

Village of Middlefield Finance and Ordinance Committee Minutes
September 3, 2015

The committee met in regular session. The meeting was called to order at 6:00 p.m. with the following members present: Mr. Rick Seyer and Mr. Scott Klein. Mr. Ron Wiech arrived 6:05 pm.

Also present: Mr. Dan Weir – Administrator, Nick Giardina-Fiscal Officer and Jessica Giardina.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: August 6, 2015 meeting minutes were presented for approval. Mr. Klein made a motion to approve the minutes as presented, seconded by Mr. Mr. Seyer. Roll call: Yeas (2).

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that Income Tax rebounded pretty well in August. Water and Sewer is down compared to this time last year; property certification was down. A lot of the payment plans have been paid off and the delinquency is way down. Overall receipts are above last year by about \$73,000.00. Not including the Glen Valley Project, expenses are down. Discussion regarding the use of the Durango and possibly selling the Durango and looking at reimbursing the employees for mileage reimbursement.

NEW BUSINESS

1. **Ordinance 15-121 An Ordinance Amending Chapter 181 of the Codified Ordinances to Implement State-Mandated Changes in the Village Income Tax Code:** Mr. Lee stated that the state is trying to make the code uniform all over the state. The tax credit program that was adopted a couple years to encourage business growth. This might be a problem in the future as it's not included with the state mandate. This code was written for a large city not a small municipality such as the village. Could potentially lose a tax payer or gain a tax payer for businesses that gross under \$500,000.00 they only have to pay tax to the community if they make over \$500,000.00. The village has many industries that are in several community. The code also changes the number of days before a person has to pay. The village's previous code was 12 days and now the state has changed that to 20 days. Discussion regarding Home Rule. Mr. Lee stated that the first question is regarding payment by electronic transfer only. Mr. Giardina stated that the Tax Administrator gets a lot of checks in the mail each month. The committee feels that both electronic and check payments should be allowed. The next change is quarterly or semi-monthly payments as opposed to monthly and quarterly payments that we currently accept. Tax Credit for new jobs in Ohio; this could potentially conflict with our current code which was structured specifically for the Village. The next issue is how you compromise a tax claim. Will leave the Tax Administrator, Mayor and Fiscal officer to approve and leave the current payment plan in place. Mr. Lee explained that the current code and the new state mandated have been blended. The current code has to be left there in order to finish this year out and for future 2015 tax matters that arise after January 1, 2016. The local Board of Tax Review states that the members do not have to live in the village but they can. Discussion regarding the benefits and the problems with having a non-resident

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on the Board of Tax Review. The penalty provision are based on the number of penalties. The village wants to have the maximum penalties allowed by law.

2. **Ordinance 15-122 An Ordinance Amending Existing Section 505.21 of the Codified Ordinances to More Regulate the Maximum Number of Dogs and Cats Allowed per Dwelling Unit:** The tighter regulation is based on the size of the lot. Mr. Klein is not in favor of this Ordinance and neither is Mr. Wiech. Mr. Klein suggested making changes to the amount of dogs that are permitted. Would like further discussion with Council.
3. **Resolution 15-12 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, and Declaring an Emergency:** *Mr. Klein made a motion to recommend Resolution 15-12 to Council, seconded by Mr. Wiech. Roll Call: Yeas (3)*
4. **Resolution 15-13 Amending the Village's Investment Policy to Include State Notes or Bonds Which do not Exceed 5 Years a Permissible Investment, Making Certain Technical Amendments, and Declaring an Emergency:** Mr. Giardina stated that this is just a small modification to the original investment documents that was filled with the State Auditor. Mr. Seyer asked if the money is guaranteed with the bonds. *Mr. Wiech made a motion to recommend Resolution 15-13 to Council, seconded by Mr. Klein. Roll call: Yeas (3)*
5. **Revised Final Invoice for ODOT High Street Project - \$16,723.20:** Mr. Weir stated that this is from the paving project from a couple years ago. The difference is that amount of quantities and materials. *Mr. Klein made a motion to recommend council approve the payment, seconded by Mr. Wiech. Roll call: Yeas (3)*
6. **Final Pay Request for Glen Valley Drive in the amount of \$6,804.00:** The village will hold the retainer. *Mr. Klein made a motion to recommend this payment to council, seconded by Mr. Wiech. Roll call: Yeas (3).*

EXECUTIVE SESSION – Nothing before the committee

ADJOURNMENT

There being no further business before the Finance Committee the meeting adjourned at 7:04 p.m.