

**Village of Middlefield Planning & Zoning  
Meeting Minutes  
July 27, 2017**

---

The Village of Middlefield's Special Planning & Zoning meeting was called to order at 7:00 p.m. with the following members present: Mayor Garlich, Mr. Scott Klein-Chairman, Mr. Jim Linberg, Ms. Edna Davis and Mr. Dave Dietrich.

**Also present:** Ms. Leslie McCoy-Village Administrator, and Ms. Joyce Porozynski.

Agenda: No additions or deletions.

Minutes from June 15, 2017 were presented for approval. *Klein made a motion to approve the minutes as presented, motion seconded by Mr. Linberg. All in Favor: Yeas (5).*

**PUBLIC HEARING-** Nothing before the committee.

**OLD BUSINESS:**

**NEW BUSINESS:**

1. **Re-approval of Industrial Parkway Extension:** Ms. McCoy stated that this is just an extension off of the side drive on the right and plans to construct two additional buildings. Mr. Ford would like to move forward with the project and would like to break ground in the next few months. The plan as originally submitted have not changed and the Village engineer has approved the plans. *Mr. Klein made a motion to reapprove the extension with the contingency that (a) the right of way radius for the cul d sac is correct and (b) that the village engineer review the plans again, motion seconded by Mr. Linberg. All in favor: Yeas (5)*
2. **Ordinance 17-127 An Ordinance Adopting Section 1159.09, Titled "Clothing Donation Containers; Recycling Bins" and adding Definitions to Section 1131.05:** Ms. McCoy stated that a donation box was dropped off at a property without permission from the property owner and this gives the village the right to remove the box unless the box owner can prove that they have permission. Ms. Porozynski stated that she worked for an organization that has the boxes. She gave a brief overview of how this works. Discussed possibly requiring a permit; have no problem as long as the organization is legitimate. *Mr. Klein made a motion to recommend Ordinance 17-127 to Council, motion seconded by Mayor Garlich. Roll call: Yeas (5)*

**ZONING INSPECTORS REPORT:** Ms. McCoy gave an overview of the permits that have been issued. They have received some applications for the Zoning inspector's position. Discussed the fence that was removed at Arby's. Ms. McCoy has spoken several times with CVS regarding the weed issue.

**EXECUTIVE SESSION: Nothing before the Committee**

There being no further business before the Planning & Zoning Commission the meeting adjourned at 7:24 pm. All in favor: Yeas (5)

---

Leslie McCoy-Administrator

---

Scott Klein