

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JULY 9, 2015**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 p.m. by Chairman Mr. Wiech with the following members present: Mr. Ron Wiech, Mr. Carl Hornung and Mayor Ben Garlich.

Also present: Mr. Dan Weir – Administrator and Charlie Ehrhart-Director of Streets & Utilities.

Agenda: Add to the agenda Feral Cats and Overtime Pay.

Minutes of July 19, 2015 were presented for approval. ***Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Wiech. All in favor: Yeas (3).***

OLD BUSINESS

1. **Cemetery Headstone Maintenance – Status:** Mr. Wiech suggested contacting Lakeview Cemetery and see who they use. Mr. Weir stated that he has done research on the internet. The gentleman that Mr. Ehrhart spoke with has not contacted the village back. There is a company in Solon that does headstone restoration and maintenance.
2. **Well Cleaning:** The cleaning of the well has been completed. Did have to replace some parts on the pump. The recovery rate has increased after the cleaning. The water table has receded over the years but there seems to be plenty of water still in this aquafer. Discussed repairs at the sewer plant on the pumps. Discussed the incident in Parkman and the death of their foreman. Would like to review the villages safety procedures for hole digging and a man in the hole.
3. **Feral Cats:** Discussed a resident that has about a dozen cats and Mr. Hornung contacted the resident to see if the Village could trap and neuter the cats. The resident is not in favor of having the cats taken care of. The committee suggested that traps be set in a nearby place and the cats will work their way over to that area and be able to be cared for. Village will provide Rebecca Miller with a couple of new traps.

NEW BUSINESS

1. **Adjustment Journal – July:** Discussed the one adjustment that was on the adjustment journal. ***Mr. Hornung made a motion to approve the Adjustment Journal as presented, seconded by Mr. Wiech. All in favor: Yeas (3).***
2. **Eagle Park:** Discussed the small sprayground pad and the temp fence that has been installed. Mr. Ehrhart would like to install asphaltic concrete around the existing pad and extend the pad out to control the amount of mud created. Discussed the maintenance that needs to be done to the playground daily. Discussed the alteration to current signage that is installed at the park. The concrete extension will be done once the sprayground has closed for the season.

3. **Frozen Water Line Policy:** Mr. Weir stated that this winter the village experienced several frozen service lines and have run into problems with the residents not wanting to cover the water bill. Other communities typically give a credit when the water bill has increased due to having to leave the water running to keep the line from refreezing. Consensus of the committee to give credit for additional water usage when the village requires that the line run to avoid refreezing. Adjustments to utility bills will be based upon the average water usage. ***Mr. Hornung made a motion to draft a policy for frozen line credit, seconded by Mr. Wiech. All in favor: Yeas (3).***

EXECUTIVE SESSION –

Mr. Wiech made a motion to adjourn into executive at 6:20 pm to discuss employee compensation, seconded by Mr. Hornung. All in favor: Yeas (3)

There being no further business before the Streets, Sidewalks and Utilities committee the meeting adjourned at _____ pm.

PENDING

1. **Edgewood Drive Repair**
2. **Salt Storage**
3. **Impact Fee/Capital Improvement Plan**
4. **5 year Capital Improvement Plan**

DRAFT