

Village of Middlefield Finance and Ordinance Minutes
March 8, 2018

The Finance & Ordinance meeting was called to order at 6:06 p.m. with the following members present: Mr. Sam Morrow, Mr. Scott Klein and Ms. Kaitlyn Arganti.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, Ms. Jess Giardina and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: February 8, 2018 meeting minutes were presented for approval. Mr. Klein made a motion to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3)

OLD BUSINESS

1. **Village Finances – Discussion:** Total receipts are up and expenses are down. Discussion regarding the payroll comparison from last year with the buyouts. Income tax collections are up year over year. Discussion regarding the Fuel Bills. Mr. Giardina stated that transfers will be done quarterly moving forward and not just at the end of the year. Discussion regarding the Codified Ordinance billing.

NEW BUSINESS

1. **Resolution 18-11 Resolution Authorizing the Village Engineer to Prepare Plans, Specifications, and Advertise for bid for the S. Springdale Avenue Road Project, and Declaring an Emergency:** Ms. McCoy gave a brief overview of the project. **Mr. Klein made a motion to recommend Resolution 18-11 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
2. **Resolution 18-12 A Resolution Designating April 2018 Asthma and Allergy awareness Month, and April 12, 2018 Middlefield Means Health Day, and Declaring an Emergency:** No discussion. **Mr. Klein made a motion to recommend Resolution 18-12 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
3. **Ordinance 18-106 An Ordinance Increasing Certain Fees Imposed by the Village, and Declaring an Emergency:** Ms. McCoy stated that this is the main fee sheet that is sent to the codification company. **Mr. Klein made a motion to recommend Ordinance 18-106 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
4. **Ordinance 18-107 An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of the Village of Middlefield, Ohio:** This is the codification from October to the end of 2017 and anything that changed at the state level. **Mr. Klein made a motion to recommend Ordinance 18-107 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
5. **Ordinance 18-108 An Ordinance Authorizing Various Activities Related to the Village Community Day and Waiving any Prohibitions of the Codified Ordinance Regarding Same:** Community day will be held on June 16th starting at 4:30 pm and will end with fireworks. It will be held at Eagle Park and the Hunger Squad will be

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bringing the food truck. **Mr. Klein made a motion to recommend Ordinance 18-108 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

6. **Ordinance 18-109 An Ordinance Amending Sections 907.04(a) through (d) and 907.007 (a) and (b) of the Codified Ordinance to Waive Administrative Fees for Customers who Receive their Utility Bills using Electronic Billing, to make Certain Technical Amendments. And Declaring an Emergency:** Ms. McCoy stated that if a resident signs up for the ebilling and this will waive the admin fees but only if you receive the bill by email. **Ms. Arganti made a motion to recommend Ordinance 18-109 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

7. **Ordinance 18-110 An Ordinance Establishing the 2018 Permanent Appropriations, and Declaring an Emergency:** Ms. McCoy put the large document up on the screen for all to see. Mr. Giardina stated that the only major changes are the Refuse Fund and the Unclaimed Funds required by the auditors. Looking at doing a couple amended budget this year with the various projects that are planned. **Mr. Klein made a motion to recommend Ordinance 18-110 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

EXECUTIVE SESSION:

Mr. Klein made a motion to adjourn into executive session at 6:26 pm to discuss personnel, motion seconded by Mr. Morrow. All in favor: yeas (3).

The regular meeting reconvened at 6:46 pm.

TREASURY INVESTMENT BOARD

Minutes have been previously approved.

OLD BUSINESS

1. Village Investments: Mr. Giardina went over the investments and the estimated income for 2018. Looking at approximately \$33,000 from Wunderlich. Moved money with Huntington Bank and is invested in a high market.

NEW BUSINESS

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee & The Treasury Investment Board the meeting adjourned at 6:50 p.m.