

**Village of Middlefield Finance and Ordinance Committee Minutes
February 5, 2015**

The committee met in regular session. Mr. Seyer called the meeting to order at 5:30 p.m. with the following members present: Mr. Scott Klein, and Mr. Rick Seyer. Mr. Wiech arrived at 5:40 pm.

Also present: Mayor Garlich, Mr. Dan Weir – Administrator, Nick Giardina-Fiscal Officer, Jessica Giardina, Mayor Garlich, Chief Tucholski and Sgt. Savage.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: January 8, 2015 meeting minutes were presented for approval. Mr. Klein to approve the minutes as presented, seconded by Mr. Seyer. Roll call: Yeas (2).

OLD BUSINESS

1. **Village Finances – General Discussion:** Mr. Giardina stated that January was not a good revenue month. Income tax for January is down compared to last year's totals. January's expenses were also down from 2014. Discussion regarding the amount of interest that was earned in 2014. Mr. Giardina is looking at other options for the investments to earn larger returns. Discussion regarding payroll.

NEW BUSINESS

1. **Resolution 15-04 A Resolution Authorizing the Village Administrator to Enter into an Agreement with Victoria Nagy & Associates L.P.A., to Provide Legal Services in matters Relating to the Collection of Municipal Income Taxes for the Village of Middlefield, and Declaring an Emergency:** Mr. Weir stated that the other legislation only covered collection of delinquent accounts. This legislation gives the firm the right to represent the village in any tax related legal advice or court matters. Discussion regarding the fees that are proposed. ***Mr. Klein made a motion to recommend Resolution 15-04 to council, seconded by Mr. Seyer. Roll call: Yeas (2)***
2. **Ordinance 15-104 An Ordinance Enacting New Section 181.11(d) of the Codified Ordinances to Authorize the Fiscal Officer, with the Approval of the Mayor and the Chair of the Finance Committee, to Establish a Delinquent Tax Payment Plan, Subject to Specified Requirements, and Declaring an Emergency:** The payment plan is specified in the legislation. The Mayor does not feel that this is written the way that the tax board was looking for. Need to keep current plus make the payments for the delinquent amount. Mr. Klein made a motion to TABLE Ordinance 15-104, seconded by Mr. Seyer. Roll call: Yeas (2)
3. **Cardinal School Facility Use Agreement – Discussion:** Mr. Seyer questioned why the total amount of years is only 15 for the same amount of money. Mayor Garlich stated that Dr. Hunt took the agreement back to the school board and they felt that 20 years at the current cost was too cheap and has come back with the 15 year proposal. The yearly cost will not increase. Mr. Wiech is concerned what would happen if the schools would consolidate. Looking at the agreement there really is no savings for the village. Seyer suggested a 17 year agreement

**Village of Middlefield Finance and Ordinance Committee Minutes
February 5, 2015**

to meet the school in the middle that the arrangement should be a partnership between school and the village.

4. **Proposal for New Village Entrance Signs – Discussion:** The entire sign is vinyl. The bottom plaque can be interchangeable. The sign design is very classic and very simple. Discussion regarding the established date versus the incorporated date. The committee would like to see the established date of 1799. Will install the new signs where the old signs were located. Will do some minimal landscaping around the new signs. ***Mr. Wiech made a motion to recommend approval of the purchase of the signs, seconded by Mr. Seyer. All in favor: Yeas (3).***

5. **Impact Fee Variance for Briar Hill:** Mr. Klein stated that the planning commission reviewed this request and took the middle number of \$30,000.00. The original calculation is set by the EPA standards; allocate so much usage per bed. Lengthy discussion regarding the look back policy of the village. Mr. Klein made a motion to recommend the Impact fee reduction to \$30,000 for Briar Hill to Council, seconded by Mr. Wiech. Roll call: Yeas (3)

EXECUTIVE SESSION – Nothing before the committee

ADJOURNMENT

Mr. Seyer adjourned the meeting at 6:18 p.m.