

**Village of Middlefield Council Minutes**  
**July 12, 2018**

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Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Sam Morrow, Mr. Ron Wiech and Ms. Kaitlyn Arganti.

**Also present:** Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Village Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Mr. Alex Duncan, Ms. Joyce Porozynski, Mr. Dick Stone, Ms. Judy Stone, Chief Bill Reed-Middlefield Fire Department and Ms. Ann Wishart-Maple Leaf.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** Under New Business: Scriveners Error correction to Ordinance 17-141.

**Approval of Minutes:** June 14, 2018 regular meeting – *Mr. Wiech moved to approve the minutes as presented, seconded by Mr. Hornung Roll call: Yeas (6).*

**Payment of Bills:** *Mr. Hornung moved to authorize payments totaling \$334, 855.73, motion seconded by Mr. Wiech. Roll call: Yeas (6).*

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. Mr. Giardina went over the investments and how the interest has been running. Income tax is up however there are several large projects that will be completed this year. Went over the proposed projects. With the consolidation of positions, closing dispatch, and with the employees paying a portion of the high deductible insurance, the village has saved approximately \$500,000 savings per year. Discussion regarding the proposed levy that is scheduled to be on the Ballot in November.

**ECON DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated that the current projects are continuing. Still working on getting the site certification on the industrial property. Working on due diligence. The job fair had 16 employers and 27 job seekers. Two people did get jobs from the job fair.

**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that it was a very busy month. Planning commission did pass a driveway extension in Glen Valley that was not included in his report. There have been several parking lot repairs to bring the owners compliant. Aldi's signage package has been completed; everything is to code. Discussion regarding the sign at the end of Springdale; needs to be revamped with the new rentals. Discussion regarding the RV parked in a driveway on Sperry.

**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. The department has been doing a ton of mowing and weed whacking. Chipped this month. Signal service will be out to put new loops for the traffic lights in front of Kraftmaid. Will be looking at installing eyes instead of loops at the end of Springdale and SR 87. Pierce and Button Street will have some major repairs completed before school starts. Several catch basins have been repaired. The Illuminating Company checked the pole for correct voltage for the Tornado Siren at the park.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of June. There were 346 calls for service this month. Every one of the

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Officers are doing great, just dealing with the heat. Ordered new dash cams for the cruiser. They are ordered and should be installed sometime next month, by a local installer.

**PARKS & RECREATION REPORT** – Report is included in the packet. The GLTG workshop is hosting the plays next weekend and the following weekend. Got great feedback about the fireworks at Community Day. Glow Night is scheduled for August 11<sup>th</sup> at Eagle Park for kids age 13-17. Still taking registration for Football, cheerleading, and fall soccer. Football and cheerleading will start at the end of July with soccer starting in August. Have been working on some new programs those will be coming out in the new brochure shortly.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. Chief Reed gave the statistic for the month of June. 416 runs for the year. Purchasing a couple new thermos imaging camera; current cameras are about 14 years old. The technologies is better and the cost is lower.

**AMBULANCE REPORT** – Report is included in the packet.

**PUBLIC HEARING** - Notice of Public Hearing – Tax Budget for the 2019 Fiscal Year (July 12, 2018 @ 7:30 pm). Mayor Garlich opened the public hearing at 7:30 pm. No comments from audience. Closed the public hearing at 7:31 pm.

**PUBLIC PARTICIPATION-**

**Mr. Dick Stone of 15195 South State Avenue:** Has many concerns regarding the pot hole that is getting larger each day and feels that it could injure a horse. Chief Tucholski stated that the department will come down take a look and put some cold patch in the hole. ODOT is responsible for repairs to the state routes.

Historical Society has their 200 Anniversary and the Century Inn on Saturday 7/14/18. Have many activities planned including a ribbon cutting.

Mayor Garlich stated the he requested from Ms. McCoy the Village Administrator and the Economic Development Director what accomplishments that have taken effect over the last 4 years.

**FIRST READING -**

**RESOLUTION 18-20 A RESOLUTION ADOPTING A TAX BUDGET FOR THE 2019 FISCAL YEAR AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-20 by title only.

There is a correct to Section #1. The total amount was not included it says “be”.

Mr. Hornung made a motion to waive the required reading and declare Resolution 18-20 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Wiech made a motion to **PASS** Resolution 18-20, motion seconded by Mr. Morrow. Roll call: Yeas (6).

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**RESOLUTION 18-21 A RESOLUTION DESIGNATING AUGUST 2018 FAMILY HEALTH AWARENESS, AND AUGUST 9, 2018 MIDDLEFIELD MEANS HEALTH DAY, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-21 by title only.

Mr. Morrow made a motion to waive the required readings and declare Resolution 18-21 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-21, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**RESOLUTION 18-22 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-22 by title only.

Mr. Giardina stated that this is being done quarterly. This gives the village a more accurate accounting of the funds. Discussion regarding the portion of the income tax that the state is collecting.

Mr. Hornung made a motion to waive the required readings and declare Resolution 18-22 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-22, motion seconded by Mr. Klein. Roll call: Yeas (6).

**RESOLUTION 18-23 A RESOLUTION DECLARING THAT THE INTENT OF COUNCIL REGARDING RESOLUTION 18-15 AND ORDINANCE 18-113 IS TO CERTIFY TO THE GEAUGA COUNTY BOARD OF ELECTIONS THAT THE TAX LEVY ISSUE ADOPTED IN THAT LEGISLATION IS TO BE PLACED ON THE NOVEMBER 6, 2018 BALLOT, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-23 by title only.

Mr. Lee stated that he received a call from the assistant prosecutor regarding the language in the previous legislation. The village needs to state to the Board of Elections that the levy needs to be placed on the November Ballot. This is just technical clarification.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-23 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-23, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**ORDINANCE 18-121 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATE TO THE MIDDLEFIELD CHAMBER OF COMMERCE – KELLY MILLER CIRCUS, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.**

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Mayor Garlich introduced Ordinance 18-121 by title only.

Mr. Morrow made a motion to waive the required readings and declare Ordinance 18-121 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 18-121, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**ORDINANCE 18-122 AN ORDINANCE ACCEPTING THE BID OF RONYAK PAVING, INC. FOR THE S. SPRINGDALE ROAD RESURFACING PROJECT FOR AN AMOUNT NOT TO EXCEED \$259,715.50 AS THE LOWEST AND BEST BID, AND ESTABLISHING A SPECIAL FUND ENTITLED "S. SPRINGDALE RESURFACING 2018 OPWC" AS PRESCRIBED BY ORD 5705.09(F), AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-122 by title only.

Chief Tucholski stated that Ronyak's is planning on starting to Mill on September 10<sup>th</sup> and should complete the project within a month. This project will be paid by with a grant of \$135,000, low interest loan of \$50,000 and the rest of the project will be paid through village funding. Discussion regarding the light at Lake and Springdale.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 18-122 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 18-119, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 18-123 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.**

Mayor Garlich introduced Ordinance 18-123 by title only.

Mr. Wiech made a motion to place Ordinance 18-123 on first reading, motion seconded by Mr. Blue. Roll call: Yeas (6).

**SECOND READING**

**RESOLUTION 18-18 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT TO AUTHORIZE THE VILLAGE RECREATION DEPARTMENT TO UTILIZE SCHOOL FACILITIES FROM SEPTEMBER 2018 THROUGH AUGUST 2019.**

Mayor Garlich introduced Resolution 18-18 by title only.

Mr. Hornung made a motion to place Resolution 18-18 on second reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 18-116 AN ORDINANCE AMENDING EXISTING SECTION 911.08(C) OF THE CODIFIED ORDINANCES TO REMOVE OWNERSHIP RESTRICTION FROM THE SENIOR DISCOUNT IN WATER RATES.**

Mayor Garlich introduced Ordinance 18-116 by title only.

Mr. Wiech made a motion to place Ordinance 18-116 on second reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 18-117 AN ORDINANCE AMENDING EXISTING SECTION 907.04(G) OF THE CODIFIED ORDINANCES TO REMOVE OWNERSHIP RESTRICTION FROM THE SENIOR DISCOUNT IN SEWER RATE.**

Mayor Garlich introduced Ordinance 18-117 by title only.

Mr. Morrow made a motion to place Ordinance 18-117 on second reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**THIRD READING**

**OLD BUSINESS**

**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Reports are in the packet. The views are up 27% for the month compared to last year. Views are up about 17% from last night.
2. **Holiday Lighting:** Council and Mayor have a desire to do more decorating in the downtown areas. The price is \$29,000.00 to do all four corners and the pocket park. This is a luxury that the village cannot afford at this time. The Mayor has a contingency fund and would like to see if the other businesses to see if they will help fund the project. It is the consensus of the council to move forward with this project.
3. **Income Tax Increase for Infrastructure:** Mayor Garlich stated that the flyer that are being discussed and debated is just one of ten steps that need to be accomplished. This levy needs to be passed to be able to continue to do repairs, maintenance and new infrastructure. The village only has enough funds to operate not to do any improvements or maintenance. This levy is needed to grow the village. If the infrastructure is not maintained and improved then new businesses are not going to come to the village and people will leave due to the deteriorating roads. Lengthy discussion regarding the flyer and the wording. Feels that the tone of the flyer is threatening. The basic message of the flyer is if the levy does not pass there will be no capital improvement projects done. Mayor Garlich stated that the Council, Mayor and Administration will be splitting the village into quadrants to get the message out in October and to answer questions that voters might have.

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4. **Scrivener Error to Ordinance 17-141:** Mr. Lee stated that the error is in the rate of pay for an Officer. When the officer's step increase should have taken effect the wrong rate was on the Ordinance. The officer will be retro pay the higher amount. **Mr. Klein made a motion to authorize that Ordinance 17-141 did not include the annual increase that the accrual rate for Officer Dawson should be \$26.56 and Officer Boxler should be \$23.61 and authorize the amounts to be effective immediately and that the fiscal officer should make retro payments for the step increase, motion seconded by Mr. Blue. Roll call: Yeas (6)**

**COMMITTEE REPORTS and COMMUNICATIONS**

**Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich)** – Minutes are included in the packet.

**Public Safety (Mr. Wiech/Mr. Blue/Mr. Hornung)** – Minutes are included in the packet.

**Finance & Ordinance (Mr. Morrow/Mr. Klein/Ms. Arganti)** – Minutes are included in the packet.

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow)** – Minutes are included in the packet.

**Economic Development Committee** (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – Minutes are included in the packet.

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski)** – Minutes are included in the packet.

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION:**

There being no further business before Council the regular session adjourned at 8:34 p.m.

**Approved:** \_\_\_\_\_  
**MAYOR**

**Attest:** \_\_\_\_\_  
**FISCAL OFFICER**