

**The Village of Middlefield
Public Safety Committee Minutes
September 24, 2015**

The Village of Middlefield's Public Safety Meeting was called to order at 5:30 p.m. with the following members present: Mr. Carl Hornung, Mr. Carl Hofstetter and Mr. Bill Blue.

Also present: Police Chief Tucholski, Sgt. Savage, Mayor Ben Garlich, and Administrator Dan Weir,

Agenda: Add Municipal Security under new business.

Minutes of August 27, 2015 were presented for approval. Mr. Blue made a motion to approve the minutes as presented, seconded by Mr. Hofstetter. All in favor: Yeas (3).

OLD BUSINESS:

NEW BUSINESS:

1. **Police Department – General Discussion on Department Issues:** Discussion regarding Sgt. Savage leaving in January; have been interviewing other officers to take the position. Discussion regarding sending Officer Nevison to a supervisor's school. Chief Tucholski is concerned about not having the money in the budget. The committee would like to see Officer Nevison sent to the supervisor's school. The committee feels that this is very important and approved the chief to spend the money. Officer Notarian is transitioning to Sgt. Savage to finish his training. Discussion regarding a drug sale complaint that the department is actively investigating.
2. **Municipal Center Security:** Mr. Weir stated that he received information back from Great Lakes Glass. Place a partition with a window and 2 conversation portals and a security door with a buzzer. Discussion regarding the tempered glass and the thicknesses. Chief Tucholski stated that the idea of the enclosure is to slow the perpetrator down and to protect the workers in the office. Recommended going with the 3/8" tempered glass. Discussion regarding the glass in the dispatch area and the fact that it is block wall construction. Discussion regarding the location of the safety door and the buzzer that is proposed. Discussion regarding installing a camera by the front door and having it on the office computers. Discussed installing one way glass in the other offices so they can see into the front office area. The committee would like to see a conceptual drawing and get a quote on the one-way glass. Mr. Blue suggested an alarm button installed into each office to alert the officers if there is an issue.

EXECUTIVE SESSION:

ADJOURNMENT: There being no further business before the Safety Committee, the meeting adjourned at 6:01 pm.