

**Village of Middlefield Finance and Ordinance Minutes
June 14, 2018**

The Finance & Ordinance meeting was called to order at 6:06 p.m. with the following members present: Mr. Sam Morrow, Mr. Scott Klein and Ms. Kaitlyn Arganti.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, Ms. Jess Giardina, Ms. Billie Warren and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the minutes.

Approval of Minutes: May 10, 2018 meeting minutes were presented for approval. Ms. Arganti made a motion to approve the minutes as presented, motion seconded by Mr. Mr. Klein. All in favor: Yeas (3)

OLD BUSINESS

1. **Village Finances – Discussion:** Income tax collection is up about 6% from Last year. Withholdings are up compared to last year. Water and Sewer collections are down compared to last year. Income collections are up about \$60,000.00. Discussion regarding the effect of the senior discount on the bills. Expenses are still going up. The amount of water and sewer being charged is also down; residents are conserving water and being more efficient. Discussion regarding the expenses at the plants and the loan payments are due this month. Still have many projects to complete. Need to really watch the budget. Discussion regarding payroll wages.

NEW BUSINESS

1. **Resolution 18-18 A Resolution Authorizing the Village Administrator to Enter into an Agreement with the Cardinal School District to Authorize the Village Recreation Department to Utilize School Facilities from September 2018 through August 2018:** Ms. McCoy stated that the cost is the same as last year. **Mr. Klein made a motion to recommend Resolution 18-18 to council, motion seconded by Ms. Arganti.** All in favor: Yeas (3).
2. **Resolution 18-19 A Resolution Designation July 2018 Skin Cancer Awareness, and July 12, 2018 Middlefield Means Health Day, and Declaring an Emergency:** No discussion held. **Mr. Klein made a motion to recommend Resolution 18-19 to Council, motion seconded by Mr. Morrow.** All in favor: Yeas (3).
3. **Ordinance 18-116 An Ordinance Amending existing Section 911.08(c) of the Codified Ordinance to Remove Ownership Restriction from the Senior Discount in Water Rates:** No discussion held. **Mr. Klein made a motion to recommend Ordinance 18-116 to Council, motion seconded by Mr. Morrow.** All in favor: Yeas (3).
4. **Ordinance 18-117 An Ordinance Amending Existing Section 907.04(g) of the Codified Ordinances to Remove Ownership Restriction from the Senior Discount in Sewer Rates:** No discussion held. **Mr. Klein made a motion to recommend Ordinance 18-117 to Council, motion seconded by Ms. Arganti.** All in favor: Yeas (3)

5. **Ordinance 18-118 An Ordinance Authorizing Various Activities related to the Maple View Mennonite Church Kid's Carnival, and Declaring an Emergency:** Ms. Warren stated that the church does this carnival instead of a vacation bible school. **This will include a hay ride. Ms. Arganti made a motion to recommend Ordinance 18-118 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

6. **Ordinance 18-119 An Ordinance Amending Existing Section 557.02(f) of the Codified Ordinances to Simplify the Notice Procedure for Administrative Cutting of Weeds, Grass or Plants on Private Property, and Declaring an Emergency:** Ms. McCoy stated that with the current process she has to notify and wait the 5 days before cutting. This change would allow the letter to be over nighted as opposed to sending it certified. **Mr. Klein made a motion to recommend Ordinance 18-119 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

7. **Ordinance 18-120 An Ordinance Creating the Position of Part-Time Seasonal Maintenance, Employing Alexis Smith, at the rate of \$10.00 per hour, Effective June 18, 2018, and Declaring an Emergency:** Chief Tucholski stated that she will be hired to help cut the grass. So far this year the streets department has been able to keep up but with vacations coming up this is becoming harder to keep up with. **Mr. Klein made a motion to recommend Ordinance 18-120 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**

EXECUTIVE SESSION: Nothing before the committee.

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:26 p.m.