

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
MARCH 22, 2018**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Hornung with the following members present: Mr. Sam Morrow, and Mayor Garlich.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski-Director of Streets & Utilities, Mr. John Perry and Ms. Joyce Porozynski.

Agenda: No additions or deletions.

Minutes of February 22, 2017 were presented for approval. ***Mayor Garlich moved to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

OLD BUSINESS

1. **Budget:** Chief Tucholski stated that the budget has been discussed at length with the finance department. Still repairing and maintaining the snow plowing equipment. Salt Supply is still good and the salt shed is about half full.

NEW BUSINESS

1. **Adjustment Journal – February:** Ms. McCoy stated that the only adjustment was for a bankruptcy discharge. Lengthy discussion regarding this adjustments. ***Mayor Garlich made a motion to approve the adjustment journal as submitted, motion seconded by Mr. Hornung. All in favor: Yeas (6).***
2. **Equipment- Update on Repairs:** Chief Tucholski stated that there is a water meter that needs to be replaced at the plant. Mowing tractors are in good shape and are ready to go.
3. **Infrastructure – Update on any Repairs or Upcoming Projects for Streets, Sidewalks and Utilities:** Mr. Hornung asked if there is any money in the budget to repair sidewalks. Chief Tucholski stated that there were quite a few sidewalks repaired last year and there are a few slated for this year. Discussion regarding cleaning and painting more fire hydrants. Chief Tucholski stated that he would like to do a couple more streets this year.
4. **Asset Management:** Ms. McCoy stated that Senate Bill #2 is requiring all public and private water systems to have an asset management program in place by October 1 2018. Looking at systems that can be used directly on site as repairs and maintenance is being completed and can be updated directly. Discussion regarding funding and possibly passing the cost onto to consumers. Discussion regarding the Asset Management Program that the village is considering using. Would cost approximately \$15,000.00 and them \$5,000.00 per year. ***Mr. Hornung made a motion to approve this cost contingent upon checking references, motion seconded by Mr. Morrow. All in favor: Yeas (3)***

5. **General Discussion:** Discussion regarding redoing the cameras at Eagle Park. Can be monitored from the cruisers and any desk top computer or tablets. Approximate cost is \$7,000.00. ***Mr. Hornung made a motion to purchase the cameras for Eagle Park, motion seconded by Mr. Morrow. All in favor: Yeas (3).*** Discussion regarding the monthly report that was generated by the Invoice Cloud Webportal. Discussion regarding the seasonal part-timers and their availability for this coming summer season.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:17 pm.

PENDING

Creek behind Fire Station:

House Number Program:

Infrastructure Budget/Maintenance Inventory:

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