

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
APRIL 27, 2017**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:31 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech, Mr. Sam Morrow and Mayor Garlich.

Also present: Ms. Leslie McCoy-Administrator and Chief Tucholski-Director of Streets & Utilities.

Agenda: No additions or deletions.

Minutes of February 23, 2017 were presented for approval. ***Mr. Wiech moved to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (2)***

OLD BUSINESS Nothing before the committee

NEW BUSINESS

1. **Adjustment Journal – February & March:** Ms. McCoy went over the adjustment journals as submitted.
2. **Payment Plan List:** Discussion regarding the list that was supplied. Explanation of payment plans and why the village still certified. Lengthy discussion regarding the policy that is in place.
3. **Street/Utilities Department – General Discussion on Department Issues:** Chief Tucholski stated that the department has been doing a lot of grass mowing. Tire replacement on the vac truck and the radiator needed repairs. Repairs to the chipper also the radiator. Repair to some of the trucks. Yard repair with top soil from the sidewalk tractor. Repaired a service line in Mr. Ward's yard that had a pinhole leak. The mosquito sprayer and the chemicals have come in and will be prepped. Discussion regarding how the residence gets their yards sprayed. Hydrant flushing; changed the way that the hydrants are flushed. Worked on it for two weeks. Discussion regarding what the part-time employees have been doing. Hired one part-time person and will be hiring another to help with the mowing and weed whacking to free up the streets employees to do other things. The water tower bid is out for bid. Discussion regarding getting the flag lite at the cemetery. Discussion regarding the policy for keeping the service garage grounds clean and neat. Discussion regarding what to do with the old snow blower at the service garage.
4. **Community Water System Contingency Plan – Update:** The committee went through the plan and discussed the changes. Discussion regarding the various plans that will be reviewed over the next few months.

EXECUTIVE SESSION – Nothing before the committee

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:15 pm.

PENDING

2016 Year End Budget Comparison:

Creek Behind Fire Station:

Water Tower Inspection Report:

House Number Program:

Infrastructure Budget/Maintenance Inventory:

Water/Tower – Sludge Removal-Bid Opening 5/5/17:

DRAFT