

Village of Middlefield Council Minutes
April 5, 2018

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Sam Morrow, Mr. Ron Wiech and Ms. Kaitlyn Arganti.

Also present: Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Village Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Ms. Joyce Porozynski, Ms. Ann Wishart-MapleLeaf, Chief Bill Reed-Middlefield Fire Department, Mr. Bob Audet-CCAN and Mr. Roger Hanna.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No additions or deletions to the Agenda.

Approval of Minutes: March 8, 2018 regular meeting – ***Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Blue. Roll call: Yeas (5). Correction: Mr. Ron Wiech was absent and excused. Mr. Ron Wiech abstained.***

Payment of Bills: ***Mr. Wiech moved to authorize payments totaling \$208,800.16 motion seconded by Mr. Klein. Roll call: Yeas (6).***

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax Collection is up compared to last year; this is contributed to withholding tax. Water and sewer collection is also up and the new web portal is going well. Payroll is down for the year due to the consolidation of two positions. The next debt payment will be due in July.

ECON DEVELOPMENT: Report is included in the packet. Current projects are moving forward. Bill's Big Burger will be having a grand opening this weekend. The demolish has started for the new Aldi's. The KFC building sold and the transfer is complete. Briar Hill will be starting construction the week of May 1st. Still working with InSite and Site Ohio on the Industrial corridor. Working on creating a job posting page on the www.middlefieldmeansbusiness.com site. Attended a business expo in Medina County; very informative. Discussion regarding work force.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated Western Reserve Conservancy owns land next to the property that ODOT is purchasing. Met with zoning regarding the availabilities of utilities to the property. Mr. Klein stated that there is a property on East High Street that is bring mud onto the road. Chief Tucholski stated that the property owners have been talked to and they are working on the issue. Discussion regarding the high water area on West High. Chief Tucholski stated that ODOT needs to do something about this area as it is in the Township. Dollar Tree box build out has been completed and signage has been submitted. Discussion regarding the TSC parking lot and also the signage that is needed.

DIRECTOR OF STREETS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that there have been some pump station repairs. At the WTP there was an air tank that needed repair and at the WWTP a tank needed repaired; had to drain the tank; the tank was clogged and kept tripping the breaker. There was also a compressor that needed repairs. The street sweeper has been repaired and has been

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out. Contacted ODOT for the catch basins on West High and they have it on the schedule but can't give any defiantly dates. There was quite a bit of overtime in March due to the winter storms. Discussion regarding chipping and the wind storm that came through.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of March. There were 375 calls for service to for the month. The department has been doing training including first responder active shooter training at the schools over spring break. Met with the school safety committee regarding making the schools more secure and being more involved. The school is planning to install more camera and they will be able to connect to the police computers and they will be able to monitor the activity. There was a theft in the Woodsong Subdivision of a car of a family that was in vacation. Mr. Wiech asked about the metal detectors. Chief Tucholski stated that the process to funnel the kids into the school would take longer and the officer would have to be on property longer. The school is also looking to change the access points so the visitors would have to be buzzed directly into the office.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the soccer teams have started indoor practices and the baseball teams will start at the end of the month. There are 27 participants registered for the GTL workshop. The Egg Hunt had 90 kids' participants and 140 in the adult hunt; participation is down from last year. Kitchen kids has two weeks of class left. Munchkin sports has started and there are 10 kids in the program. Open Gyms are starting to fill up and the kids have a blast playing dodge ball. The adult dodgeball is starting next week and there are 4 teams registered. Still meeting with companies regarding the holiday lighting. Gave a brief overview of what is planned for Community Day. Discussion regarding the basketball courts and what improvements are needed. The Recreation Meeting date and time will be changed to the second Thursday of the month and will be held at 5:00 pm. Mr. Wiech asked about the ball field and the dugouts. Ms. Warren stated that she also looked at those and have a minor list for the service department.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed gave the statistics for the month of March. 200 runs for the year, this total is up from last year. Held a training fire at the new Aldi's site. 5 departments participated with about 50 fire fighters in attendance. Discussion regarding a call that the police department and the fire department were on that save a gentlemen's life. The training center in Huntsburg is coming along.

AMBULANCE REPORT – Report is included in the packet. Mr. Bob Audet introduced himself to Council and Mayor.

PUBLIC PARTICIPATION-

Recognition Letter: Chief Tucholski stated that he received a letter of nomination for an award to an Officer. The Sergeant nominated Lt. Savage and Detective Suschak. The Lt. arrived on scene first for an unresponsive male who was not breathing and did not have a pulse. Lt. Savage started chest compression and radioed to Officer Suschak to bring in the AED. Lt. Savage continued compressions and use of the AED until EMS arrived. This is the third time Lt. Savage has saved a life since being with the department. He will be honored by receiving the Medal of Distinction and the Life Saving Award. Detective Suschak will also receive the Life Saving Award. Mayor Garlich read a letter of

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Appreciation to Lt. Savage. In appreciation of his hard work the village council would like to place an additional \$1,000.00 in Lt. Savage's HSA Account.

FIRST READING -

RESOLUTION 18-13 A RESOLUTION DESIGNATING MAY 2018 STROKE AWARENESS MONTH, AND MAY 10, 2018 MIDDLEFIELD MEANS HEALTH DAY, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-13 by title only.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-13, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-13, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 18-14 A RESOLUTION DECLARING THE NECESSITY FOR AN ELECTION ON THE QUESTION OF APPROVING AN ORDINANCES AMENDING SECTION 182.012 OF THE CODIFIED ORDINANCES TO PROVIDE 0.25% INCREASE IN THE CURRENT LEVY ON INCOME, TO A COMBINED RATE OF 1.25%, BEGINNING JANUARY 1, 2019, WITH THE REVENUE DERIVED FROM SAID INCREASE TO BE ALLOCATED SOLELY TO INFRASTRUCTURE REPAIR AND MAINTENANCE PURPOSES.

Mayor Garlich introduced Resolution 18-14 by title only.

This will be on the ballot in November. Mr Giardina stated that Mayor Garlich and Council have taken many steps to cut cost and save the village money. Such as moving dispatch to the sheriff's office, consolidating positions, instituted a tighter budgeting tools, move investments to get bigger refunds, single hauler garbage, and higher deductibles for employees health insurance. Worked diligently to fill empty businesses and actively soliciting new businesses. The employees have been challenged to find ways to cut cost. Mr. Jaro Mares from the service department found a lower cost on the soap for all the restrooms and Carrie-Billing Clerk has implemented barcodes on the utility bills for quicker processing. When the economy took a turn it really impacted the village with all the job losses at the factory's and the businesses that closed. This is not something that the village takes lightly it have been discussed for years to increase the income tax and the village has done everything it can to cut cost without cutting services. There are many capital improvement projects that are in desperate need of being redone such as a pump station that is outdated and many roads are in repair. A .25% increase would raise approximately \$600,000.00 per year. This increase of the income tax can only be used on Infrastructure repairs and maintenance. On an estimated income of \$45,000.00 is would cost an additional 9.38 per year or \$112.50 per year. Ms. McCoy went over the various capital improvement projects that are needed. For example the WTPP is almost at capacity and will need to be expanded if the village keeps growing. Several of the project are several years behind and past the life span of the infrastructure. Mayor Garlich stated that the debt level has increased due to EPA mandates and infrastructure needs to be kept well maintained.

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Mr. Morrow made a motion to place Resolution 18-14 on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6)

RESOLUTION 18-15 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-15 by title only.

Ms. McCoy stated that the finance department has decided to do transfers quarterly instead of once per year.

Mr. Klein made a motion to waive the required readings and declare Resolution 18-15 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-15, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 18-111 AN ORDINANCE GRANTING FINAL APPROVAL OF THE PLAT FOR WOODSONG PUD, PHASE 9, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-111 by title only.

This came before the Planning Commission and stems from the Condo Association that dissolved. The Planning Commission made a few request to get some of the lots restructured and all the request have been completed

Mr. Klein made a motion to waive the required reading and declare Ordinance 18-111 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 18-111, motion seconded by Mr. Wiech. Roll call: Yeas (6)

ORDINANCE 18-112 AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO CONTRIBUTE TO BRANDON SAVAGE'S HSA ACCOUNT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-112 by title only.

Mr. Wiech made a motion to waive the required reading and declare Ordinance 18-112 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Klein made a motion to **PASS** Ordinance 18-112, motion seconded by Mr. Blue. Roll call: Yeas (6)

ORDINANCE 18-113 AN ORDINANCE AMENDING EXISTING SECTION 182.012 OF THE CODIFIED ORDINANCES TO INCREASE THE INCOME TAX RATE FROM 1.0% TO 1.25%, BEGINNING JANUARY 1, 2019 WITH THE REVENUE DERIVED FROM THE INCREASE TO BE ALLOCTED SOLELY TO INFRASTRUTION REPAIR AND MAINTENANCE PURPOSES.

Mayor Garlich introduced Ordinance 18-113 by title only.

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Mr. Morrow made a motion to place Ordinance 18-113 on first reading, motion seconded by Mr. Wiech. Roll call: Yeas (6)

ORDINANCE 18-114 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE 18TH ANNUAL CHRIST COVENANT CHURCH RIB BURN-OFF, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME.

Mayor Garlich introduced Ordinance 18-114 by title only.

Mr. Hornung made a motion to place Ordinance 18-114 on first reading, motion seconded by Mr. Klein. Roll call: Yeas (6)

SECOND READING

ORDINANCE 18-107 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.

Mayor Garlich introduced Ordinance 18-107 by title only.

Mr. Hornung made a motion to place Ordinance 18-107 on second reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 18-108 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE VILLAGE COMMUNITY DAY AND WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCE REGARDING SAME.

Mayor Garlich introduced Ordinance 18-108 by title only.

Mr. Morrow made a motion to place Ordinance 18-108 on second reading, motion seconded by Mr. Klein. Roll call: yeas (6).

THIRD READING

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Views were up 39% from last month. Mobile users are up from last month also. Views are routed mostly through Facebook.

Mr. Wiech inquired where the state tax collection is with the state. Mr. Lee stated that it is before the Courts.

There will be a dedication of the Bike Trail on Saturday April 21 at 10:00 am at the Pocket Park.

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COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich) – Minutes are included in the packet.

Public Safety (Mr. Blue/Mr. Morrow/Mr. Klein) – Minutes are included in the packet.

Finance & Ordinance (Mr. Wiech/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow) – Minutes are in the packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – Minutes are in the packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/) – Minutes are included in the packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION:

There being no further business before Council the regular session adjourned at 8:21 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER