

**Village of Middlefield Finance and Ordinance Minutes
November 9, 2017**

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Ron Wiech, Mr. Klein and Chairman Mr. Rick Seyer.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, Tony Caito and Joyce Poroszynski.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: October 12, 2017 meeting minutes were presented for approval. ***Mr. Klein made a motion to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yea (3).***

OLD BUSINESS

1. **Village Finances – Discussion:** The revenue looks really good for the year to date but they are showing project checks and water/sewer collection is up due to taking billing to monthly. Income Tax collection has rebounded and looks pretty good for the month of October. Payroll should end the year around \$100,000 down from last year with the combining of the positions. Discussion regarding where the income tax collections are coming in from; business withholdings are up and employment is strong.

NEW BUSINESS

1. **Medical Insurance Renewal:** Ms. McCoy stated that the village is due to renew and has been looking at the different plans available. Mr. Caito gave an overview of the different plan available. The policy has gone up approximately 11.95% for 2018.
2. **2018 Employee Wages:** Ms. McCoy stated that the department head discussed merit raises at about 2.5%. Discussion held regarding the raises.
3. **Ordinance 17-137 An Ordinance Providing for Compensation of Certain Appointed Positions of the Village of Middlefield and Declaring an Emergency:** Mr. Seyer stated that this is the increase for the cemetery sexton. **Mr. Klein made a motion to recommend Ordinance 17-137 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
4. **Ordinance 17-138 An Ordinance Hiring Advanced Accounting to Assist the Village's Fiscal Officer with Certain Accounting and Bookkeeping Functions, and Declaring an Emergency:** Mr. Seyer stated that this is about \$200.00 per month increase or about 7%. **Mr. Wiech made a motion to recommend Ordinance 17-138 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**
5. **Ordinance 17-139 An Ordinance Amending the 2017 Permanent Appropriations and Declaring an emergency:** Discussion regarding the adjustments to the Budget. Mr. Giardina stated that the County has changed how they would like to see the General Fund for the end of year; they want to see more money to start the year. **Mr. Wiech made a motion to recommend Ordinance 17-139 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3).**

6. **Ordinance 17-140 An Ordinance Establishing the Salaries and Wages for the Non-Police Employees of the Village Effective January 1, 2018, and Declaring an Emergency:** The merit numbers have been included. **Mr. Klein made a motion to recommend Ordinance 17-140 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
7. **Ordinance 17-141 An Ordinance Establishing the Salaries and Wage Rates for Police Officers of the Village, and Declaring an Emergency:** No Discussion. **Mr. Klein made a motion to recommend Ordinance 17-141 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3)**
8. **Ordinance 17-142 An Ordinance Enacting New Section 182.014(c) and Amending Existing Chapter 182 of the Codified Ordinances to Implement the most recent state-mandated changes to the Village's income tax code, and declaring an emergency:** Ms. McCoy gave a brief overview of the changes. **Mr. Klein made a motion to recommend Ordinance 17-142 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**
9. **Ordinance 17-143 An Ordinance Declaring that the Revenue to be Collected Under the 1.45 Mill Tax Levy for Ambulance and Emergency Services Approved on November 7, 2017 is Greater than the Amount Actually Needed, Requesting the Geauga County Budget Commission to Decrease the Levy by Approximately 31% to 1.00 Mills, and Declaring an Emergency:** Discussion regarding the collection. **Mr. Klein made a motion to recommend Ordinance 17-143 to Council, motion seconded by Mr. Wiech. Roll call: Yeas (3).**

EXECUTIVE SESSION:

Mr. Klein made a motion to adjourn into executive session at 6:00 pm to discuss personnel, motion seconded by Mr. Wiech. Roll call: Yeas (3).

Meeting reconvened at 6:48 pm.

TREASURY INVESTMENT BOARD

Minutes: The joint minutes have already been approved

1. **Village Investments:** Mr. Giardina stated that at the last meeting the committee approved moving \$500,000 to the Huntington Money Market Account. Currently making 1.3%, can liquidate this money quickly if needed. Currently investment interest is trending to finish at about \$20,000 for the year. Mr. Giardina is comfortable moving \$250,000 into this money market account. It is the consensus of the committee to move the \$250,000 into the money market account.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:53 p.m.