

Village of Middlefield Finance and Ordinance Minutes
April 9, 2017

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Rick Seyer -Chair, Mr. Scott Klein and Mr. Ron Wiech.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Lt. Savage, Chief Tucholski and Ms. Billie Warren – Recreation Director.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: March 9, 2017 meeting minutes were presented for approval. ***Mr. Wiech made a motion to approve the minutes as presented, seconded by Mr. Klein. Roll call: Yeas (3).***

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that income tax was up about 7% in March; so for the year income tax is trending up. Withholdings are up compared to last year. Discussion regarding the water/sewer collection and the declining income trend. Delinquencies are down and a discussion regarding the certification of account. Revenue is up and expenses are down.

NEW BUSINESS

1. **Resolution 17-06 A Resolution Approving a Loan to Anidraig Properties LLC, in the Amount of \$78,000, from the Village's Local Revolving Loan Fund, and Declaring an Emergency:** Ms. McCoy stated that Anidraig Properties filed an application to the Economic Development and it was forwarded to the Revolving Loan Committee. Proposed to purchase the building and expand the current business with renovations. 41.6% will come from the USDA loan and the remainder will come from the Village's. The Village Solicitor verified with the State Auditor that this agreements does not violate any Ethics. Mr. Klein stated that the revolving loan committee reviewed and felt that this is a very solid application. Mr. Seyer requested that the record show that Mr. Giardina did not participate in the discussion and did not take the roll call. **Mr. Klein made a motion to recommend Resolution 17-06 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
2. **Resolution 17-07 A Resolution Opposing the State of Ohio Seeking to take Control of Municipal Tax Collection, and Declaring an Emergency:** Mr. McCoy stated that the local communities fear that the state is trying to take over the business collection and possibly take over all collection in the future. **Mr. Wiech made a motion to recommend Resolution 17-07 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3)**
3. **Resolution 17-08 A Resolution to Participate in the Geauga County Engineer Resource Rental Program, and Declaring an Emergency:** Ms. McCoy stated that this is program that the Village has participate in since 2013. Basically if the Village needs a piece of equipment it can be rented at a discounted cost. **Mr. Klein made a motion to recommend Resolution 17-08 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
4. **Ordinance 17-105 An Ordinance Increasing Certain Fees Imposed by the Village, and Declaring an Emergency:** This was brought before council at the last meeting

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- and it was requested that Ms. McCoy to bring back at 6%. **Mr. Klein made a motion to recommend Ordinance 17-05 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
5. **Ordinance 17-109 An Ordinance Amending Village of Middlefield Codified Ordinance Sections 907.04 and 907.07 of the Codified Ordinance Chapter 907 Entitled "Sewer Charges", Creating Monthly Residential Billing and an Administrative Fee:** Ms. McCoy stated that the current rates were divided by 3 with a minimum monthly gallons to 2,000. Put in a fifty cent fee to cover the cost of mailing for each month. **Mr. Klein made a motion to recommend Ordinance 17-109 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (2) Mr. Wiech voted no.**
 6. **Ordinance 17-110 An Ordinance Amending Village of Middlefield Codified Ordinance Sections 911.08, 911.12 and 911.13 of the Codified Ordinance Chapter 911 Entitled "Water" Creating Monthly Residential Billing and an Administrative Fee:** No discussion. **Mr. Wiech made a motion to recommend Ordinance 17-110 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3)**
 7. **Ordinance 17-111 An Ordinance that Village of Middlefield will pick up the Statutorily Required Employee Contribution to the Ohio Public Employees Retirement System for the Employees of the Village of Middlefield Pursuant to Internal Revenue Code Section 414(h)(2), and Declaring an Emergency:** Mr. Giardina explained that this changes the plan to a pre-tax from a post-tax plan. **Mr. Klein made a motion to recommend Ordinance 17-111 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
 8. **Ordinance 17-112 An Ordinance that Village of Middlefield will pick up the Statutorily Required Employee Contribution to the Ohio Police & Fire Fund for the Employees of the Police Department of the Village of Middlefield, and Declaring an Emergency:** No discussion. **Mr. Klein made a motion to recommend Ordinance 17-112 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
 9. **Ordinance 17-113 An Ordinance Amending Sections 945.01 and 945.04 of the Codified Ordinances to Provide Regulations for the Village Refuse Bag Program for Residential Properties, and Declaring an Emergency:** Ms. McCoy stated that the original legislation did not give allowance for a bag program. **Mr. Klein made a motion to recommend Ordinance 17-113 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
 10. **Quotes for Repair of Road:** Chief Tucholski handed out three quotes that he received. Chief is requesting to do these as time and material and to use the service department for tear out and to store material at the service garage. Discussion regarding repairs and cost of Lake Avenue. Discussion regarding the budget and if there is any monies available. Ms. McCoy stated that she received the OPWC round 32 application.

EXECUTIVE SESSION: Nothing before the committee.

ADJOURNMENT

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There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:53 p.m.

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