

**Village of Middlefield Planning & Zoning  
Meeting Minutes  
February 10, 2016**

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The Village of Middlefield's special Planning & Zoning meeting was called to order at 6:00 p.m. with the following members present: Mayor Garlich, Mr. Scott Klein, Mr. Jim Linberg and Ms. Edna Davis.

Also present: Ms. Leslie McCoy, Ms. Latisha Stupka-Tax Administrator, Andy Ohman, Christian Ohman, Dave & Carol Coggins and Mr. Tom Clark.

Agenda: No additions or deletions.

Minutes from January 28, 2016 were presented for approval. *Mayor Garlich made a motion to approve the minutes as presented, seconded by Mr. Linberg. All in favor: Yeas (4).*

**PUBLIC HEARING:**

- 1. Briar Hill Nursing Home – Variance for Sideyard Setback and Parking Lot:** Ms. Gambosi stated that Briar Hill is proposing an addition to the existing building on Button Street. The village code requires 50 feet and Briar Hill is requesting 38 feet. Briar Hill is also requesting to install a small parking lot on a vacant lot on Button Street; the current garage will be removed and replaced with a new structure. Briar Hill will install natural landscaping as a barrier; which will be approved by the commission. No comments from the audience. *Mr. Linberg made a motion to approve the sideyard setback variance, the parking lot and garage variance request, seconded by Ms. Davis. Roll call: Yeas (4).*

**OLD BUSINESS:**

**NEW BUSINESS:**

**ZONING INSPECTORS REPORT:** Nothing submitted

There being no further business before the Planning & Zoning Commission Mr. Klein made a motion to adjourn the meeting at 6:10 pm, seconded by Mr. Linberg. All in favor: Yeas (4).

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Latisha Stupka-Tax Administrator

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Scott Klein-Chairman