

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
AUGUST 23, 2018**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Hornung with the following members present: Mr. Sam Morrow and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Leslie McCoy-Village Administrator, Mr. Tom Cappello-Village Engineer and Nick Giardina-Fiscal Officer.

Agenda: No additions or deletions.

**Minutes of July 26, 2018** were presented for approval. **Mr. Morrow moved to approve the minutes as presented, motion seconded by Mr. Hornung. All in favor: Yeas (3).**

### **OLD BUSINESS**

1. **Budget:** Budget is on track. Working diligently to keep expenses down.
2. **Capital Improvement Plan – Street/Project Prioritization** – The projects are estimated costs. Mayor Garlich feels that the plan should match the budget. Discussion regarding where the funding will come from to pay for the proposed project. Mr. Giardina stated that some of these projects are going to have to be financed the village does not have enough cash on hand. Chief Tucholski gave a brief overview of the issues with the water wells. The wells are 20 years past their life expectancy. Discussion regarding the well repairs and the need to find a new well. Currently working with a geologist to locate potential dig sites. Each test hole is \$12,000.00. Not sure what the estimated cost will be to find and drill a new well. Would make this new well the primary well and use well #1 and well #2 as backups. There are other options to look at also. Mr. Cappello, Village Engineer, will look at what it will cost to tie in Well #3 to the pump house. Discussion regarding the cost of the Downtown Pumping Station and the amount of work that is required. Mr. Cappello to look at the project and see if there are other options.

### **NEW BUSINESS**

1. **Adjustment Journal – August 2018:** Discussion regarding the adjustments. Ms. McCoy asked if the committee still wants to continue seeing these adjustments.
2. **Equipment:** No discussion held.
3. **Summer/Fall Projects:** Discussion regarding the repairs on Lake Avenue.
4. **Utility Rates – Review Rates for the 2019 Year:** Ms. McCoy gave this year's rates and showed what the income is for the minimum. The increase should really be at about 15%. It is the consensus of the committee to send this to the Finance Committee in November after the levy results are in and recommend a 5% increase as a minimum and possibly higher.
5. **Impact Fees:** Ms. McCoy gave a brief description of how the fee is calculated based on the EPA's numbers. **Mr. Hornung made a motion to forward the Impact Fee to the Finance Committee, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
6. **General Discussion:** No discussion held.

**EXECUTIVE SESSION**

**ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:47 pm.

**PENDING**

**Creek behind Fire Station:**

**House Number Program:**

**Infrastructure Budget/Maintenance Inventory:**

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