December:** There are two sheets for November due to going live to the VIP. The December sheet is from rounding errors in the VIP. ***Mr. Morrow made a motion to approve the Adjustment Journal as presented, motion seconded by Mr. Wiech. All in favor: Yeas (2)***
2. **Cemetery Electric to Illuminate Flag:** Chief Tucholski stated that he received two quotes from Lehrs & Villers Electric. Work order has been submitted to FirstEnergy. The pole that needs to be used needs repairs and that has been submitted also.
3. **Headstone Maintenance Program:** This was started last year; 36 stones were repaired. Chief Tucholski stated that he walked the old section of the cemetery and there are about 50 more stones that needs to be repaired. Will contact the company and get a quote on the cost for this year. Discussed a plan to get the stones repaired and how much the committee is willing to spend each year.
4. **Infrastructure Budget/Maintenance Inventory:** Mr. Morrow requested a comparison of the Budget. Chief Tucholski stated that there is no Infrastructure plan for the village. Went around the village and inspected all the roads and there are several that are in dire need of repairs. Lake Street needs repair along the middle of the lane. South Springdale buggy lane is worn down to the base, the catch basins are falling in. Button & Sperry also need some major repairs. The Streets Department will be doing some crack sealing this summer. Discussion regarding the catch basins and the repairs that are needed. Need to talk to District 12 regarding the repair to St. Rte. 608. An ODOT engineer did come out to inspect the road and was shocked to see what a bad shape the road is in. Chief Tucholski stated that he will have some pricing for the repairs and crack sealing for the next meeting. Discussion regarding the pumps and the need to have back up pumps on the shelf. Chief Tucholski made a recommendation to attach a fee to all properties to put money away for repairs of the water & sewer infrastructure.

5. **PUCO Letter:** Ms. McCoy stated that it is up to the committee if they want to send a letter of support or nonsupport. The increase is about 19%. It is the consensus of the committee to send a letter expressing their displeasure with the increase.
6. **2017/2018 Custom Planting:** Ms. McCoy stated that Mr. Urbanowicz submitted a two year contract. There are two quotes one for the 75 baskets and one for a decreased amount of baskets. The cost is the same as last year. Mr. Morrow made a motion to approve the two year contract with the 75 baskets and to take the contract to council for approval, motion seconded by Mr. Morrow. All in favor: Yeas (2)
7. **Water Tower – Sludge Removal:** Chief Tucholski stated that Pittsburgh Tank did an inspection of the Water Tower; the inspection is done by a robot. They found sediment on the bottom of the tank that should be cleaned out. The inside of the tank also needs cleaned, sandblasted and repainted. The cost is around \$63,000.00. Looking at this for a 2018 project.

Letters regarding the rate increase and first notice regarding the garbage will be going out in the next 10 days. Chief Tucholski stated that the department has been buying equipment that is needed that the men have been using their own personal equipment. Looking at purchasing a new truck for the department. The rotation needs to be stuck too to ensure the equipment.

EXECUTIVE SESSION – Nothing before the committee

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:24 pm.

PENDING

2016 Year End Budget Comparison: This should be available at the Feb meeting or the March Meeting.

Creek behind Fire Station: Discussion regarding the erosion that is occurring. Gabian walls could be used to help stop the erosion.

Water Tower Inspection Report

House Number Program: Chief Tucholski stated that he has seen quite a few people going to the fire department for house numbers.