

Village of Middlefield Finance and Ordinance Committee Minutes
April 3, 2014

The committee met in regular session. Mr. Seyer called the meeting to order at 5:30 p.m. with the following members present: Mr. Scott Klein and Mr. Ronald Wiech.

Also present: Mayor Garlich, Mr. Dan Weir – Administrator, Nick Giardina-Fiscal Officer and Lt. Tucholski.

Agenda: No additions or deletions

Approval of Minutes: March 6, 2014 meeting minutes were presented for approval. Mr. Klein moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (3).

UNFINISHED BUSINESS

1. **Enernoc Contract – Discussion:** Mr. Weir stated that he contacted some other communities and they are really happy with the contract; no issues. Quarterly payment arrive on time and most of the money the communities have received are stand by payments.

NEW BUSINESS

1. **Resolution 14-05 A Resolution Authorizing the Village Administrator to Enter into a 2 Year Contract with SS Landscaping for the Initial Seasonal Cleanup of Landscaped Areas, and Declaring an Emergency:** The bid is for cleaning up all for the landscaped area. Did get an estimate from another company and they were much higher. Discussion regarding possibly bidding or doing an RFP in the future. Klein asked why the Village service crew does not do the initial clean up. Mr. Weir stated that the service department already does a lot of prep for spring. ***Mr. Wiech made a motion to recommend Resolution 14-05 to Council, seconded by Mr. Klein. Roll call: Yeas (3)***
2. **Resolution 14-06 A Resolution Authorizing the Village Administrator to Enter into a 2 Year Contract with SS Landscaping for Landscape Services and Lawn maintenance, and Declaring an Emergency:** This is for all the mowing. ***Mr. Klein made a motion to recommend resolution 14-06 to Council, seconded by Wiech. Roll call: Yeas (3)***
3. **Resolution 14-07 A Resolution Amending Resolution 14-03 to Designate the Village Administrator to act as the Designated Representative of the Members of the Village of Middlefield Council for Purpose of Required Public Records Training and Declaring an Emergency:** This needs to be amended due to Ms. Mekeel leaving her position. ***Mr. Wiech made a motion to recommend Resolution 14-07 to Council, seconded by Klein. Roll call: Yeas: (3)***
4. **Resolution 14-08 A Resolution Authorizing the Village Administrator to Enter into an Energy Management Agreement with Enernoc for Participation in the Emergency Load Response Program, and Declaring an Emergency:** Discussion held earlier in the meeting. Mr. Weir stated that this needs to be an emergency due to a deadline on the contract with Enernoc. ***Mr.***

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Klein made a motion to recommend Resolution 14-08 to Council, seconded by Mr. Wiech. Roll call: Yeas(3)

5. **Resolution 14-09 A Resolution Requesting the Geauga County Auditor to Certify the Total Tax Valuation of the Village and the Dollar Amount of Revenue that would be Generated by a Replacement of the Existing Tax Levy for Police Services, and Declaring an Emergency:** Seyer stated that this resolution is just a formality that the auditor needs to issue the certification so the legislation can be prepared for the ballot. Discussion held. Mr. Wiech made a motion to recommend Resolution 14-09 to council, seconded by Mr. Klein. Roll call: Yeas (3)
6. **Ordinance 14-110 An Ordinance Amending Existing Section 943.23(a) of the Codified Ordinances to Prohibit the Planting of Trees on any Tree Lawn in the Village, Absent the Specific Approval of Council:** Mr. Weir gave the history behind this legislation coming before the committee and council. Discussion regarding the approval process. Mr. Klein made a motion to recommend Ordinance 14-110 with the language of “absent the specific approval of council” to Council, seconded by Mr. Wiech. Roll call: Yeas (3)
7. **Ordinance 14-111 An Ordinance Increasing the Wage Rate for Tax Administrator Latisha Stupka, Effective March 31, 2014, and Declaring an Emergency:** Discussion regarding current rate. Mr. Klein made a motion to recommend Ordinance 14-111 to Council, seconded by Mr. Wiech. Roll call: Yeas (3)
8. **Ordinance 14-113 An Ordinance repealing Section 2 of Ordinance 12-105, Authorizing and Directing the Village Administrator to Enter into a Severance and General Release Agreement with Chief Arnold Stanko, and Declaring an Emergency.** Chief Stanko resigns as of 7:00 pm this evening and has 21 days to accept the agreement. Discussion regarding the agreement that was submitted. Mr. Klein made a motion to recommend Ordinance 14-113 to Council, seconded by Mr. Wiech. Roll call: Yeas (3)
9. **Ordinance 14-114 An Ordinance Promoting Lt. Joseph A. Tucholski, Jr. to Chief of Police, Commencing April 3, 2014, Providing the terms for that Employment, and Declaring an Emergency:** Mr. Wiech made a motion to recommend Ordinance 14-114 to Council, seconded by Mr. Klein. Roll call: Yeas (3)
10. **Ordinance 14-115 An Ordinance Repealing the Provisions of Ordinance 13-116 Which Amended Chapter 1105 of the Codified Ordinances, and Declaring an Emergency:** Mr. Klein made a motion to recommend Ordinance 14-115 to Council, seconded by Mr. Wiech. Roll call: Yeas (3)

EXECUTIVE SESSION

At 6:35 pm Mr. Klein made a motion to adjourn into executive session to discuss employee compensation, seconded by Mr. Wiech. All in favor: Yeas (3)

The meeting reconvened at 6:45 pm.

11. **Ordinance 14-112 An Ordinance Increasing the Wage Rate for Administrative Assistant/Billing Clerk Carrie Ehrhart, Effective March 31, 2014, and Declaring an Emergency.** Mr. Klein made a motion to recommend Ordinance 14-112 to Council, seconded by Mr. Wiech. Roll call: Yeas (3)

ADJOURNMENT

Mr. Seyer adjourned the meeting at 6:50 p.m.

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