

**Village of Middlefield Finance and Ordinance Committee Minutes  
December 10, 2015**

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The committee met in regular session. The meeting was called to order at 5:30 p.m. with the following members present: Mr. Rick Seyer, Mr. Scott Klein and Mr. Ron Wiech.

**Also present:** Mr. Dan Weir – Administrator, Nick Giardina-Fiscal Officer, Jessica Giardina and Charlie Ehrhart-Director of Streets & Utilities and Chief Tucholski.

**Agenda:** Add under New Business Glen Valley Pumpstation

**Approval of Minutes:** November 5, 2015 meeting minutes were presented for approval. ***Mr. Wiech made a motion to approve the minutes as presented, seconded by Mr. Mr. Seyer. Roll call: Yeas (3).***

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated that Income tax was down a little bit for November. Income tax is expected to end even with last year's totals. Water and sewer is down compared to last year. A lot of delinquents have been paid off. Mr. Giardina stated that the village is having a very solid year in revenue. The Glen Valley Project has been paid in full. If you remove the Glen Valley Project the expenses have been controlled by the department heads. Discussed the need to get funding for major projects; the village cannot continue to pay for these project directly out of pocket.

**NEW BUSINESS**

1. **Downtown WWTP Pumpstation – Arcadis Proposal – Financing:** Mr. Ehrhart stated that the pumpstation needs to be updated. When the main was installed there was not the Glen Valley subdivision, Industrial Parkway or Bonner Industrial. The WWTP need to be updated before the pumpstation so that the plant could process the additional waste. Discussed installing an additional line to the pumpstation. Both lines would be used at the same time. The current pump can handle the additional pipe. The rough estimate to install the additional line is 2 million. To build a new pumpstation is estimated at 6 million. Discussion regarding funding. Mr. Weir stated that the Village could apply for a grant through the Ohio Public Works Commission which will pay for part of the engineering and design, approximately \$75,000, and then apply for additional grant from the OPWC which could be up to \$500,000, and the remaining of the project would be borrowed at zero interest loan. Discussion regarding the engineering costs for the proposed project. The committee would like to discuss this project with the Engineer from Arcadis. The committee asked Mr. Weir to invite Said to the next Finance Meeting.
2. **Glen Valley Pumpstation:** Mr. Weir stated that on October 31, 2015 the pumpstation had a problem with the pumps and there was a resident that had their basement flooded. Mr. Ehrhart stated that one of the pumps blew a fuse and the pump was inoperable. The service department repaired the pump and then got it working again. In the meantime the residents finished basement was flooded with sewer and had to cut the drywall. The resident immediately contacted a company to come in and start the cleanup process. The resident brought the estimate in for total damage of a little over \$15,000.00 dollars. Mr. Weir stated that he passed this information onto the Village's insurance

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company. The Village's Insurance Company does not feel that this is due to anything that the village did. The homeowner's insurance policy needs to be reviewed to see what is covered. Mr. Ehrhart stated that the pump was pulled and is currently being rebuilt.

**EXECUTIVE SESSION**

Mr. Klein made a motion to adjourn into executive session at 6:18 pm to discuss employee wages, seconded by Mr. Seyer. Roll call: Yes (3)

The meeting reconvened at 6:50 pm.

Mr. Klein made a motion to not give wage increases to the employees but to put \$1,000.00 into each employees H.S.A. Accounts and the employees that don't have the village insurance will receive \$1,000.00, seconded by Mr. Wiech. Roll call: Yeas (3)

**ADJOURNMENT**

There being no further business before the Finance Committee the meeting adjourned at 6:55 p.m.