

**Village of Middlefield Finance and Ordinance Minutes
November 10, 2016**

The Finance & Ordinance meeting was called to order at 6:04 p.m. with the following members present: Mr. Rick Seyer, Mr. Scott Klein and Mr. Sam Morrow.

Also present: Mayor Ben Garlich, Mr. Nick Giardina-Fiscal Officer, Mr. Dan Weir-Administrator, Ms. Jessica Giardina, Ms. Leslie McCoy-Econ Director/Zoning Inspector, Lt. Savage, and Chief Tucholski.

Agenda: There are no additions to the agenda.

Approval of Minutes: October 13, 2016 meeting minutes were presented for approval. ***Mr. Morrow made a motion to approve the minutes as presented, seconded by Mr. Klein. All in favor: Yeas (2).***

OLD BUSINESS

1. **Village Finances – Discussion:** Income tax is up from last year. Guessing the year will end up at 2.7 million income tax collection. Water and Sewer are up slightly in both categories. Discussion regarding the increase in the rates. Mr. Giardina suggested looking at doing a monthly billing for water and sewer especially adding the garbage. It would make bills more manageable for residents and the income would be more consistent each month. Ms. McCoy stated looking at budget plans. Discussion regarding the payment plans. Revenue is up compared to last year and expenses so far are holding down. Discussion regarding the employee withholding collection. Discussed moving the Council meeting to December 1.

NEW BUSINESS

1. **Ordinance 16-137 An Ordinance Establishing the Salaries and Wage Rates for the Non-Police Employees of the Village Effective January 1, 2017, and Declaring an Emergency:** These raises reflect the 1.5% wage increases that council agreed upon. ***Mr. Klein made a motion to recommend Ordinance 16-137 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***
2. **Ordinance 16-138 2017 Wage Rates for Police Officers of the Village, and Declaring an Emergency:** These raises also show the 1.5% raise increases and also include the step raises that the police department receive throughout the year. Discussion regarding the step raises. ***Mr. Morrow made a motion to recommend Ordinance 16-137 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (3)***
3. **Ordinance 16-139 An Ordinance Amending the 2016 Permanent Appropriations and Declaring an Emergency:** Mr. Giardina stated that this shows the number much closer and the county likes this done. Discussed some of the adjustments made to the budget. ***Mr. Morrow made a motion to recommend Ordinance 16-139 to Council, motion seconded by Mr. Seyer. Roll call: Yeas (3)***
4. **Ordinance 16-140 An Ordinance Selecting the Bid of Rumpke of Ohio, Inc. as the Lowest and Best Bidder for Residential and Municipal Waste Hauling, Disposal and Recycling Services for the Village, Accepting said**

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- Bid, and Directing the Village Administrator to Finalize and Enter into a Contract for said Services:** Sara Matthews with Rumpke gave a presentation and overview of the company. Went over the bid and the alternate bid. Discussed the recycling program and the amount that is being picked up monthly. Listed several communities that Rumpke already services. Vince Crawford with Waste Management. Gave a presentation regarding Waste Management and there strong points. Waste Management has state of the art safety equipment and newer equipment and they also have a reward program for each resident. ***Mr. Seyer made a motion to recommend Ordinance 16-140 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***
5. **Ordinance 16-141 An Ordinance Appointing Nick Bellas as Zoning Inspector for the Village of Middlefield, Establishing Compensation, and Declaring an Emergency:** Discussion regarding the hours that Mr. Bellas will be available. Mr. Bellas will be out and about and will also be handling the Neat Streets Program. ***Mr. Seyer made a motion to recommend Ordinance 16-141 to Council, motion seconded by Mr. Klein. Roll call: Yeas (3)***
6. **Ordinance 16-142 AN Ordinance Appointing Middlefield Police Chief Joseph Tucholski to the Additional Position of Director of Streets and Utilities, Establishing Compensation, and Declaring an Emergency:** ***Mr. Klein made a motion to recommend Ordinance 16-142 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***
7. **Ordinance 16-143 An Ordinance Accepting the Resignation of Daniel Weir as Village Administrator, Effective January 2, 2017, Authorizing a Lump-Sum Retirement Payment and Directing the Fiscal Officer to pay Accumulated Sick Leave per Section 147.02(d) of the Codified Ordinances, and Declaring an Emergency:** ***Mr. Klein made a motion to recommend Ordinance 16-143 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3).***
8. **Resolution 16-22 A Resolution Consenting to the Repair by the Ohio Department of Transportation by North State Avenue from High Street to the North Corporation Line, and Declaring an Emergency:** This project is scheduled for next year. The committee would like to leave the emergency clause but put the Resolution on First Reading. ***Mr. Klein made a motion to recommend Resolution 16-22 to Council, motion seconded by Mr. Morrow. Roll call: Yeas (3)***

EXECUTIVE SESSION: Nothing before the committee.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 7:01 p.m.