

Village of Middlefield Finance and Ordinance Minutes
October 12, 2017

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Ron Wiech, Mr. Klein and Chairman Mr. Rick Seyer.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Ms. Bryson-Cemetery Sexton, and Joyce Porozynski.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: September 14, 2017 meeting minutes were presented for approval. ***Mr. Klein made a motion to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yea (3).***

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that Income Tax is down compared to last year's totals for September. Withholdings are still up. Water and Sewer are up compared to the year before, due to the monthly billing. Steadier income each month. Further discussion regarding the income tax collection. Total receipts are up and expenses are up also.

NEW BUSINESS

1. **Resolution 17-20 A Resolution Authorizing Intent to Dispose of Unneeded, Obsolete or Unfit Municipal Owned Personal Property via Internet Auction in Calendar Year 2018:** No discussion. **Mr. Wiech made a motion to recommend Resolution 17-20 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**
2. **Resolution 17-21 A Resolution Designating October 2017 as “Breast Cancer Awareness Month”, and Declaring an Emergency:** No discussion. **Mr. Wiech made a motion to recommend Resolution 17-21 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**
3. **Resolution 17-22 A Resolution Approving a Moratorium on the Granting of any Permit that would enable Retail Sale of Medical Marijuana, for a Period of Six Months from the Effective Date of this Resolution:** Ms. McCoy stated that this is for dispensary and gives the Planning Commission the time to create ordinances for the sale of marijuana. **Mr. Klein made a motion to recommend Resolution 17-22 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
4. **Resolution 17-23 A Resolution Authorizing the Mayor to Prepare and Submit Application to Participate in the Ohio Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s), to Execute Contracts as Required, and Declaring an Emergency:** Ms. McCoy stated that this is the OPWC for Springdale. This allows the Mayor to signoff and submit the application. The proposed project is a mill and fill of 3” from SR 87 to Lake Avenue. Ms McCoy clarified how the grants work and the funding that has been applied for. **Mr. Klein made a motion to recommend Resolution 17-23 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
5. **Ordinance 17-133 An Ordinance Amending Sections 907.07(c) and 911.13(c) of the Codified Ordinances to Allow the Date a Mailed Payment is Postmarked to**

- Qualify for Timely Payment, Clarifying the Policy Regarding NSF Payments, and Declaring an Emergency:** Ms. McCoy stated that this was brought from the Street, Sidewalk & Utilities Commission. This would allow the due date to be used by the postmarked date. There is currently no policy for any NSF payments. Would like to revise the wording to "received or postmarked". **Mr. Klein made a motion to recommend Ordinance 17-133 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
6. **Ordinance 17-134 An Ordinance Enacting New Section 133.06 of the Codified Ordinances to Authorize the Fiscal Officer to Collect Bank Charges Assessed to the Village for Returned Checks and other Dishonored Payments, and Declaring an Emergency:** Ms. McCoy stated currently there are no fees charged. Mayor Garlich feels there should be an additional fee added for administrative fees. Looking at a minimum of an additional \$25.00 plus the bank fees charged to the village. **Mr. Wiech made a motion to recommend Ordinance 17-134 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**
7. **Ordinance 17-135 An Ordinance Amending Section 1165.07(k) of the Codified Ordinances to Clarify the Village's Remedies and Rights in Removing Signs Placed on Public Property, and Declaring an Emergency:** Mr. Seyer feels this might need a public hearing. **Mr. Klein made a motion to recommend Ordinance 17-135 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
8. **Ordinance 17-136 An Ordinance Approving the Editing and Inclusion of Certain Component Codes of the Codified Ordinances of the Village of Middlefield, Ohio:** This is cleaning up traffic codes that the state requires. **Mr. Klein made a motion to recommend Ordinance 17-136 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
9. **Cemetery Sexton:** This was discussed in executive session.

EXECUTIVE SESSION:

Mr. Klein made a motion to adjourn into executive session at 6:32 pm to discuss personnel, motion seconded by Mr. Wiech. Roll call: Yeas (3).

Meeting reconvened at 6:59 pm.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:59 p.m.