

**Village of Middlefield Finance and Ordinance Minutes
February 8, 2018**

The Finance & Ordinance meeting was called to order at 6:00 p.m. with the following members present: Mr. Sam Morrow, Mr. Scott Klein and Ms. Kaitlyn Arganti.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, and Ms. Jess Giardina.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: January 11, 2018 meeting minutes were presented for approval. Mr. Klein made a motion to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3)

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina went over the totals for January collection. Collections were up about 8% so far for water, sewer and income tax. Expenses are down compared to January of 2017 by about \$30,000. Will have more debt going on in 2019 and 2020 for the South Water Tower and Tare Creek Project.

NEW BUSINESS

1. **Resolution 18-08 A Resolution Authorizing all Actions Necessary to Accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s), and Declaring an Emergency:** Ms. McCoy stated that this is the first step to apply for the community grant around \$11,500.00. Will use part of the money to fund the LED Street Lighting and the rest will go to efficiently use at the plants or possibly buy some commercial/industrial radio meters. **Mr. Klein made a motion to recommend Resolution 18-08 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
2. **Resolution 18-09 A Resolution Designating March 2018 Colorectal Cancer Awareness Month, and March 8, 2018 Middlefield Means Health Day, and Declaring an Emergency:** No discussion. **Mr. Klein made a motion to recommend Resolution 18-09 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
3. **Resolution 18-10 A Resolution Authorizing the Village Administrator to Enter into an Agreement with the Law Office of Carol A. Szczepanik, LLC, to Provide Legal Services in Matters Relating to the Collection of Municipal Income Taxes for the Village of Middlefield, and Declaring an Emergency:** Ms. McCoy stated that Carol was partners with Victoria Nagy. They has since split the business and Ms. Szczepanik is still doing the Income Tax portion. **Mr. Klein made a motion to recommend Resolution 18-10 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
4. **Ordinance 18-102 An Ordinance Reclassifying Michael Suschak to the Title of “Detective”, and Declaring an Emergency:** Chief Tucholski stated that this is just a change in title. There is no pay increase and this will give him more time to work the cases. He will still be on patrol as needed. **Mr. Morrow made a motion to recommend Ordinance 18-102 to Council, motion seconded by Mr. Arganti. All in favor: Yeas (3).**

5. **Ordinance 18-103 An Ordinance Authorizing the Village Fiscal Officer to Contribute to each Employee HSA Account and to Compensate each Full-Time Employee not on the Village's Employee Health Insurance Plan, and Declaring an Emergency:** Ms. McCoy stated that this was the motion made at the last Council meeting. **Mr. Klein made a motion to recommend Ordinance 18-103 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

6. **Ordinance 18-105 An Ordinance Amending Section 139.02 of the Codified Ordinances to Create the Rank of Detective in the Police Department and Declaring an Emergency:** This is just creating the actual position that Officer Suschak is being promoted to. **Mr. Klein made a motion to recommend Ordinance 18-105 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3)**

7. **Ordinance 18-104 An Ordinance Hiring Matthew William Spitler as a Full Time Police Officer, Contingent upon his Completing the Requirements of Section 139.01 of the Codified Ordinances, at the Pay Rate of \$20.88 per hour, and Declaring an Emergency:** Chief Tucholski stated that Officer Spitler has completed all the requirements. **Mr. Klein made a motion to recommend Ordinance 18-104 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

EXECUTIVE SESSION:

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:21 p.m.