

**Village of Middlefield Finance and Ordinance Minutes
September 8, 2016**

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Rick Seyer and Mr. Sam Morrow. Mr. Scott Klein is excused.

Also present: Mayor Ben Garlich, Mr. Nick Giardina-Fiscal Officer, Mr. Dan Weir-Administrator, Ms. Jessica Giardina, Lt. Savage, Ms. Leslie McCoy-Econ Dir/Zoning Insp., and Chief Tucholski.

Agenda: There are no additions to the agenda.

Approval of Minutes: August 11, 2016 meeting minutes were presented for approval. ***Mr. Morrow made a motion to approve the minutes as presented, seconded by Mr. Seyer. Roll call: Yeas (2).***

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that the water and sewer are finally up in revenue over last year's totals. Income Tax is still down compared to the year before. Employment wise the withholdings are doing really well. Revenue is up over expenses compared to last year. Still expecting to break even. The interest income is up over 3 times more than last year's totals to date.

NEW BUSINESS

1. **Ordinance 16-130 An Ordinance Appointing Leslie Gambosi McCoy to the Newly Created Position of Assistant Village Administrator, and Establishing Compensation:** There have been no discussion regarding the compensation. Get the readings started and discuss compensation at a later date. Mr. Seyer questioned if there is money in the budget to increase the compensation. Discussion regarding the budget. ***Mr. Morrow made a motion to recommend Ordinance 16-130 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).***
2. **Ordinance 16-131 An Ordinance Waiving the Requirement that the Recently-Appointed Assistant Village Administrator Become a Resident of the Village:** Mr. Seyer requested Ms. McCoy if she has any intention of moving to the Village. Ms. McCoy stated that she does not. With her husband's job location they currently reside in the middle between the two and both drive about 40 miles. ***Mr. Morrow made a motion to recommend Ordinance 16-131 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).***
3. **Ordinance 16-132 An Ordinance Amending Existing Section 911.08 of the Codified Ordinances to Provide for a Three Percent Increase in Water Rates, Commencing January 1, 2017.** Mr. Giardina stated that the water and sewer revenue collection does not even cover the total cost of operation with wages and does not even include anything towards the debt payment. The plants are aging and will need repairs and replacement of parts. Lengthy discussion regarding the need for the increase in rates. ***Mr. Morrow made a motion to recommend Ordinance 16-132 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).***

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4. **Ordinance 16-133 An Ordinance Amending Existing Section 907.04 of the Codified Ordinances to Provide for a Three Percent Increase in Sewer Rates, Commencing January 1, 2017.** No discussion held. *Mr. Morrow made a motion to recommend Ordinance 16-133 to Council, motion seconded by Mr. Seyer All in favor: Yeas (2).*
5. **Ordinance 16-134 An Ordinance Amending Existing Section 135.051 and Enacting New Section 135.052 of the Codified ordinances to create the Position of Assistant Director of Streets and Utilities.** Chief Tucholski stated that he will stay the Police Chief and will just take on more responsibility and management of the Streets Department. *Mr. Morrow made a motion to recommend Ordinance 16-134 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (2).*
6. **Ordinance 16-135 An Ordinance Approving the Appointment of Joseph Tucholski to the Newly-created Position of Assistant Director of Streets and Utilities, and Establishing Compensation.** No discussion held. *Mr. Morrow made a motion to recommend Ordinance 16-135 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).*
7. **Resolution 16-15 A Resolution Authorizing and Directing the Village Administrator to Prepare Bid Specifications and Submit for Public Bid and Exclusive Contract for Residential and Municipal Waste Hauling, Disposal and Recycling Services, and Declaring an Emergency:** Mr. Seyer stated that he has spoken with many residents regarding this issue and residents are concerned that they have paid for the year. Mr. Weir stated that they should get a refund. Waste Management has recently purchased Universal Disposal. Ms. McCoy stated that she feels there will probably be about 3 bidders. *Mr. Morrow made a motion to recommend Resolution 16-15 to Council, Motion seconded by Mr. Seyer. All in favor: Yeas (2).*
8. **Resolution 16-16 A Resolution Authorizing the Economic Development Director to File an Application with the Ohio Department of Natural resources to Provide Funding for the Purposed Maple Highlands Trail (South) Project, and Declaring an Emergency.** *Mr. Morrow made a motion to recommend Resolution 16-16 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).*
9. **Resolution 16-17 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, and Declaring an Emergency:** No levies are on the ballot to be voted on in Nov. *Mr. Morrow made a motion to recommend Resolution 16-17 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).*
10. **Resolution 16-18 A Resolution Authorizing and Directing the mayor to enter into a Use Agreement between the Geauga Park District and the Village, and Declaring an Emergency:** Ms. McCoy stated that agreement is merged with the 20 year agreement and now is a 50 year use agreement. This Memorandum includes all users and that the Park District is paying for improvements but the Village will try and get some grants. Discussion regarding

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making the asphalt road grade to hold up to the buggies and keep a aggregate trail next to the paved trail. **Mr. Morrow made a motion to recommend Resolution 16-18 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (2).**

11. **Resolution 16-19 A Resolution Authorizing and Directing the Mayor to enter into a Memorandum of Understanding with the Geauga Soil and Water Conservation District, to clarify the Working Relationship between the Village and GSWCD Regarding Responsibility for Water Management and Sediment Control, and Declaring an Emergency:** Ms. McCoy stated that the Ordinance to transfer responsibly was passed at the last Council Meeting. GSWCD accepted the responsibility at their meeting this morning. **Mr. Morrow made a motion to recommend Resolution 16-19 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (2).**

EXECUTIVE SESSION: Nothing before the committee.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:39 p.m.