

**Village of Middlefield Finance and Ordinance Minutes**  
**September 14, 2017**

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The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Ron Wiech and Mr. Klein. Mr. Rick Seyer came into the meeting at 6:09 pm; was in a meeting with the Mayor.

**Also present:** Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Lt. Savage, Chief Tucholski, Ann Wishart-Maple Leaf and Joyce Porozyński.

**Agenda:** No additions or deletions to the minutes.

**Approval of Minutes:** August 10, 2017 meeting minutes were presented for approval. ***Mr. Wiech made a motion to approve the minutes as presented, seconded by Mr. Klein. Roll call: Aye (2).***

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated that August was down for Income Tax; however still running up from last year. Withholdings are still running strong. Extensions are due in October. Water/sewer is up quite a bit but remember the switch to monthly billing. For the main income accounts are up for the year. Wages are down compared to last year and the saving with the consolidation of positions is finally starting to show. Expenses are down compared to last year; departments have cut expenses. Mr. Giardina stated that he moved the \$500,000 from the checking account over to the FDI Money Market account with Huntington; hopefully will generate another \$2,000 of interest for the year.

**NEW BUSINESS**

1. **Resolution 17-16 A Resolution Designating September 2017 as “Prostate Cancer Awareness Month”, and Declaring an Emergency:** Ms. McCoy stated that the Village received a request to put this through. **Mr. Klein made a motion to recommend Resolution 17-16 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (2).**
2. **Resolution 17-17 A Resolution Authorizing the Village Administrator to Execute and File an Application with the Northeast Ohio Areawide Coordinating Agency to Apply for the “Transportation for Livable Communities Initiative” Implementation Program for Reconstruction along South Springdale from SR 87 to Lake Ave, and Declaring an Emergency:** Ms. McCoy gave a brief overview of the funding needed. Chief Tucholski stated that this is a full mill and fill due to the ruts. Trying for a zero interest loan, grant would be for about \$80,000.00. **Mr. Klein made a motion to recommend Resolution 17-17 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
3. **Resolution 17-18 A Resolution Authorizing the Village Engineer to Prepare Plans, Specifications, and Bids for the Tare Creek Utility Infrastructure Project, and Declaring an Emergency:** Ms. McCoy stated that this is for the ODOT Project. Tap in date of spring of 2019. Would bid over the winter and start project early spring. Discussion regarding where the current infrastructure is located and how it will be connected. **Mr. Klein made a motion to recommend Resolution 17-18 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**

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4. **Resolution 17-19 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, and Declaring an Emergency:** The budget has been approved from the hearing and the millages are correct. **Mr. Wiech made a motion to recommend Resolution 17-19 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**
  
5. **Ordinance 17-130 An Ordinance Amending Existing Section 911.08 of the Codified Ordinances to Provide for a Five Percent Increase in Water Rates, Commencing January 1, 2018:** Ms. McCoy passed out spreadsheet showing the need to increase the amount of the water/sewer based on the current debt. To break even every year the rates should be raised 42%. Discussion regarding the senior discount and how it should be handled moving forward. Gave the average for the other communities in the County and the Village's rates are still lowest. **Mr. Klein made a motion to recommend Ordinance 17-130 to Council, Motion seconded by Mr. Seyer. Roll call: Yeas (2). Mr. Wiech voted no.**
  
6. **Ordinance 17-131 An Ordinance Amending Existing Section 907.04 of the Codified Ordinances to Provide for a Five Percent Increase in Sewer Rates, Commencing January 1, 2017:** Discussion regarding the age of the plants and how they are costing more to keep running per year. Maybe relook at the impact fee at the first of the year. **Mr. Klein made a motion to recommend Ordinance 17-131 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (2). Mr. Wiech voted no.**
  
7. **Ordinance 17-132 An Ordinance Appointing John Boksansky as Part Time Zoning Inspector for the Village of Middlefield, Establishing Compensation, and Ratifying the Hiring of Boksansky on August 31, 2017 and Declaring an Emergency:** Discussion regarding Mr. Boksansky's qualifications; he interviewed in front of the Planning Commission. Has office hours during the day all 5 days of the week. **Mr. Klein made a motion to recommend Ordinance 17-132 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**

**EXECUTIVE SESSION:** Nothing before the committee.

**ADJOURNMENT**

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:39 p.m.