

Village of Middlefield Recreation Committee Minutes
May 15, 2014

The committee met in regular session. Mr. Hofstetter called the meeting to order at 8:00 a.m. with the following members present: Mr. Carl Hofstetter and Mr. Rick Seyer. Mayor Ben Garlich is excused.

Also present: Mr. Dan Weir – Administrator, Mr. Mike Dutton – Recreation Director, and Ms. Billie Warren –Recreation Program Supervisor.

Agenda: Added budget & refund request under New Business.

Approval of Minutes: **April 24, 2014** regular meeting – Mr. Seyer moved to approve the minutes as presented, seconded by Mr. Hofstetter. All in favor: Yeas (2).

OLD BUSINESS: None before the committee

NEW BUSINESS

1. **Spring Sports Programs – Soccer, Softball, Baseball, and Adult Softball League:** Mr. Dutton gave a brief overview of how the spring sports are progressing. Softball games start next week. The Friday Night Men’s League has 7 teams for the first session. They are scheduled to start tomorrow night. Seyer stated that he read that the Park District is planning on building baseball fields at Swine Creek Park.
2. **Summer/Fall Program – Flyer:** Mr. Dutton has put together a flyer to distribute at the school to advertise the upcoming programs.
3. **Cops N’ Kids “Take me Fishing” (June 14th 9-11 am):** Hofstetter stated that the lake has been treated. Weir stated that Mineral Lake has also been restocked with fish. Discussion regarding the steps that the department is taking to ensure a successful event.
4. **Safety Town (June 9 to 13th):** Mr. Dutton stated that this program is ready to go. Have several presenters lined up to do age appropriate presentations. Registration is open and there are spots still available.
5. **Parents Committee:** Mr. Dutton stated that they held the second meeting with the parent volunteers. Would like to get parents that are involved in the various seasons of sports not just one season or one sport type. The goal of the committee is to assist the department during special events and be the eyes and ears at the games/practices.
6. **General Discussion - Budget:** Mr. Dutton stated that department is working diligently at staying within the budget and have been working hard on making sure any equipment bought is being purchased out of the correct line item. Discussion regarding the department becoming self-sufficient. Discussion regarding the fee schedule compared to other communities.

Village of Middlefield Recreation Committee Minutes
May 15, 2014

7. **Refund Request:** Mr. Dutton read a letter submitted by a parent requesting a refund due to the child not being available on the night of practice and games for soccer. Mr. Dutton explained the registration policy and the refund policy. *It is the consensus of the committee to give this person a credit for the daughter to use in the future minus the cost of the t-shirt.*

EXECUTIVE SESSION: Not needed.

ADJOURNMENT

There being no further business before the committee, the meeting adjourned at 8:52 a.m.

(Transcribed by Carrie Ehrhart-Office Asst.)

DRAFT