

**Village of Middlefield Finance and Ordinance Committee & Treasury Investment
Board Minutes
March 10, 2016**

The committee met in a Joint Session with the Treasury Investment Board. The meeting was called to order at 6:03 p.m. with the following members present: Mr. Scott Klein-chair, Mr. Rick Seyer and Mr. Sam Morrow.

Also present: Mr. Nick Giardina-Fiscal Officer, Mr. Dan Weir-Administrator, Ms. Jessica Giardina, Chief Tucholski, Sgt. Savage, Ms. Leslie McCoy-Econ Dir/Zoning Insp., and Mr. Charlie Ehrhart-Director of Streets and Utilities.

Agenda: There are no additions to the agenda.

Approval of Minutes: February 11, 2016 meeting minutes were presented for approval. ***Mr. Morrow made a motion to approve the minutes as presented, seconded by Mr. Mr. Seyer. Roll call: Yeas (3).*** Mr. Seyer stated that an abstained vote should have an explanation why the person is abstaining.

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated Income Tax for February is up compared to the prior year. Water and sewer collections are down compared to last year. The annual rate increases have to be reviewed yearly. Mr. Giardina feels that some kind of increase in rates will be needed each year due to the aging equipment at the plants.

NEW BUSINESS

1. **Ordinance 16-105 An Ordinance Waiving the Annual Cost of Living Increase for Village Council Members, for Calendar Year 2016:** ***Mr. Morrow made a motion to recommend Ordinance 16-105 to Council, seconded by Mr. Seyer. Roll call: Yeas (3).***
2. **Ordinance 16-106 An Ordinance Waiving the Annual Cost of Living Increase for the mayor, for Calendar Year 2016:** ***Mr. Morrow made a motion to recommend Ordinance 16-106 to Council, seconded by Mr. Seyer. Roll call: Yeas (3).***
3. **Ordinance 16-107 An Ordinance Confirming the Promotion of Sergeant Brandon Savage to Lieutenant of the Village Police Department, and Declaring an Emergency:** Chief Tucholski stated that Sgt. Savage is qualified for the position and is very deserving. ***Mr. Seyer made a motion to recommend Ordinance 16-107 to Council, seconded by Mr. Morrow. Roll call: Yeas (3)***
4. **Glen Valley Pay Request #5 – Final – In the Amount of \$16,941.21:** Mr. Weir stated that this is the retainer that needs to be released. There is a 3 year maintenance bond in place. ***Mr. Klein made a motion to recommend this final pay request to Council, seconded by Mr. Morrow. Roll call: Yeas (3).***
5. **Ordinance 16-108 An Ordinance Establishing the 2016 Permanent Appropriations, and Declaring an Emergency:** Mr. Giardina stated that this is the operating budget for the 2016 year. Discussed needs with the Department

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Heads to see what is needed. Once passed this will be forwarded to the County.
Mr. Morrow made a motion to recommend Ordinance 16-108 to Council, seconded by Mr. Seyer. Roll call: Yeas (3).

6. **Ordinance 16-109 An Ordinance Enacting New Section 911.01(c) and Amending Existing Section 911.07 of the Codified Ordinances to Allow for Temporary Disconnection of Water Service in Certain Circumstances:** Discussion held regarding the change from disconnecting the business from the main. This would allow the business owner to pay the \$1,000.00 to discontinue the service instead of tearing the property up. There is a \$1,000.00 reconnection fee included. ***Mr. Morrow made a motion to recommend Ordinance 16-109, seconded by Mr. Seyer. Roll call: Yeas (3).***
7. **Resolution 16-05 A Resolution Authorizing the Village Administrator to Enter into a 2 Year Contract with SS Landscaping for Landscape Services and Lawn Maintenance, and Declaring an Emergency:** The monthly cost did increase a little compared to last year's contract. ***Mr. Klein made a motion to recommend Resolution 16-05 to Council, seconded by Mr. Seyer. Roll call: Yeas (3).***
8. **Resolution 16-06 A Resolution Authorizing the Village Administrator to Enter into a 2 Year Contract with SS Landscaping for the seasonal cleanup of Landscaped Areas, and Declaring an Emergency:** Mayor Garlich would like to see a breakdown of how many hours are worked, how much mulch is spread, ect. ***Mr. Klein made a motion to recommend Resolution 16-06 to Council, seconded by Mr. Morrow. Roll call: Yeas (3).***
9. **Resolution 16-07 A Resolution Authorizing the Village Administrator to Enter into a Contract with Urban Growers Greenhouse LLC., for the Planting of Flower Beds and Hanging Baskets, in the Amount of \$7,937.50 and Declaring an Emergency:** Discussed the installation of planter boxes at the new entrance sign into the Village. Looking at planting Hosta instead of flowers to keep the cost down. Urban Growers have always supplied a superior product. ***Mr. Klein made a motion to recommend Resolution 16-07 to Council, seconded by Mr. Morrow. Roll call: Yeas (3).***
10. **Resolution 16-08 A Resolution Authorizing the village Administrator to enter into an Agreement with the Cardinal School District to Authorize the Village Recreation Department to Utilize School Facilities From September, 2016 through August, 2017, and Declaring an Emergency:** Mr. Weir stated that the use fee is the same. ***Mr. Klein made a motion to recommend Resolution 16-08 to Council, seconded by Mr. Morrow. Roll call :Yeas (3)***

EXECUTIVE SESSION – Nothing before the Finance Committee

FINANCE & ORDINANCE PENDING

TREASURY INVESTMENT BOARD

AGENDA: No Additions or deletions to the agenda.

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Minutes: The minutes of the November 5, 2015 meeting were presented for approval.

OLD BUSINESS:

1. Village Investments: Mr. Giardina stated that the Treasury Board has to meet each quarter. First Merit has been bought out by Huntington. When the current CD mature those CD's will be moved to Wunderlich also. Have already collected as much in interest, with Wunderlich, to date as the village made all year in interest from the CD's last year. The Star Ohio Accounts were closed and sent to Wunderlich Securities and the money was then invested in bonds.

NEW BUSINESS

EXECUTIVE SESSION

TREASURY INVESTMENT BOARD PENDING

ADJOURNMENT

There being no further business before the Finance Committee or the Treasury Investment Board the meeting adjourned at 6:47 p.m.