

**Village of Middlefield Council Minutes**  
**September 13, 2018**

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Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Sam Morrow, Mr. Ron Wiech and Ms. Kaitlyn Arganti.

**Also present:** Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Ms. Joyce Porozynski, Ms. Patty Fulop-GC Airport, Ms. Joan Czuchra, Ms. Paula Shenal-CCAN, Mr. John Smith, Chief Bill Reed-Middlefield Fire Department, Ms. Frances Hanna, Ms. Ann Wishert-Maple Leaf and Mr. Alex Duncan.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** There are no additions or deletions to the agenda.

**Approval of Minutes:** August 9, 2018 regular meeting – *Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).*

**Payment of Bills:** *Mr. Wiech moved to authorize payments totaling \$380,839.92 motion seconded by Mr. Blue. Roll call: Yeas (6).* Discussion regarding the repairs at the plants. One was a control panel and the other was to rebuild a large pump.

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. Mr. Giardina stated that Income tax collection is up about 6%. Water and sewer collection is down about \$40,000.00. Expenses are trending up due to the streets projects. The Village is running pretty close to the revenue and expenses compared to last year. Discussion regarding the need for the 0.25% income tax levy. Mayor Garlich stated that the 0.25% increase is only about half of what the village needs to maintain the infrastructure in the village.

**AMBULANCE REPORT** – Report is included in the packet. Calls were down for the month of August with only 103. Discussion regarding the response times. New units are being placed into service this week and there are also two units in North Carolina to assist with the Hurricane.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. Chief Reed gave the statistics for the month of August. There are 533 runs for the year. There has been a lot of aggressive training with other local department on how to save first responders who get into trouble. The shipping containers are in place and will be decorated and used for training. Discussion regarding grants. Discussion regarding the training car in the parking lot and the amount of glass in the parking lot. Discussion regarding sharing the fitness center in the Fire Department.

**ECON DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated that she is still working on USDA Reporting and grant writing. Working on RFP's that are coming into the village. Completed the Tare Creek and Springdale Projects precon meeting and those projects will be getting underway soon. Aldi's Grand Opening is scheduled for October 4<sup>th</sup>.

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**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that September was a busy month with permits and new home occupancy permits. Probuilt Homes received a new house construction permit for Woodsong. Violation notices have been sent out to businesses and home owners that are in violation. Discussion regarding and issue with oil barrels that are not being picked up by a third party and the business owner and the property owner are both very frustrated.

**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. The service department did mosquito spraying in August. Lots of chipping this month and lots of mowing and weed whacking. Have had the street sweeper out. The flower baskets are coming down soon. The department has been working on closing the sprayground at Eagle Park. That is a very lengthy project. Had a water main break downtown. Very slow leak. It has been found, repaired and the patch will be repaved in the coming month. The village has been using the street sweeper on the bike trail. The path is cleaned at least once per week and the police patrol. Salt is in stock for the coming winter. The salt contract will be submitted in October. The precon meeting has been done for the Springdale Road. Ronyak is milling this week and then full depth repairs will be completed and then will be topped with asphalt. Discussion regarding a buggy path from South Springdale directly into Walmart.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of August. There were 421 calls for service this month. The school board purchased the metal detector and they have been delivered. The police department has inspected the units and they are planning on installation within the month. The officers will be in attendance when the metal detectors are being used. The new entrances are fantastic and the school followed the police department recommendation. There have been issues with vaping but so far the year has been going well. The high visibility cross walks will be done soon, the village is on the list.

**PARKS & RECREATION REPORT** – Report is included in the packet. The department held a Glow Night. It was not very well attended. The Youth Football and Cheerleaders are into games. The varsity team is undefeated. The JV and Flag Teams are playing well. Fall soccer started practices last week, games will go into October. Youth Volleyball has started practices and they will play games through October. Paint and Sip Night is coming up. Eagle Park Sprayground has been closed for the season. Trick or Treat will be held on October 31 5:30 pm to 7:00 pm. The winter brochure went out to the school and local day care centers.

**PUBLIC PARTICIPATION-**

**FIRST READING -**

**RESOLUTION 18-26 A RESOLUTION TO ADOPT A USE POLICY FOR CREDIT CARDS ISSUED BY THE VILLAGE, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-26 by title only.

Mr. Morrow stated that in the past the village has issued department heads a credit card. The state currently passed legislation requiring that all municipalities have this policy in place.

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Mr. Wiech made a motion to place Resolution 18-26 on first reading and declare an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**RESOLUTION 18-27 A RESOLUTION DESIGNATING OCTOBER 2018 BREAST CANCER AWARENESS MONTH AND OCTOBER 11, 2018 MIDDLEFIELD MEANS HEALTH DAY, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-27 by title only.

Mr. Hornung made a motion to waive the required readings and declare Resolution 18-27 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Blue made a motion to **PASS** Resolution 18-27, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**RESOLUTION 18-28 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-28 by title only.

Mr. Giardina stated that this is required by the County. The Budget Commission Meeting is held in August.

Mr. Klein made a motion to waive the required readings and declare Resolution 18-28 an emergency, motion seconded by Morrow. Roll call: Yeas (6).

Mr. Wiech made a motion to **PASS** Resolution 18-28 motion seconded by Mr. Morrow. Roll call: Yeas (6).

**RESOLUTION 18-29 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AND FILE AN APPLICATION WITH THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY TO APPLY FOR THE "TRANSPORTATION FOR LIVABLE COMMUNITIES INITIATIVE" PROGRAM FOR INTEGRATED TRANSPORTATION AND LAND USE PLANNING AND PROJECTS THAT STRENGTHEN COMMUNITY LIVABILITY AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-29 by title only.

Ms. McCoy stated that she would like to apply for a grant for a traffic study for the village. This is 100% funded and would help with future planning and development.

Mr. Wiech made a motion to waive the required readings and declare Resolution 18-29 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-29, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**RESOLUTION 18-30 A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, OBSOLETE OR UNFIT MUNICIPAL OWNED PERSONAL PROPERTY VIA INTERNET AUCTION IN CALENDAR YEAR 2019.**

Mayor Garlich introduced Resolution 18-30 by title only.

Mayor Garlich stated that there are a few items to be auctions from the service department and also will have a couple cruisers.

Mr. Morrow made a motion to place Resolution 18-30 on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6)

**ORDINANCE 18-126 AN ORDINANCE EMPLOYING ALEXIS SMITH AS A FULL-TIME LABORER, AT THE RATE OF \$18.00 PER HOUR, RATIFYING THE HIRING OF SMITH ON AUGUST 16, 2018, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-126 by title only.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 18-126 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 18-126, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**SECOND READING**

**THIRD READING**

**ORDINANCE 18-123 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.**

Mayor Garlich introduced Resolution 18-18 by title only.

Mr. Klein made a motion to **PASS** Ordinance 18-123, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**OLD BUSINESS**

**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Views are down for the month but are up compared to last year. Mobile visits are down also. Not much action on the Levy page.
2. **County Airport Woodcraft Silo Project Request:** Mayor Garlich stated that he invited the County, the Airport and the Industry that is involved. Ms. McCoy stated that Ms. Fulop reached out to the village regarding the silos at Woodcraft. They have asked Woodcraft to move the dust collection silo. The airport would like to do night landings. Some of the property has been cleared of the trees that also was a step towards the night landings. The obstructions need to be removed

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to move forward for night landings and for funding. The project to move the silos is approximately \$300,000.00 but Woodcraft cannot afford to do this project but without the silos the company cannot function without the silos. The project is about \$115,000.00 short. Discussion regarding the economic impact that this project could have on the village.

3. **Geauga Vision Customer Appreciation Cook Out – Motion to approve Special Event:** Mr. Klein made a motion to approve the special event, motion seconded by Mr. Morrow. Roll call: Yeas (6).
4. **Golf Carts on Village Streets:** Mayor Garlich stated that he received an email from a resident regarding Golf Carts on Village Streets. Mayor Garlich and the Police Chief did some research and it is allowed by the State of Ohio. There are several restrictions such as the cart has to be titled and must have plates.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich)** – Minutes are included in the packet.

**Public Safety (Mr. Wiech/Mr. Blue/Mr. Hornung)** – Minutes are included in the packet.

**Finance & Ordinance (Mr. Morrow/Mr. Klein/Ms. Arganti)** – Minutes are included in the packet.

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow)** – Minutes are included in the packet.

**Economic Development Committee** (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in July.

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski)** – No meeting was held in August.

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION:**

There being no further business before Council the regular session adjourned at 8:32 p.m.

Approved: \_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
FISCAL OFFICER