

**Village of Middlefield Finance and Ordinance Minutes
August 11, 2016**

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Rick Seyer, Mr. Sam Morrow and Mr. Scott Klein.

Also present: Mr. Nick Giardina-Fiscal Officer, Mr. Dan Weir-Administrator, Ms. Jessica Giardina, Lt. Savage, Ms. Leslie McCoy-Econ Dir/Zoning Insp., and Chief Tucholski.

Agenda: There are no additions to the agenda.

Approval of Minutes: July 14, 2016 meeting minutes were presented for approval. ***Mr. Morrow made a motion to approve the minutes as presented, seconded by Mr. Seyer. All in favor: Yeas (3).***

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that the revenue is down a little and the expenses are up due to the increased debt payment. Income tax collection is down about \$27,000 for the year compared to last year. Water and sewer collection were up slightly for the month of July compared to last year. Discussion held regarding the withholdings collected. Discussion regarding the wages compared to last year; overtime is down overall.

NEW BUSINESS

1. **Resolution 16-13 A Resolution Authorizing the Village Administrator to Work Cooperatively with the Middlefield Township Trustees and to prepare a Request for Proposal for Ambulance Services to the Village and Middlefield Township Jointly:** Mr. Weir stated that every 5 years the contract needs to be bid out jointly with the township. Gave an overview of the steps that need to be taken from start to finish. ***Mr. Klein made a motion to recommend Resolution 16-13 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
2. **Resolution 16-14 A Resolution Approving a Moratorium on the Granting of any Permit that would enable Retail Sale of Medical Marijuana for a Period of Six Months from the Effective Date of this Resolution:** Discussion held. ***Mr. Klein made a motion to recommend Resolution 16-14 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
3. **Ordinance 16-127 An Ordinance Adopting New Chapter 1311 of the Codified Ordinances to Register and Regulate Vacant Residential Property:** Ms. McCoy stated that the legislation is to help keep vacant property to become blighted. There is a progressive fee schedule to encourage landowners to move the property or tear the structure down. ***Mr. Seyer made a motion to recommend Ordinance 16-127 to Council, seconded by Mr. Morrow. Roll call: Yeas (3).***
4. **Ordinance 16-128 An Ordinance Amending Existing Section 182.05 of the Codified Ordinances to Alter the Dates for Payment of Withholding Taxes, as Mandated by the Ohio General Assembly.** Mr. Weir stated that these are changes by House Bill 5 correcting when the withholdings are due. ***Mr. Morrow***

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made a motion to recommend Ordinance 16-128 to Council, seconded by Mr. Klein. Roll call: Yeas (3).

5. **Ordinance 16-129 An Ordinance Enacting New Section 135.041 of the Codified Ordinances to Create the Position of Assistant Village Administrator:** Mr. Weir stated that he will be retiring and will be leaving in June of 2017. Ms. McCoy will be assuming a lot of the duties prior to Mr. Weir leaving. This legislation will take effect January 1, 2017. ***Mr. Seyer made a motion to recommend Ordinance 16-129 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***

6. **Community Wide Exclusive Solid Waste/Recycle Contract:** Mr. Weir stated he presented this to the Streets, Sidewalk & Utilities Commission. Discussion held at the last Council meeting regarding the ongoing issues at the current recycling center. With the situation with the current recycling center anyone can recycle at this location so the issue could get worse. Using one hauler for the whole community can be significant savings for the residents. The cost of the solid waste/recycling would be added to the water/sewer bill. Discussed possible exemptions. Recycling will not be mandated. Implementation will be in April of 2017. ***Mr. Klein made a motion to recommend this to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***

EXECUTIVE SESSION: Nothing before the committee.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:48 p.m.