

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JULY 9, 2015**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 p.m. by Chairman Mr. Wiech with the following members present: Mr. Ron Wiech, and Mr. Carl Hornung, Mayor Ben Garlich-excused.

Also present: Mr. Dan Weir – Administrator and Charlie Ehrhart-Director of Streets & Utilities.

Agenda: Update on Feral Cats and New Trailer under New Business.

Minutes of June 11, 2015 were presented for approval. ***Carl Hornung moved to approve the minutes as presented, seconded by Mr. Wiech. All in favor: Yeas (2).***

OLD BUSINESS

1. **Cemetery Headstone Maintenance – Status:** Mr. Ehrhart talked to a person who would like to try pumping concrete under the stones suggested only try one to see if it works. Mr. Wiech said that whomever we get to do this be bonded and insured to protect the Village should anything go wrong. Headstone can be delicate. Mr. Weir talked with Don Sly from Russell-Sly Funeral Home but did not get any information other than the pumping idea sounds like probably the best way to handle it.
2. **Glen Valley Drive Reconstruction Project – Status:** The contractor is doing a great job so far on the project. The eastside of the street should be complete by Friday of this week and on Monday next week the traffic will switch side and the contractor will begin removal on the Westside of the street. Project ahead of schedule at this point it is anticipated that if it continues to go smoothly the project will be completed ahead of schedule.
3. **Second Ingress and Egress Point for Glen Valley Subdivision:** The Village received one complaint from a resident regarding only having one way in and out of Glen Valley Subdivision. This issue has been discussed on several occasions with Council and did not seem to have support for a second entry or exit point across school property to the west. The school board was not in support of this and Glen Valley residents voiced concerns regarding the subdivision becoming a cut through for traffic. This issue will likely fade away once the construction project is complete. The committee consensus is to look at some options.

NEW BUSINESS

1. **Adjustment Journal – June:** ***motion by Wiech to approve the adjustment journal as presented, seconded by Hornung. All in favor: Yeas (2).***
2. **Industrial Parkway – Discussion on Dedicating Street:** The Commission walked Industrial Parkway and noted that some deficiencies existed. Suggested that the Village Engineer inspect the street and list deficiencies and determine cost. The street will need to be repaired to the Village's satisfaction before the Village will consider acceptance and dedication. Mr. Weir discussed the engineers estimate and said that the estimate is a worst case scenario for the total replacement of the street and replacing it with a street that is to county

specifications. Mr. Weir will get with Mayor Garlich and discuss how this issue will be presented to Mr. Ford for consideration.

3. **B. Blue Email Message – Eagle Park:** Council Member Bill Blue send an email with some concerns regarding parking at Eagle Park parking area and had some suggestion on solving the issues. A reoccurring problem is people park in the parking area of Springdale in the entry and exit drive of the parking area and no one can use the overflow parking. Mr. Blue suggested marking the entry and exit with arrows and cross hatched lines and possibly posting a sign. Mr. Ehrhart said that he would take care of this. Mr. Blue suggested that a map of the park be put on the website and that a donation box should maybe be installed for anyone willing to donate to the park. Mr. Weir suggested using the payment box at the Municipal Center and advertising it on the web site for donations.
4. **5 Year Capital Improvement Plan:** Mr. Weir presented the village plan showing capital expenditures for the next 5 years. Some of the larger project like Phase a II of the WWTP and the downtown pump station have been on the plan for years and just keep getting pushed back. The total plan was \$7,650,000.00. The plan shows the various funding sources. Mr. Wiech suggested that the village consider a plan to pay for these larger expenditures and being saving funds towards these. Suggested that the matter be put on the agenda for Finance Committee.
5. **Senior Discounts/Minimums:** The total number of residential users in the system are 958. 34% are minimum charge accounts and 26% are senior citizen discounted. The total number of commercial users are 140. 46% are minimum users.
6. **New Trailer:** Discussion was held regarding the old trailers condition. The trailer is in poor condition and the village should consider selling the trailer on GovDeals now while it still has some value. Mr. Ehrhart received two quotes to replace the trailer and suggested that the committee consider accepting the quote from O'Reilly Equipment in the amount of \$5,300.00. The old trailer and the Jeep will be sold on GovDeals and will go towards paying some of the cost of the new trailer. Mr. Weir and Mr. Ehrhart will discuss the purchase with Mayor Garlich once he returns from vacation. ***Motion by Hornung to purchase the trailer, seconded by Hornung, All in favor: Yeas (2)***
7. **Update of Feral Cats:** Mr Hornung said that Rebecca Miller has found the place where the 20 or so cats have been living. Ms. Miller is doing an outstanding job trapping these cats and the village TNR Program is something to be recognized most communities do not have such a program to deal with the feral cat problem.

Discussion regarding overtime pay and holidays Mr. Wiech suggested it be on the agenda for Finance Committee.

EXECUTIVE SESSION – Nothing before the committee

There being no further business before the Streets, Sidewalks and Utilities committee the meeting adjourned at 6:45 pm.

PENDING

1. **Edgewood Drive Repair**
2. **Salt Storage**

3. Impact Fee/Capital Improvement Plan
4. 5 year Capital Improvement Plan

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