

**Village of Middlefield Planning & Zoning
Meeting Minutes
April 15, 2014**

The Village of Middlefield's Planning & Zoning meeting was called to order at 7:03 p.m. with the following members present: Mayor Garlich, Scott Klein, Jim Linberg and Edna Davis. Mr. Dan Gyure-excused

Also present: Ms. Carrie Ehrhart-Office Assistant, Mr. Steve Roessner-Zoning Inspector, Mr. Dan Weir-Administrator, Mr. Tom Lee-Village Solicitor, Ms. Ann Wishart-Maple Leaf, Randy Vancura, COO-Chem Technologies, Kim Breyley, and Richard Bonner (7:13 PM).

Agenda: No additions or deletions to the agenda.

Minutes from **March 27, 2014** were presented for approval. ***Mayor Garlich made a motion to approve the minutes as presented, seconded by Mr. Linberg. All in favor: Yeas (3). Ms. Davis abstained***

OLD BUSINESS:

1. **Chem Technologies:** Mayor Garlich stated that Chem Technologies has submitted plans and letters of intent. Mr. Roessner stated that the lot split deed was approved at the last meeting but has not been filed with the county and stated that the utility & retention pond easement language needs to be included. Discussion regarding the maintenance for the pond and whom is responsible for the maintenance. Mr. Roessner stated that there are some small issues on the site plan but he does not feel that these should hold up approval. Infrastructure plans need to be approved by the village and then sent to the EPA for approval. Discussion regarding the grants (ODOT 629 & Jobs Ohio) that the village has applied for to help with infrastructure construction on the dedicated road. Mr. Bonner stated that the first phase is to install the utilities to the property and then construct the road; would like to break ground this summer on the road. The preliminary subdivision plan has been approved. Final plans need to be submitted showing the infrastructure and roads for approval by the Planning commission and then forwarded to Council for final approval. ***Mr. Linberg made a motion to approve the site plan in reliance upon the letters from Bonners Farm WV, LLC regarding infrastructure improvements and with the understanding that no occupancy permit will be issued until the infrastructure are completed to Chem Technologies, seconded by Mr. Klein. Roll call: Yeas (4) MOTION PASSED***

NEW BUSINESS: None before the commission.

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There being no further business before the Planning & Zoning Commission
Chairman Klein made a motion to adjourn the meeting at 7:37 pm, seconded by
Linberg. All in favor: Yeas (4).

Carrie Ehrhart-Office Asst.

Scott Klein-Chairman