

**Village of Middlefield Finance and Ordinance Minutes  
May 12, 2016**

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The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Rick Seyer, Mr. Sam Morrow and Mr. Scott Klein.

**Also present:** Mr. Nick Giardina-Fiscal Officer, Mr. Dan Weir-Administrator, Ms. Jessica Giardina, Chief Tucholski, Sgt. Savage, Ms. Leslie McCoy-Econ Dir/Zoning Insp., and Mr. Charlie Ehrhart-Director of Streets and Utilities.

**Agenda:** There are no additions to the agenda.

**Approval of Minutes:** April 14, 2016 meeting minutes were presented for approval. ***Mr. Seyer made a motion to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (2).*** Mr. Klein abstained due to not being at the last meeting.

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated that Income Tax for April was decent. The collection was down by about \$28,000.00 for the month. The year to date total is down. Discussed the federal extensions and how it covers the federal, state and local. Water and Sewer for April was up about 7,000.00 for the year. Still collecting payment plans but several of those have been paid off. Total receipt are more than Total expenses which is good. Discussion regarding investments. The village will be changing the NOPEC plan that we use for our Utilities to help save money for the year; especially on the street light costs.

**NEW BUSINESS**

1. **Ordinance 16-112 An Ordinance Employing Richard Schill, as Part-Time Service Department Employee, at the Rate of \$12.00 per Hour, and Ratifying the Hiring of Schill on April 18, 2016, and Declaring an Emergency:** Mr. Weir stated that Amos Gingerich retired this year. Mr. Schill was hired to work part-time. They will be doing the mowing and ballfield maintenance. ***Mr. Seyer made a motion to recommend Ordinance 16-112 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
2. **Ordinance 16-113 An Ordinance Creating the Position of Part-Time Service Department Employee 2, Employing Dave Hostetler, at the Rate of \$12.00 per Hour, and Ratifying the Hiring of Hostetler on April 18, 2016, and Declaring an Emergency:** Discussed the title and change it to Service Department Employee 2. ***Mr. Morrow made a motion to recommend Ordinance 16-113 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (3).***
3. **Ordinance 16-114 An Ordinance Authorizing Various Activities Related to the Maple View Mennonite Church Kid's Carnival, and Declaring an Emergency:** The Carnival is proposed at Mineral Lake Park. ***Mr. Seyer made a motion to recommend Ordinance 16-114 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
4. **Ordinance 16-115 An Ordinance Amending Existing Section 1115.03 of the Codified Ordinances to Modify the Requirements for Public Street Frontage for Lot Splits of Parcels in Commercial and Industrial Zoning Districts:** Mr.

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Klein gave a brief overview of the need for this changes. This Ordinance is recommended by the Planning Commission. ***Mr. Seyer made a motion to recommend Ordinance 16-115 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***

5. **Ordinance 16-116 An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of the Village of Middlefield, Ohio:** ***Mr. Klein made a motion to recommend Ordinance 16-116 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***
  
6. **Ordinance 16-117 An Ordinance Amending Existing Section 911.12 and enacting New Section 181.21 of the Codified Ordinances to Clarify the Obligation of Residential Property Owners to Notify the Village Regarding the Identities and Addresses of Tenants and Former Tenants:** This is adding a section to the Income tax to help better track people coming and going in the Village. It also changes it to the Tax Administrator instead of the Administrator. ***Mr. Seyer made a motion to recommend Ordinance 16-117 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
  
7. **Ordinance 16-118 An Ordinance Enacting New Chapter 945 and Amending Existing Sections 121.06(a)(3) and 135.06 of the Codified Ordinance to Provide Clarification and Regulations for the Village Cemetery:** The Streets Committee has always handled cemetery issues. This is just making technical clarification. Discussion regarding the Regulations that Mr. Lee put together. Regulations to be reviewed by the Streets, Sidewalk & Utilities Committee. ***Mr. Klein made a motion to recommend Ordinance 16-118 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
  
8. **Ordinance 16-119 An Ordinance Rezoning a Parcel of Land on South Springdale Avenue from R2, Two-Family Residential to GC, General Commercial:** Discussion regarding the parcels. ***Mr. Klein made a motion to recommend Ordinance 16-119 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
  
9. **OEPA WWTP Inspection – Discussion on Staffing Requirements:** During the inspection it was noted that all operators need to be a class III license holder. Pat Brent will be taking online classes and will be attempting to get his class III license. Mr. Seyer feels that the village should give Mr. Brent a deadline for earning this license. Discussion regarding the hours that the operator work.

Discussion regarding the condition of the lawns in the village. The village increased the penalties last year. Mr. Seyer feels that there should be a fine issued through the Police Department.

**EXECUTIVE SESSION:** Nothing before the committee.

**ADJOURNMENT**

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:49 p.m.