

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JANUARY 25, 2018**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Hornung with the following members present: Mr. Sam Morrow, and Mayor Garlich.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski-Director of Streets & Utilities and Ms. Joyce Porozynski.

Agenda: No additions or deletions.

Minutes of November 21, 2017 were presented for approval. ***Mayor Garlich moved to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (2). Mr. Hornung abstained as he was not at this meeting.***

OLD BUSINESS Nothing before the committee

NEW BUSINESS

1. **Adjustment Journal – November & December:** Discussion regarding the adjustments. Ms. McCoy stated that these are all postmark correction.
2. **14905 Glen Valley Drive – Request for sewer credit \$138.47 (overage over minimum from broken hot water tank):** The resident has a large usage of the water and it was from a broken hot water tank. Resident is currently on a payment plan to cover the usage. ***Mayor Garlich made a motion to grant the credit of \$138.47, motion seconded by Mr. Morrow. All in favor: Yeas (3).***
3. **Crosswalk – Post Office Crosswalk – answer from ODOT on process:** ODOT requires an engineering study which cost approximately \$4,900.00. Discussion regarding the location and the feasibility of doing this. Going with high visibility paint in the road on Thompson for the crosswalk there. Discussion regarding the handicap spots that the village installed. It is the concession of the committee to not have any further discussion regarding this matter.
4. **Part time/Summer help:** The part time help has been working up through the last week. Have instructed the service department to use them sparingly going forward until the parks are open.
5. **2018 Equipment Needs:** Chief Tucholski stated that he is looking at a couple of road saw to help with repairs of the water main breaks; currently the village has to borrow one to do the repairs.
6. **Salt Supply:** Salt supplies are good. Keeping approximately 50 to 70 tons in the shed at all times.
7. **2018 Infrastructure Repairs:** Still trying to find funding for Springdale. Will need to do more repairs to Button, Pierce and Lake Street. ODOT has also been out filling pot holes on the State Routes. Discussion regarding moving all the tie in from Sperry to Industrial to the transit line. Received an estimated cost from the

engineer. Discussion regarding moving the remaining lines on North State Avenue.

8. **Sewer Backup – Corner of Woodsong and High Pointe Circle:** Received a call that the sewer was coming into the house. Spoke with the plumber that the Proietti hired. Chief Tucholski stated that he went to the residents and check the main manholes and they were clear. Used the sewer jet to clear the blockage. Billed the association for the use of the jet. In the future all calls are to be forwarded to the management company.
9. **General Discussion:** The robocall sheet was presented and discussion that this will be going out in the water/sewer bill. Discussed signage at the Giant Eagle plaza, with the new businesses there are more complications. Chief Tucholski passed out the total hours worked by the service department with the comparison from last year. Chief Tucholski would like to purchase a salt spreader to install in the back of his pickup truck; the cost is about \$5,000.00.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:28 pm.

PENDING

Creek behind Fire Station:

House Number Program:

Infrastructure Budget/Maintenance Inventory: