

**Village of Middlefield Planning & Zoning
Meeting Minutes
October 23, 2014**

The Village of Middlefield's Planning & Zoning meeting was called to order at 7:00 p.m. with the following members present: Mayor Garlich, Mr. Scott Klein, Mr. Dan Gyure, Mr. Jim Linberg and Ms. Edna Davis.

Also present: Mr. Dan Weir-Administrator, Latisha Stupka-Tax Administrator, Carl Hofstetter, Chris McKenna-Western Reserve, and Mike Eastlake-Western Reserve.

Agenda: No additions or deletions.

Minutes from **October 23, 2014** were presented for approval. ***Mayor Garlich made a motion to approve the minutes as presented, seconded by Mr. Linberg. Roll call: Yeas (5).***

Minutes from **October 27, 2014** were presented for approval. ***Mr. Linberg made a motion to approve the minutes as presented, seconded by Mr. Gyure. Roll call: Yeas (4). Ms. Davis abstained***

PUBLIC HEARING: None before the Commission.

OLD BUSINESS:

1. **Western Reserve Farm Cooperative – Variance for Fence and Accessory Building:** Mr. Klein stated that the committee had an opportunity to walk the property and see where the proposed fence and accessory buildings would be installed. Mr. Hofstetter stated that he has an agreement with Western Reserve regarding the fencing along his property along Mill Street. ***Mayor Garlich made a motion to approve the requested variances for the fencing and the accessory buildings, seconded by Mr. Linberg. Roll call: Yeas (5).***
Ms. Davis made a motion to approve the variance request for the setbacks for Western Reserve, seconded by Mr. Linberg. Roll call: Yeas (5).

NEW BUSINESS:

1. **Approval of Lot Consolidation Map – Pocket Park:** Ms. Gambosi stated that the pocket park currently consist of 3 parcels and this will clean up this and make it one parcel. This needs to be done prior to improvements being completed on the pocket park. Discussion regarding were the south property line is in regards to the parking lot. Mr. Klein made a motion to approve the consolidation of the parcels for the pocket park, seconded by Mr. Linberg. Roll call: Yeas (5).

ZONING INSPECTORS REPORT: Discussion regarding the zoning exemption and why it is needed. Discussion regarding the old Wendy's building and business that have looked at the space. Discussion regarding the Amish History retailer that is currently under construction. Discussion regarding how many residents have taken advantage of the Neat Streets Rebate Program. Moved the December meeting to December 23, 2014 at 7:00 pm.

There being no further business before the Planning & Zoning Commission Ms. Davis made a motion to adjourn the meeting at 7:20 pm, seconded by Mr. Linberg.

Latisha Stupka-Tax Administrator

Scott Klein-Chairman