

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
SEPTEMBER 28, 2017**

---

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Morrow with the following members present: Mr. Sam Morrow, Mr. Ron Wiech and Mayor Garlich.

Also present: Ms. Leslie McCoy-Administrator, and Chief Tucholski-Director of Streets & Utilities.

Agenda: No additions or deletions.

**Minutes of August 24, 2017** were presented for approval. ***Mayor Garlich moved to approve the minutes as presented, motion seconded by Mr. Wiech. All in favor: Yeas (3).***

**OLD BUSINESS** Nothing before the committee

**NEW BUSINESS**

1. **Adjustment Journal – August:** Ms. McCoy went over the adjustment journal. Discussion regarding how the monthly billing is going. Discussed going by postmark for due date of the 28<sup>th</sup> moving forward. ***Mr. Wiech made a motion to accept the adjustment journal as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3).***
2. **15640 Elmwood – Request for reimbursement on Utility Bill:** Ms. McCoy stated that the letter came in the way it was written. Believe that this is regarding the garbage and the resident is not happy about the fee.
3. **16280 E. High Street – Request for Late Fees (P&I) Waived:** The diocese did not send the check out early and they were assessed a late fee for the late payment. ***Mr. Wiech made a motion to not waive the penalties as requested, motion seconded by Mr. Morrow. All in favor: Yeas (3)***
4. **14810 Meadowlark Lane, 14775 Lakeview Drive #2, 14785 Lakeview Drive #1, 14705 Lakeview Drive #1 – Request for Late Fee (P & I) waived.** Discussion regarding the locations of the residence. Lengthy discussion of waiving this fee. Mayor Garlich made a motion to waive this fee due to the owner having not been late before, motion seconded by Mr. Wiech. All in favor: Yeas (3)
5. **General Discussion:** Chief Tucholski stated that Mr. Ford contact him regarding shutting the water off and getting all the hydrants repaired. This has been completed. There as a water main leak in the 4" main' the leak was between two valves and it was able to be shut off. The 608 project will be starting any day; Chagrin Valley Paving has the contract. Discussion regarding installing the radio read meters at the Village Apartment. The antifreeze is in so the Sprayground closing will be finished. Still using the one part time guy for watering. There were two water leaks at the WWTP. They have been inspected and repaired. Discussion regarding the inspection, maintenance and repair schedule for the

equipment. The water tower is not completed; still waiting on the cathodic rods to be installed.

**EXECUTIVE SESSION** – Nothing before the committee

**ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:02 pm.

**PENDING**

**Creek behind Fire Station:**

**House Number Program:**

**Infrastructure Budget/Maintenance Inventory:**

DRAFT